

# Technology Classes

## @ the library



catawba county  
library system

- connect
- explore
- grow

November 2019

### Microsoft Word Basics

Monday, November 4 at 5 pm

This workshop is intended to help new users get comfortable with the word processing software. Participants will learn to create, edit, save, and print documents.

### Microsoft Word Intermediate

Tuesday, November 5 at 5 pm

Learn about some of the features in Word 2016 that can make longer documents easier to read and navigate.

### Worklife Wednesday: Resumé Tune-up

Wednesday, November 6 from 10 am-2 pm

Book a 30-minute, individual session to create or update your resumé by calling 828.465.8665.

### Microsoft Word Advanced

Wednesday, November 6 at 5 pm

This workshop will cover mail merge, adding and manipulating images, making comments, and tracking changes. Basic Word skills are necessary.

### Create a Vinyl Sticker

Tuesday, November 19 at 5 pm

Design your own vinyl sticker using our Silhouette Curio digital cutter. Choose from a variety of fonts, and import your own image using the Silhouette Studio. Stickers can be up to 6" x 6". Registration required: 828.465.8665.

### 3-D Basics

Wednesday, November 20 at 4 pm

Learn the foundations of 3-D printing: what it is, how it works, and where you can find resources to discover, create, and share 3-D printable files.

### Technology Tutoring

Wednesday, November 6 from 3-4 pm

Need help setting up an email? Want to learn how to use ebooks? Can't figure out something on Google? Sign up for a 30-minute, one-on-one session to get your technology questions answered! Bring your own device or use one of ours. Registration required: 828.466.5108.

### MedlinePlus

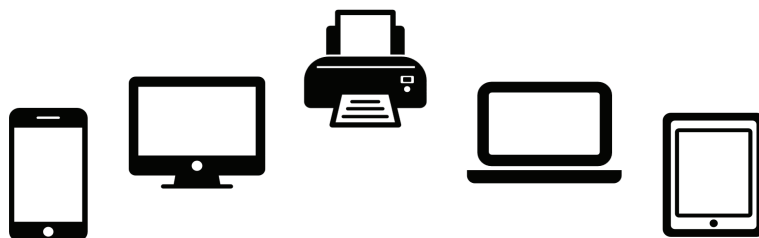
Friday, November 8 at noon with an identical session on Tuesday, November 12 at 6 pm

Learn to navigate the National Institutes of Health's website. Produced by the National Library of Medicine, the world's largest medical library, the site offers information about diseases, conditions, and wellness issues in easy-to-understand language. MedlinePlus offers reliable, up-to-date health information anytime, anywhere, for free.

### Cypress Resumé

Wednesday, November 13 at 10 am

Do you need to create a new resumé or make an update to your existing one? At this class, you'll learn how to produce a professional resumé in three easy steps using software from NC LIVE.



We will align ourselves with the community by meeting current and anticipating future needs of Catawba County with vibrant, modern, and relevant information, services, technology, and programming to empower all in our community.

828.465.8665



[www.catawbacountync.gov/library](http://www.catawbacountync.gov/library)