



- connect
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- grow

# December 2018

### **Excel Basics**

Monday, December 3 at 11 am

Learn the basics of Excel, a spreadsheet program that lets you store, organize, and manipulate data.

#### Worklife Wednesday: Resumé Tune-up

Wednesday, December 5 from 10 am-2 pm Book a 30-minute, individual session to create or update your resumé by calling 828.465.8665.

#### **Excel: Formulas and Functions**

Wednesday, December 5 at 11 am

Learn to create basic formulas or to use already created functions to add numbers, calculate a mortgage payment, or search for variables. Basic Excel skills required.

#### **Excel: Graphs and Pivot Tables**

Thursday, December 6 at 11 am

Give your spreadsheets extra oomph by including visual data using graphs and pivot tables. Basic Excel skills are necessary.

#### Meet Libby

Monday, December 10 at 11 am

Libby is a free, user-friendly way to find thousands of eBooks and audiobooks through the NC Digital Library. Learn to download the app, sign in, and download a title or two. Bring your own tablet or phone so we can help set it up and have you ready to go by the time you leave.

## Create a Vinyl Sticker

Thursday, December 13 at 5:30 pm

Design your own vinyl sticker using the library's Silhouette Curio digital cutter. Choose from a variety of fonts, and import your own image using the Silhouette Studio. Vinyl stickers can be up to 6" x 6". Please call 828.465.8665 to register.

## 3-D Basics

Thursday, December 20 at 1 pm

Learn the foundations of 3-D printing: what it is, how it works, and where you can find resources to get, create, and share 3-D printable files.

#### Tinkercad 101: Build a Snowflake

Friday, December 21 at 11 am

Learn to produce 3-D files using Tinkercad, a free, online version of computer-aided design (CAD) software. Attendees will create a simple snowflake using geometric shapes and letters that can be printed using the 3-D printer. Please call 828.465.8665 to register.

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# What's the Hoopla About?

Tuesday, December 4 from 5-7 pm (drop in)

Learn about Hoopla, a free app that lets you download music, movies, eBooks, audiobooks, graphic novels, and more. Use your library card to search for content to download or stream immediately. There's no waiting for downloads! Bring your own device for instant access.

# What's the Hoopla About?

Wednesday, December 12 from 3-4 pm (drop in) with an identical session on Thursday, December 20 from 4-5 pm (drop in) Learn about Hoopla, a free app that lets you download music, movies, eBooks, audiobooks, graphic novels, and more. Use your library card to search for content to download or stream immediately. There's no waiting for downloads! Bring your own device for instant access.

# **Easy Excel Budgeting**

Wednesday, December 19 at 11 am

Do you have a holiday spending plan? Are you trying to be attentive to what comes out of your accounts this season? This timely class will introduce you to the basics of creating an easy-to-view budget using Microsoft Excel.

#### Learn to Use the Library's Website

Wednesday, December 5 at 10 am

Are you familiar with the terrific benefits of the Catawba County Library website? Learn to use our online catalog and manage your account. This seminar will also teach you how to access the many free links found on our site, including Gale Forms, GCF Learnfree, and NCLIVE.

## Do You Hoopla?

STEPHENS

Wednesday, December 12 at 10 am

Hoopla is a groundbreaking digital media service that allows people to borrow music, movies, kids books, audiobooks, eBooks, and graphic novels to enjoy on their computer, tablet, or phone. It's all free with a library card. Plus, there's no waiting for downloads!

### Discover the NC Digital Library

Wednesday, December 19 at 10 am

We'll show you how to access the NC Digital Library through the convenient Overdrive app. Drop in with your device and learn how to download popular fiction, eBooks, audiobooks, videos, and more for free using your Catawba County Library card. You can explore NC Digital anytime, anywhere!

We will align ourselves with the community by meeting current and anticipating future needs of Catawba County with vibrant, modern, and relevant information, services, technology, and programming to empower all in our community.