Technology Classes

@ the library

catawba county library system

- connect
- explore
- grow

January 2020

Worklife Wednesday: Resumé Tune-up
Wednesday, January 8 from 10 am-2 pm
Whether you need to create a resumé from scratch or update one you already have, book a 30-minute, individual session to create or update your resumé by calling 828.465.8665.

Online Job Applications: Don't Get Scammed
Friday, January 10 at noon
Most employers require applicants to complete applications via the Internet, but this approach can present new challenges in the form of online job scams. Based on NC Works' Job Search Best Practices, this 45-minute workshop will show you how to keep your information and bank account safe from job scammers.

Tech Help Anytime
Please call for an appointment.
Our staff are always happy to help patrons with their technology or device questions. To ensure that you have their full attention when you visit, please call 828.465.8665 to schedule a time to meet with someone. We'll have you up and running in short order!

I Got a New Device, HELP!
Wednesday, January 8 from 4-6 pm
Did you get new technology for Christmas but don't quite know how to use it? Bring your tablet, phone, or laptop to an individual session to learn how to use the new device, along with all its features. Registration required: 828.428.2712.

Basic Email for Career Development
Wednesday, January 8 at 3:30 pm
Join us for a basic introduction to creating an email. If you're looking for a new job, chances are you'll need an email account. If you don't have one or if you need help with the one you have, this class is for you!

Email: Sign Up for an Account
Wednesday, January 8 at 10 am
Have you been wanting to set up a new email account so you can apply for jobs, receive business or personal emails, or scan and send documents to yourself digitally? Join us to learn how to do it. We'll get you going!

NC Works: How to Get Started
Wednesday, January 15 at 10 am
An NC Works representative will be available to assist people in setting up an NC Works account so they can create resumés, find job openings, and learn how to choose a career suited to their skills and talents.

WHAT CAN THE LIBRARY HELP WITH?

If it's related to technology, we can help! Ask us for assistance with setting up an email account, 3-D printing, using library resources and databases, searching for grants, looking for a job, learning to use Excel, Word, and Publisher, downloading and enjoying free books, movies, audiobooks, graphic novels, magazines, and MUCH, MUCH more!

828.465.8665
www.catawbacountync.gov/library

We will align ourselves with the community by meeting current and anticipating future needs of Catawba County with vibrant, modern, and relevant information, services, technology, and programming to empower all in our community.