



catawba county
north carolina

CHIEF FINANCIAL OFFICER

CATAWBA COUNTY is recruiting a strategic self-motivated **Chief Financial Officer** who can see beyond the numbers and understands the importance of strong relationships in advancing the County's operational and financial goals.

We invite you to join our team in Catawba County, a place with a long tradition of transforming possibility into prosperity. Our community's creative, industrious spirit has consistently driven us to innovate and collaborate toward Making. Living. Better. Today, this looks like revitalized Mill Districts through renovating abandoned mills into thriving corporate and retail spaces; major community development projects designed to enhance walkability, livability, connectivity and aesthetic appeal; computers in the hands of all of our students; and the expansion of access to our incredible natural recreation spaces through the addition of hundreds of acres to our local park systems.

And that's just the beginning of our story.



MAKING. LIVING. BETTER.



OUR COMMUNITY

Situated in the foothills of the Appalachian Mountains and bordered by the Catawba River, Catawba County offers the hospitality of a mid-sized community with reach that extends across a fast-growing region. With a population nearing 160,000, Catawba County is the largest jurisdiction in a four-county Metropolitan Statistical Area totaling more than 400,000 residents.

Located with easy access to Interstate 40, Hwy 16, and 321 bisecting the county, we are an easy drive to major cities, the mountains, and the coast. Thanks to this ideal location, we provide a unique opportunity to live and work in a connected, inclusive and knowable community with convenient access to urban amenities and North Carolina's beautiful outdoors.



Catawba County is an ideal home for those who have a sense of adventure and a heart for hard work: for people with a passion for making something of themselves, their community, and the future.

We are actively crafting a living and a life rich in both tradition and promise. Our work ethic is the essence of our community: if it can be made, we'll make it. If we can improve it, it'll get better. And if we can do it together, it'll be the best it can possibly be.

We appreciate where we've been and look forward to where we're headed, and we approach life with warm hospitality, humility, strong loyalty to family and community, and a fierce commitment to making a difference for the people who live and work here.

Catawba County builds futures. With three K-12 public school districts, numerous private and charter schools, an active homeschool community and significant pre-K programming, children get a great start here. That great start continues at top-ranked Catawba Valley Community College, renowned for its innovative workforce development programs. Catawba County is also home to Lenoir-Rhyne University, which offers undergraduate, graduate and doctoral programs.



With a low tax rate, increasing building permit activity, and business investment and expansion, our local economy is booming – particularly in the areas of advanced manufacturing, healthcare, and transportation and logistics. We are a comprehensive medical hub, with two medical centers and an extensive system of healthcare options, and we're also a regional shopping destination.

Catawba County truly offers something for everyone. With an exceptional amount of arts, culture, recreation and entertainment experiences for people of all ages, there's no shortage of things to do here.



OUR ORGANIZATION

Catawba County's form of governance combines the civic leadership of an elected Board of Commissioners with the managerial experience of an appointed County Manager, Mick Berry, who serves as the county's Chief Executive Officer and has 31 years of experience in Catawba County local government.

Our annual budget is approximately \$300M and covers a wide range of services, from Elections to Public Health. Additionally, we are proactively working to fill jobs and strengthen our local economy through collaborative, Board-led strategic action in critical growth areas, including water & sewer infrastructure, economic development, education, health and safety, arts and culture, parks, and community marketing.

We are a forward looking, conservative and fiscally prudent community with a pro-business and smart growth philosophy underpinning our ordinances and policies. Our property tax rate of \$0.575 per \$100 in assessed value is second lowest in our region and is lower than the average of all North Carolina counties.

Our team is comprised of approximately 1,200 full-time employees. We are professionals dedicated to serving our community in ways that reflect the values we hold. We embody our roots as doers by continually striving to do the best job possible for our residents and our community every single day.

Our approach to this work is guided by our shared commitment to four core values:

DOING WHAT'S RIGHT.

integrity, respect, transparency, professionalism

DOING WHAT MATTERS MOST.

service to others, initiative, empowerment, prioritization, authenticity

DOING IT TOGETHER.

teamwork, inclusion, stewardship, empathy, patience

DOING IT WELL.

innovation, accountability, operational excellence, continuous improvement

Don't just take our word for it.

