

Technology Classes

@ the library



catawba county
library system

- connect
- explore
- grow

September 2019

Worklife Wednesday: Resumé Tune-up

Wednesday, September 4 from 10 am-2 pm

Book a 30-minute, individual session to create or update your resumé by calling 828.465.8665.

Microsoft Word Basics

Tuesday, September 10 at 5 pm

This workshop is intended to help new users get comfortable with the word processing software. Participants will learn to create, edit, save, and print documents.

Microsoft Word Intermediate

Wednesday, September 11 at 5 pm

Learn about some of the features in Word 2016 that can make longer documents easier to read and navigate. Basic Word skills are necessary.

Microsoft Word Advanced

Thursday, September 12 at 5 pm

This workshop will cover mail merge, adding and manipulating images, making comments, and tracking changes. Basic Word skills are necessary.

3-D Basics

Tuesday, September 17 at 4 pm

Learn the foundations of 3-D printing: what it is, how it works, and where you can find resources to get, create, and share 3-D printable files.

Windows 10 Tips and Tricks

Wednesday, September 18 at 11 am

This workshop will show you tips and tricks to help you get comfortable using the interface. Learn to customize the Start menu, find the Quick Access menu, have Cortana give you directions and set reminders, and much more.

Cypress Resumé

Tuesday, September 24 at 5 pm

Cypress Resumé is a free, easy-to-use resumé builder. This class will guide you through a three-step process to get you started on creating a professional, high-quality resumé.

Google Drive

Wednesday, September 25 at 11 am

Learn to store, create, and share information using Google Drive, Google's web-based storage and synching service. An email address is required to participate.

CONOVER

Discover Libby

Friday, September 6 at 4 pm

Libby is a free, user-friendly way to find 1000s of ebooks and audiobooks on the NC Digital Library. Watch a demo of all the capabilities, and bring your own device to install the app.

MAIDEN

Digital Resources Drop-in

Tuesday, September 10 from 6-8 pm

Patrons will learn how to access audiobooks, stream free movies, and more with their library card. We'll introduce Hoopla and Libby, so bring your own device, and we'll help you install the apps and enjoy lots of free resources!

SHERRILLS FORD

Language Learning with Mango

Monday, September 30 at 5:30 pm

We'll show you how to access Mango with your library card, and you'll be ready to learn any of 70+ languages at your own pace with easy-to-follow tutorials. Prepare for business trips, family vacations, or study abroad with practical, conversation-based lessons!

SOUTHWEST

Digital Resources: Hoopla

Monday, September 30 at 6 pm

This computer class will introduce Hoopla, a free app that lets you download and stream movies, TV series, music, and ebooks. Patrons will learn to set up a Hoopla account using their library card and email address so that they can get started right away!

ST. STEPHENS

Cypress Resumé

Wednesday, September 11 at 10 am

Cypress Resumé is a free, easy-to-use resumé builder. This class will guide you through a three-step process to get you started on creating a professional, high-quality resumé.

Stream Happily Ever After!

Thursday, September 26 at 4 pm

Are you ready to cut the cable or satellite TV cord? Join us as we explore popular streaming options that you can consider as alternatives for TV viewing.

828.465.8665



www.catawbacountync.gov/library

We will align ourselves with the community by meeting current and anticipating future needs of Catawba County with vibrant, modern, and relevant information, services, technology, and programming to empower all in our community.