Technology Classes

@ the library

catawba county
library system

- connect
- explore
- grow

April 2019

Worklife Wednesday: Resumé Tune-up
Wednesday, April 3 from 10 am-2 pm
Book a 30-minute, individual session to create or update your resumé by calling 828.465.8665.

Excel Basics
Monday, April 8 at 11 am
Learn the basics of Excel, a spreadsheet program that lets you store, organize, and manipulate data.

Excel: Formulas and Functions
Thursday, April 11 at 11 am
Learn to create basic formulas or to use already-created functions to add numbers, calculate a mortgage payment, or search for variables. Basic Excel skills required.

Citizen Science Day
Saturday, April 13, all day
Find out how to participate in citizen science by recording weird weather that's affecting you in the moment. Bring your app-enabled device and we'll help you get started contributing to the scientific record.

Cypress Resumé
Wednesday, April 17 at 5 pm
Cypress is a free, easy-to-use resumé builder. This class will guide you through a three-step process to get you started on creating a professional, high-quality resumé.

Connect, Explore, and Grow with Your Library Card
Thursday, April 18 at 11 am
This workshop will provide helpful information on using the library's catalog to search for materials, renewing items you have out, and putting items on hold. We'll also talk about paying fines online and requesting new materials for the library.

Google Drive
Monday, April 22 at 11 am
Learn to store, create, and share information using Google Drive, Google's web-based storage and synching service. An email address is required to participate.

WorkLife Wednesday: Are You LinkedIn?
Wednesday, April 24 from 3-6 pm
Get help creating a LinkedIn profile or resumé or posing for a business-appropriate portrait to upload (professional dress suggested). Please call 828.465.8665 to register.

3-D Basics
Tuesday, April 30 at 4 pm
Learn the foundations of 3-D printing: what it is, how it works, and where you can find resources for 3-D printable files.

Introduction to Computers
Friday, April 5 at 11 am and Friday, April 12 at 11 am (identical sessions)
Take the fear out of using a computer as we go over the basics and help you learn at your own pace with short introductory tutorials on a variety of beginner topics. Perfect for people re-entering the work force or who need to learn the basics for a job.

Learn About NC LIVE
Friday, April 5 at 3 pm
Did you know you have access to NC LIVE with your ibrary card? With this free digital service, you can stream movies, take practice exams, create a resumé, prepare your will, and much more! We'll show you how in this introductory class. Please call 828.466.6818 to register.
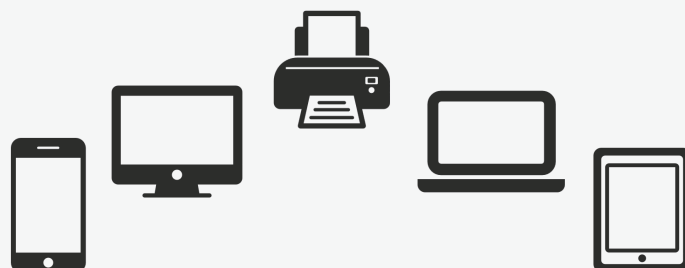
Are You Using Your Free Digital Resources?
Wednesday, April 10 at 10 am
Do you know how to download a digital audiobook? Did you know you can stream free movies? All you need is a library card! In this introductory class, patrons will learn about Hoopla, the NC Digital Library, and Overdrive. Bring your own device, and we'll help you install the apps you need to enjoy these free resources.

Wireless Printing: Bring Your Device
Wednesday, April 24 at 10 am
Drop in with your device, and we'll show you how to print to the library printer from home or work. You'll learn how to send documents from your device no matter where you are and then pick up the prints within minutes at your local library branch.

828.465.8665

www.catawbacountync.gov/library

We will align ourselves with the community by meeting current and anticipating future needs of Catawba County with vibrant, modern, and relevant information, services, technology, and programming to empower all in our community.