

**INVITATION FOR BIDS
BAY POINTE SUBDIVISION
ROAD IMPROVEMENT PROJECT**

IFB NO: 25-1013



catawba county
MAKING. LIVING. BETTER.

Date of Issue: November 26, 2024

Pre-Bid Meeting: December 18, 2024

Bid Due Date: January 8, 2024

Time: 3:00 PM ET

Issued for:

**Catawba County Utilities & Engineering Department
25 Government Drive
Newton, North Carolina 28658**

Issued by:

**Catawba County Purchasing Manager
25 Government Drive
Newton, North Carolina 28658
(828) 465-8224**

SCOPE OF WORK

Catawba County (hereinafter “County”) is requesting bids from qualified Contractors to provide road repairs to Bay Pointe Drive, Golden Bay Court, and West Bay Drive, located within the Bay Pointe Subdivision in Catawba County. A Bay Pointe Subdivision Road Improvement Project Map is attached to this Invitation for Bids as **Attachment A**.

Project Summary:

Bay Pointe is a subdivision located off of Little Mountain Road, in Sherrills Ford North Carolina that consists of approximately 50 homes or lots. The roads in the subdivision were constructed in or about 1991 and have been privately maintained. The subdivision residents have petitioned the County to finance road repairs to bring the neighborhood roads up to North Carolina Department of Transportation (NCDOT) standards with the goal that the roads will be accepted into NCDOT’s secondary road maintenance program. The roads are in poor condition and need repairs throughout. The subdivision is split into two sections with one section being accessed by Bay Pointe Drive, with a Cul-De-Sac called Golden Bay Court that accesses Bay Pointe Drive. The other section is accessed by West Bay Drive that ends in a Cul-De-Sac. Bay Pointe Drive is approximately 1,138 feet long with a Right-of-way width of 45-foot. Golden Bay Court is approximately 731 feet long with a Right-of-way width of 45-foot. West Bay Drive is approximately 680 feet long with a Right-of-way width of 45-foot.

Road Improvements:

The majority of the subdivision roads surface will require milling 1.5 inches down and overlaying 1.5 inches of Asphalt (Design mix S9.5C). Some sections will have to be milled 2 inches, and the gravel base will have to be reconditioned, where wheel ruts and potholes will be filled with gravel (type ABC) and the entire base will be compacted and must pass a proof roll before being overlaid with 1.5 inches of asphalt (Design mix S9.5C). On West Bay Drive from station mark 1+61 to 2+18, from station mark 3+54 to 3+94, and 4+70 up to and including Cul-De-Sac recondition base and reconstruct the crown. The contractor will have the option of adding ABC gravel base or additional asphalt to re-establish the crown of the road.

The contractor will be responsible for providing all tools, equipment and materials to complete the work. Proper traffic control measures and signage will be necessary to control access during construction. Access to all houses and active construction sites will be maintained throughout the duration of the project. The contractor will be responsible for coordinating with County staff to witness proof rolls. The contractor is also responsible for pulling asphalt cores every 1,000 feet of travel lane and tested per NCDOT specifications as presented in NCDOT Quality Control Manual (NCDOT QMS Manual Section 10).

Right-of-Way Obstructions:

There are approximately 22 trees that will need to be removed from the Right-of-way throughout Bay Pointe Subdivision. 5 trees on 3637 West Bay Drive, 3 trees on 3642 West Bay Drive, and 2 trees on 3638 West Bay Drive. 3 trees on 3659 and 7 trees on 3651 Bay Pointe Drive. There are 2 Crepe Myrtles on 6977 Golden Bay Court that will need to be removed. In addition, there is 1 stone mailbox at 3568 Bay Pointe Drive located within the Right-of-way that will need to be removed per NCDOT rules. If the property owner wants to retain the column materials, they can be left with the homeowner, otherwise, they will be removed. Any mailbox removed from the right-of-way will need to be replaced with mailbox equivalent to Item #380351, Model #8710B-10 and mailbox post equivalent to Item #965130, Model #7511B-10 see **Attachment E**. Replacement mailboxes will need correct house number and will need to be sufficiently stabilized. There are some rocks

and bushes in the Right-of-way that need to be removed. The bushes are located at 6983 Golden Bay Court in the Cul-De-Sac. There are approximately 9 rocks on Golden Bay Court located at addresses 6968, 6977, and 6988 and there is a rock on 3568 Bay Pointe Drive that needs to be removed from the Right-of-way. There is some fencing at 6920 Bay Pointe Drive that needs to be removed from the Right-of-way and left with the owner.