We're **#MakingLivingBetter** in Catawba County, and others are taking notice:

- "Top 30 Best Small Cities in the U.S."
- "9th Best Place to Raise a Family in North Carolina"
- "Third Biggest Economic Gainer of 2017"
- "Top Tinsel Town in America"
- "Lowest Business Costs in the Nation for 2017"
- "Top 10 Best Places to Retire"

Check out more here: <http://www.catawbaedc.org/rankings-and-accolades>.



catawba county
MAKING. LIVING. BETTER.

makinglivingbetter.com





CHIEF FINANCIAL OFFICER

DESCRIPTION: Catawba County is recruiting a strategic self-motivated detail-oriented Chief Financial Officer who can see beyond the numbers and understands the importance of strong relationships in advancing the County's big-picture operational and financial goals. This position works collaboratively with the County Manager, Deputy and Assistant County Managers, and Department Directors to carry out the goals, objectives, and policies established by the Board of Commissioners.

RESPONSIBILITIES: The Chief Financial Officer's primary responsibility is to maintain control over the fiduciary duties of the organization while demonstrating impeccable stewardship of public resources. The ideal applicant will be highly accountable and trustworthy and will demonstrate strong initiative / action orientation.

Specific responsibilities include:

- Manage fund investment of County portfolio, ensuring principal investments are prudent and avoid unnecessary risks, and exercise strong stewardship in proactively pursuing debt restructuring as appropriate to minimize costs;
- Establish and maintain effective, efficient financial accounting systems in compliance with generally accepted accounting principles;
- Oversee preparation of Comprehensive Annual Financial Report and associated audit compliance;
- Plan, organize, and direct departmental activities carried out by a 16-member team: cash management, debt management, accounts payable / receivable, audit, payroll, capital project financing, fixed assets, and purchasing;
- In consultation with the County Manager's Office, facilitate debt issuance for County-funded and County-affiliated capital projects for schools, hospitals, and general governmental uses;
- Serve as resource for departmental staff as needed, providing advice and consultation on financial matters and assisting in identifying problems and solutions;
- Prepare annual revenue and expense forecasts for use in budget development, in collaboration with Budget & Management; and
- Work with County Manager's Office to prepare and present financial analyses to elected officials and other key stakeholders

QUALIFICATIONS:

- Master's degree in Public Administration with 5 years' experience in Governmental Accounting and Financial Management, including supervisory experience, OR
- Bachelor's degree in Accounting, Finance, or Business Administration with 7 years' experience in Governmental Accounting and Financial Management, including supervisory experience

ADDITIONAL REQUIREMENTS:

- **Ability to think analytically to prioritize work**, make data driven decisions, meet established deadlines, delegate duties and attend to details as appropriate.
- **Demonstrated ability to lead and motivate** by example with excellent interpersonal and consensus-building skills, inspiring staff to high performance
- **Capacity to work collaboratively and maintain effective relationships** with Board of Commissioners, County Management, other county departments, advisory boards and committees, partner municipalities, state and federal regulatory agencies and institutions, vendors, and consultants;
- **Impeccable judgment** in analyzing situations and making decisions involving a variety of fiscal and business areas, and the ability to carry out that judgment with considerable professional and managerial discretion;
- **Independent and self-directed initiative and drive**, with the capacity to learn new things and the appetite to take on new challenges over time;
- **Exceptional organizational and time management skills**; accompanied by a strong capability to **prioritize and manage multiple projects** and assignments simultaneously;
- **Competence in organizing, supervising, and evaluating** the work of diverse teams and individuals;
- **Familiarity with the organization and functions of County government**;
- **Extensive knowledge of principles and practices of governmental accounting, fiscal policies, and statutory requirements** governing county funds;
- **Exceptional customer service orientation**; including strong traits of diplomacy, tact, patience, and empathy;
- **Excellent communication**, both written and oral, including strong command of grammar and the essential ability to communicate complex financial information in a manner that facilitates decision-making;
- **Adaptability in a dynamic and fast-paced environment** with changing job requirements and duties as they occur;
- **Strong creative, analytical, and critical thinking skills**;
- Valid driver's license with a safe driving record; and
- **Willingness to establish residency in Catawba County** within reasonable timeframe after appointment

SALARY RANGE: \$87,798.73 to \$144,867.91

APPLICATION PROCESS: Open until filled. Initial application review: June 28, 2021.

Apply online at <https://www.catawbacountync.gov/county-services/human-resources/employment-opportunities/>