

BLACKBURN RESOURCE RECOVERY FACILITY
WASTE PROCESSING FACILITY PROJECT
INVITATION TO BID NO. 25-1020

JUNE 17, 2025 – 10:00 AM

**MANDATORY PRE-BID MEETING
MINUTES**

I. INTRODUCTION –

Owner: Catawba County

Tina Wright, Purchasing Manager

Rodney Hamby, Landfill Superintendent

Pete Shonka, Director Utilities & Engineering

Engineer: Garrett & Moore, Inc.

Bernie Garrett, Project Manager

II. PERMITTING STATUS –

- Erosion & Sediment Control permit application is under review.
- NCDOT driveway permit application is under review.
- Building Permit & Septic Permit - Contractor responsibility

III. PROJECT OVERVIEW –

Construction of a 311 square-foot scale control building, two (2) above-ground hydrostatic truck scales with all appurtenances, asphalt paving, gravel paving, concrete pad with push wall and steel canopy, RCP storm drain piping and erosion control measures.

IV. BID OPENING –

Sealed Bids for the **Blackburn Resource Recovery Facility Waste Processing Facility Project** will be received, by **Catawba County**, in the **2nd floor meeting room, Government Center, located at 25 Government Drive, Newton, North Carolina 28658**, until **3:00 PM** local time on **July 15, 2025**, at which time the Bids which have been duly received will be **publicly** opened and read.

Note that the bid opening date above as modified per Addendum No. 1.

V. PROCEDURES FOR ADDENDA –

Bidders are advised that only addenda can amend the Bid Documents.

Addendums to include responses to questions, clarifications and/or revisions to bid documents will be posted to the County's purchasing website.

VI. REVIEW CONTRACT GENERAL CONDITION ITEMS –

Please review in detail the Advertisement for Bids and the Instruction to Bidders section of the Bid documents.

Bond requirements are described in the Project Manual.

VII. PROJECT BID SCHEDULE & CONTRACT TIME –

Event	Responsibility	Date and Time
Advertisement Issued	Owner	June 2, 2025
Pre-Bid Conference	Owner/Contractor	June 17, 2025 at 10:00 AM; and June 24, 2025 at 10:00 AM
Submit Written Questions	Contractor	July 8, 2025 at 5:00 PM
Provide Responses to Questions	Owner	July 9, 2025 at 5:00 PM
Bid Opening	Contractor	July 15, 2025 at 3:00 PM
Contract Award	Owner	TBA
Contract Effective Date	Owner	Upon Execution

- Time of Completion is 210 days as defined in the Contract.

Note that the above dates have been modified per Addendum No. 1.

VIII. QUESTIONS DURING BIDDING –

All questions shall be directed to Garrett & Moore:

bgarrett@garrett-moore.com

IX. REVIEW CONSTRUCTION DRAWINGS AND TECHNICAL ITEMS –

- Construction plans and the Project Manual are available on the County's purchasing website:
 - <https://www.catawbacountync.gov/county-services/purchasing/bid-notices/>

- This is an operating landfill; consideration shall be given to not disrupt landfill operations in any regard.
 - A figure identifying the soil stockpile area will be provided by addendum.
- Contractor is to provide all Surveying for purposes of construction, quantification, and Certification as-builts.
- Contractor is to provide Quality Control during construction as described in the Project Specifications.
- Dust suppression in the Project Area and all haul routes shall be the responsibility of the Contractor. Water is available from a hydrant on the landfill property.

X. QUESTIONS FROM BIDDERS

The end date for questions as modified per Addendum No. 1 is July 8, 2025 at 5:00 PM

A site visit was conducted following the meeting.

A power line easement exists in the middle of the project area. Storage of materials under power lines is not permitted.

XI. OTHER BUSINESS / GENERAL DISCUSSION

Based on the attendance of the pre-bid meeting a second pre-bid meeting will be scheduled by addendum.

XII. ADJOURN