Drainage Improvements:

The drainage system associated with Bay Pointe Subdivision will also have to be modified to meet NCDOT standards. The ditch at 3689 West Bay Drive will need to be graded to reestablish proper drainage. The shoulder on the West side of Bay Pointe Drive will need to be graded from 2+69 to 6+00 and on the East side from 6+00 to 6+96 to reestablish proper drainage from the road surface. After the shoulder and ditch have been regraded, they will need to be grassed and covered with straw.

There is a drop inlet box and frame at 6968 Golden Bay Court that will need to be replaced with DOT approved Stormwater catch basin box and at-grate inlet (DOT Std. 840.05 and 840.03). The new box and grate need to be as similar as possible to the previous box and grate so as to be aesthetically pleasing to the property owner.

There are 4 driveway culverts that will need to be replaced because they do not meet NCDOT’s rule for size and/or material. The driveway culverts are located at 3667, 3661, and 3647 West Bay Drive and 6939 Golden Bay Court. The inadequate piping will need to be replaced with 15-inch diameter pipe (Double walled plastic, Concrete, or Corrugated Metal). This will require 4 driveway demo and reconstruction with grassing.

There is an undersized cross drainpipe going from the box at 6968 Golden Bay Court to 6977 Golden Bay Court that will need to be replaced. As long as access is maintained the entire time of construction, the road can be open cut, and the pipe replaced. The new pipe must be properly bedded and the road base replaced and compacted. The replacement pipe will be an 18-inch diameter pipe made of Double walled plastic, Concrete, or Corrugated Metal. At some point the pipe transitions from 15-inch diameter to 18-inch diameter as it goes between the houses at 6977 and 6971 Golden Bay Court. The 18-inch replacement pipe should be day lighted 6-feet from edge of pavement and outlet into an open ditch lined with filter fabric and riprap. The lined ditch will then use the existing 18-inch pipe that runs between 6977 and 6971 Golden Bay Court as an inlet.

Time for completion:

The successful bidder can schedule the work to begin anytime within the typical asphalt construction period for 2025 (February to November). However, once work commences it must be completed within 45 days.

INVITATION FOR BID (IFB) SCHEDULE

The table below shows the *intended* schedule for this IFB. Catawba County will make every effort to adhere to this schedule.

Event	Responsibility	Date and Time
Issue IFB	County	November 26, 2024
Pre-Bid Meeting	County/Contractor	December 18, 2024 at 10:00 AM
Submit Written Questions	Contractor	December 27, 2024 at 5:00 PM
Provide Responses to Questions	County	December 31, 2024 at 5:00 PM
Submit Bid Response	Contractor	January 8, 2025 at 3:00 PM
Contract Award	County	TBA
Contract Effective Date	County	Upon Execution

The bid response shall be submitted no later than 3:00 p.m. on January 8, 2025. No submittals will be accepted after the deadline.

BID QUESTIONS AND ADDENDA

Upon review of the IFB documents, Contractors may have questions to clarify or interpret the scope of work in order to submit the best bid response possible. To accommodate the Bid Questions process, Contractors shall submit any such questions by the above due date. Written questions shall be emailed to tinawright@catawbacountync.gov by the date and time specified above. Contractor should enter "IFB #: 25-1013 – Questions" as the subject for the email. Questions received prior to the submission deadline date, the County's response, and any additional terms deemed necessary by the County will be posted in the form of an addendum to the Catawba County website, <https://www.catawbacountync.gov/county-services/purchasing/bid-notices/> and shall become an Addendum to this IFB. No information, instruction or advice provided orally or informally by any County personnel, whether made in response to a question or otherwise in connection with this IFB, shall be considered authoritative or binding. Firms shall rely only on written material contained in an Addendum to this IFB.

PRE-BID MEETING / SITE INSPECTIONS

A non-mandatory pre-bid meeting will be held on December 18, 2024 at 10:00 AM ET. Interested Contractors should meet County at the Golden Bay Ct. Cul-de-sac within the Bay Pointe Subdivision. The purpose of this visit is for prospective Contractors to apprise themselves with the conditions and requirements which will affect the performance of work called for in this IFB.

