

**CATAWBA COUNTY LIBRARY ADVISORY BOARD OF TRUSTEES MEETING**  
**Minutes of November 12, 2019**

The Catawba County Library Board of Trustees met on Tuesday, November 12, 2019, 12 noon, in the Conference Room of the Main Library in Newton.

**MEMBERS PRESENT**

Kevin Moretz, Honey Estrada, Carol Preston, Greg Kain, Nicky Setzer, Carmen Isenhour and Suzanne White, Library Director, Siobhan Loendorf, Assistant Library Director, and guest Tonya Lewis, MLS student.

**MEMBERS NOT PRESENT**

Tamara Shavers

**CALL TO ORDER**

Kevin Morteza, Chairman, called the meeting to order at 12:05 pm

**PUBLIC COMMENT**

None

**MINUTES**

The minutes of the previous meeting were approved as written.

**DIRECTOR'S REPORT**

Introductions of library board members and staff/guests were made.

**Staffing Update**

Tyler Garrison, the Library Business Manager, has taken a position with the County Human Resources Department, and the new Business Manager, Lyndsay Beaulieu, will begin December 2. Debbie Hosford, St. Stephens Librarian, is retiring December 30--Shelley Orr, Digital Services Librarian at Newton will be transferring to manage the St. Stephens Branch. Kathy Freeman, Library Services Specialist II will be transferring from St. Stephens to Newton Youth Services, and the library will be advertising for the Digital Services Librarian and the Library Specialist II at St. Stephens.

**Strategic Planning**

Suzanne thanked the board for their thoughtful input during the October Library Board Strategic Planning Session and the group reviewed strategic priorities including need for updated facilities—especially Newton, St. Stephens, and Southwest, additional small and large meeting spaces, dedicated teen spaces, need for adequate staffing for increased service, collaboration, and outreach.

**Programming and Services**

The library is participating in a community collaborative celebration of the 100 year anniversary of Women's Right to Vote, partnering with the Hickory Public Library, League of Women Voters, Catawba County Historical Museum, Hickory Museum of Art and others to offer panel exhibits, marches, movies, discussions, theater programs, art exhibits, and other programming in 2020.

The library's partnership with CVCC on the Community Read of Tara Westover's memoir, *Educated*, is ongoing, with a broad array of programming and discussion around the work; a program flyer was shared.

The library is working with county partners on a Complete Count Committee to help ensure full and accurate count for the 2020 Census in order to maximize federal resources for the County.

### **Facilities**

Painting and flooring work has been completed in the Newton Meeting Room and Foyer, and AV work is underway in the meeting room.

### **Advocacy and Input Opportunities**

Thank you to the board for taking any opportunities to advocate for library services as you work, live, and play in Catawba County.

Honey Estrada shared the work of the Public Health's Community Health Assessment in obtaining community input through surveys, a CHA Leadership Team, and facilitated listening sessions, to determine and develop plans for addressing community health priorities. Catawba County Librarians provided input through a targeted listening session and helped facilitate input from the Latino community.

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 12:55 pm

Next Regular Scheduled Library Board Meeting: Tuesday, February 11, 2020, Newton Library, 12 noon.

Respectfully submitted,  
Siobhan Loendorf