

# Summary of Required Information for Certified and Uncertified Copies

REQUESTOR NEEDS	for BIRTH CERTIFICATE	for DEATH CERTIFICATE	for MARRIAGE CERTIFICATE
Name	Name on certificate	Name on certificate	Name of bride/applicant Name of groom/applicant
Additional Names / Information	Father's/Parent's full name Mother's/Parent's full maiden name	Date of birth	If applies, maiden name(s)
Date	Date of birth	Date of death	Date of marriage
Place	Place of birth (facility, city or county in NC)	Place of death (facility, city or county in NC)	Place where license was issued (city or county in NC )
Requestor's relationship to the person(s) NAMED ON THE CERTIFICATE (see below)	Required for a certified copy - YES  Required for uncertified copy - NO	Required for a certified copy - YES  Required for uncertified copy - NO	Required for a certified copy - YES  Required for uncertified copy - NO
Requestor's Photo ID	Required for a certified copy - YES  Required for uncertified copy - NO	Required for a certified copy - YES  Required for uncertified copy - NO	Required for a certified copy - YES  Required for uncertified copy - NO
Requestor's printed/typed name & signature	Required for a certified copy - YES  Required for uncertified copy - YES	Required for a certified copy - YES  Required for uncertified copy - YES	Required for a certified copy - YES  Required for uncertified copy - YES
Requestor's relationship for a Certified copy must be one of the following:  <a href="#">NCGS: 130A-93(c)</a>	Self		Self
	Spouse	Spouse	Spouse
	Parents/Step Parents	Parents/Step Parents	Parents/Step Parents
	Brother/Sister	Brother/Sister	Brother/Sister
	Child/Step Child	Child/Step Child	Child/Step Child
	Grandparents/Grandchild	Grandparents/Grandchild	Grandparents/Grandchild
	Any person seeking information for legal determination of personal/real property rights (proof required)	Any person seeking information for legal determination of personal/real property rights (proof required)	Any person seeking information for legal determination of personal/real property rights (proof required)
	An authorized agent, attorney, or legal representative of the applicant (proof required)	An authorized agent, attorney, or legal representative of the applicant (proof required)	An authorized agent, attorney, or legal representative of the applicant (proof required)
		Funeral Services Director/licensee (death certificates only)	