SUBMISSION OF BIDS

The Bid Form attached hereto as **Attachment C** shall be used for the bid submission and shall not be altered. A Total Bid shall be entered in the Bid Form for every item on which a unit price has been submitted. The Total Bid for each item other than lump sum items shall be determined by multiplying each unit price bid by the quantity for that item and shall be written in the "Total Bid" column in the Bid Form. In case of a discrepancy between the unit price bid for a Contract Item and the Total Bid for that item, the unit price bid shall govern. The Total Contract Bid Amount shall be determined by adding the Total Bid for each item.

Bid responses must be submitted no later than 3:00 p.m., on January 8, 2025. Bid submissions may be hand-delivered to the address below, mailed to the address below, faxed to (828) 548-2378 or e-mailed to Tina Wright at tinawright@catawbacountync.gov. Bids received will remain confidential until awarded.

Mailing address for delivery of bid via US Postal Service	Office Address of delivery by any other method (hand delivery, overnight, or any other carrier)
IFB No: 25-1013 Catawba County Government Center Attn: Purchasing Department Post Office Box 389 Newton, North Carolina 28658	IFB No: 25-1013 Catawba County Government Center Attn: Purchasing Department 25 Government Drive Newton, North Carolina 28658

Catawba County reserves the right to reject any and all Bid responses and to waive informalities as may be permitted by law.

PAYMENT AND PERFORMANCE BONDS

If the total bid amount is greater than \$300,000, the successful Bidder will be required to furnish: a payment bond and a performance bond in the amount of one hundred percent (100%) of the contract amount for contracts costing more than \$50,000 that are part of a project costing more than \$300,000. Those bonds shall meet the requirements of North Carolina General Statutes § 143-129 and of Article 3 of Chapter 44A of the North Carolina General Statutes.

WITHDRAWAL OR REVISION OF BIDS

A Bidder may, without prejudice to himself, withdraw a Bid after it has been delivered to the County provided the request for such withdrawal is made in writing to Tina Wright, Catawba County Purchasing Manager. The Bidder may then submit a revised Bid provided it is received prior to the time set for opening of Bids. Any withdrawal of a Bid after the opening of Bids shall be in accordance with N.C. General Statute Section 143-129.1. Only those persons authorized to sign Bids shall be recognized as being qualified to withdraw a Bid.

QUALIFICATION OF BIDDERS

The County may make such investigation as it deems necessary to determine the qualifications of the Bidder to perform the work and the Bidder shall furnish to the County all such information and data for this purpose as the County may request. The County reserves the right to reject any Bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the County that such Bidder is properly qualified to carry out the obligations of the contract, and to complete the work contemplated therein. Conditional Bids will not be accepted.

All Bidders are hereby notified that they must be properly licensed under the state laws governing their prospective trades. In addition, Bidders shall comply with all applicable laws regulating the practice of General Contracting as contained in Chapter 87 of the General Statutes of North Carolina.

RESPONSIBILITIES OF BIDDERS

Each Bidder shall, by careful examination, satisfy himself as to the nature and location of the work, the configuration of the ground, the character quality and quantity of the facilities needed preliminary to and during the prosecution of the work, the general and local conditions, and all other matters which can in any way affect the work or the cost thereof under the Contract.

The failure or omission of any Bidder to thoroughly examine and familiarize himself with the Contract Documents or to receive or examine any form, instrument or document or to visit the site and acquaint himself with the conditions there existing shall in no way relieve any Bidder from any obligation in respect to their Bid.

No verbal agreement or conversation with any officer, agent or employee of the County, either before or after the execution of the Contract, shall affect or modify any of the terms or obligations therein.

TAXES

The Contractor shall include in his Bid the cost of all sales and use taxes and furnish to

the County at the end of each month and upon completion of his Contract, a statement setting forth all such taxes paid. This statement shall indicate the amount paid to each firm and be adequate for audit by the State Department of Revenue.

AWARD OF CONTRACT

The award of the Contract will be made to the lowest responsive, and responsible bidder, who, in the opinion of the County, is qualified to perform the work required and is responsible and reliable. These Bids are asked for in good faith, and awards will be made as soon as practicable, provided satisfactory Bids are received.

The County may consider informal and reject any Bid not prepared and submitted in accordance with the provisions hereof. The right is reserved to waive informalities in bidding, to reject any or all Bids, or to accept a Bid other than the lowest submitted if such action is deemed to be in the best interest of the County.

