Technology Classes @ the library

catawba county library system

- connect
- explore
- grow

March 2019

MAIN @ NEWTON

Excel Basics
Tuesday, March 5 at 5 pm
Learn the basics of Excel, a spreadsheet program that lets you store, organize, and manipulate data.

Worklife Wednesday: Resumé Tune-up
Wednesday, March 6 from 10 am-2 pm
Book a 30-minute, individual session to create or update your resumé by calling 828.465.8665.

Excel: Graphs and Pivot Tables
Wednesday, March 6 at 5 pm
Give your spreadsheets extra oomph by including visual data using graphs and pivot tables. Basic Excel skills are necessary.

Excel: Conditional Formatting
Thursday, March 7 at 11 am
Learn to use text and cell appearance to improve your ability to find and organize data.

Meet Libby
Monday, March 18 at 11 am
Libby is a free, user-friendly way to find thousands of eBooks and audiobooks. Learn to download the app and download a title or two. Bring your own device so we can help set it up.

Tinkercad 101
Tuesday, March 19 at 4 pm
Learn to produce 3-D files using Tinkercad, a free, online version of design software. Attendees will create a simple object using geometric shapes and letters.

3-D Basics
Wednesday, March 20 at 4 pm
Learn the foundations of 3-D printing: what it is, how it works, and where you can find resources for 3-D printable files.

Microsoft Word Basics
Tuesday, March 26 at 5 pm
This workshop is intended to help new users get comfortable with the word processing software. Participants will learn to create, edit, save, and print documents.

Microsoft Word: Intermediate
Wednesday, March 27 at 5 pm
Learn about some of the features in Word 2016 that can make longer documents easier to read and navigate.

Microsoft Word: Advanced
Thursday, March 28 at 5 pm
This workshop will show you how to use mail merge, add and manipulate images, make comments, and track changes. Basic Word skills are necessary.

828.465.8665

www.catawbacountync.gov/library

CONOVER

Resumé Tune-up
Wednesday, March 6 from 12-1 pm
Create a resumé from scratch or update one you already have by booking a 30-minute, individual session by calling 828.466.5108.

SHERRILLS FORD

Virtual Reality Field Trip
Friday, March 29 at 12 noon with an identical session on Saturday, March 30 at 1 pm
If you've ever wondered what virtual reality is or what VR goggles can do, this introduction to Google Expeditions is perfect for you. Sit back and relax as we look at the world in 3-D on a guided, virtual reality field trip.

SOUTHWEST

Digital Resources
Tuesday, March 5 at 6 pm
Do you know how to download a digital audiobook? Did you know you can stream free movies? All you need is a library card! In this introductory class, patrons will learn about Hoopla, the NC Digital Library, Overdrive, and Libby. Bring your own device, and we'll help you install the apps you need to enjoy these free resources! Please call 828.466.6818 to register.

Computer Class: Career Assessments
Friday, March 8 at 11 am
If you still don't know what you want to be when you grow up, then this class is for you! Patrons will be introduced to NC LIVE and to Ferguson's Career Guidance Center. Each participant will complete a career assessment and gain some insight into the best career field to explore. Please call 828.466.6818 to register.

ST. STEPHENS

Gale Legal Forms
Wednesday, March 6 at 10 am
Do you need help finding a legal form? Gale has estate planning forms, wills, child custody agreements, and divorce papers, as well as many other useful forms. Join us for a tutorial on accessing and printing forms from the link on our website.

Drop-In Tech Help
Wednesday, March 20 at 10 am
Have you purchased a tablet, smartphone, or eReader but aren't sure how to get started? Come in for a 1-on-1 session and learn to download apps, tweak your settings, or just get more familiar with the technology. We'll help you make the most of your new device!

We will align ourselves with the community by meeting current and anticipating future needs of Catawba County with vibrant, modern, and relevant information, services, technology, and programming to empower all in our community.