COMMENCEMENT OF WORK

Upon execution and delivery of the Contract, sample of which is attached hereto as **Attachment D**, a project schedule, and the required insurance certificates and policies by the Contractor to the County, the Contractor will be notified to proceed with the work of the Contract. The work of the Contract shall be commenced when a mutually agreeable date and time for beginning has been determined by the County and Contractor.

The Contractor shall notify the Project Manager Pete Shonka, in writing, of their intention to enter upon the site of the work at least ten (10) days in advance of such entrance.

WARRANTY

The Contractor shall guarantee and warrant all labor and material for the project against defect due to faulty material, workmanship and/or negligence for a period of one (1) year from the final inspection of the project.

DAMAGES FOR FAILURE TO EXECUTE CONTRACT

If an accepted Bidder shall fail or refuse to sign and deliver this Contract and insurance documentation within twenty (20) days after he has received Notice of Award of his Bid, the County reserves whatever rights and remedies it may have against such defaulting Bidder.

Execution of the Contract shall include submission of a complete original Certificate of Insurance with proof of coverage as required and of the form required by the General and Supplementary Conditions of the Contract Documents.

EQUAL EMPLOYMENT OPPORTUNITY

Attention of Bidders is particularly called to the requirements for ensuring that employees and applicants for employment are not discriminated against because of their race, color, religion, sex, or national origin.

ATTACHMENTS BEGIN ON NEXT PAGE

ATTACHMENT A
Bay Pointe Subdivision Road Improvement Project Map
IFB NO: 25-1013



**ATTACHMENT B
INTENT TO PROPOSE
IFB NO: 25-1013**

This form should be e-mailed to TinaWright@catawbacountync.gov to ensure you receive all addenda issued for this IFB.

I, _____ a representative of _____

_____ confirm that we intend to submit

a bid for the **Bay Pointe Subdivision Road Improvement Project.**

Company Name _____

Address _____

Contact Name _____

Phone_(____)_____

E-mail _____

Date _____

**ATTACHMENT C
 BID FORM
 IFB NO: 25-1013**

FOR: BAY POINTE SUBDIVISION ROAD IMPROVEMENT PROJECT

In compliance with your Invitation for Bids, the undersigned hereby proposes to furnish materials and perform the work for this project per the items listed herein in accordance with the Invitation for Bids, Specifications, and Provisions contained in the contract documents for the consideration of prices proposed in this Bid Form.

All prices to include North Carolina Sales and Use Taxes.

 Company Name

 Company Address

 License Number

_() _____
 Telephone Number

 E-Mail

COST PROPOSED:

ITEM	QUANTITY	UNIT PRICE	TOTAL BID
Mobilization	1	Lump Sum	\$
Traffic Control	1	Lump Sum	\$
1.5-inch Milling	7,113 Square Yards	\$	\$
1.5-inch Asphalt Overlay (Design Mix S9.5C)	7,113 Square Yards	\$	\$
Road Base Reconditioning	981 Square Yards	\$	\$
ABC Gravel	220 Tons	\$	\$

DOT Approved Stormwater Catch Basin Box and at-grate Inlet (DOT Std. 840.05 and 840.03)	1	\$	\$
Stone Mailbox/Column Removal and Replacement	1 Structures	\$	\$
Fence, Rock, Bush, and Tree Removal	34 Items	Lump Sum	\$
Concrete Driveway Apron Demo/Reconstruction	4 Items	\$	\$
Cross Drain Replacement	1 Item	\$	\$
Shoulder Grading/Grassing	301 Square Yards	\$	\$
Pipe Replacement	100 Feet of Pipe	\$	\$
Cores (Cut and Test)	7*	\$	\$

*Depends on daily production of paving

Total Contract Bid Amount	\$
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TOTAL CONTRACT BID AMOUNT _____

The Bidder hereby declares that he has had an opportunity to examine the site of the work and has informed himself fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the Scope of Work included in the Invitation for Bids and the contract documents relative hereto, and has read all provisions furnished prior to the opening of Bids, that he has satisfied himself relative to the work to be performed.

Respectfully submitted the ____ day of _____, 2025.

Company Name: _____

By: _____

Title: _____

Attachment D

SUBDIVISION ROAD IMPROVEMENT AGREEMENT FOR CATAWBA COUNTY

Bay Pointe Subdivision Road Improvement Project
Catawba County, Sherrills Ford, North Carolina
Project ID# / Bid Number: 25-1013
NC Contractor License Number: _____

THIS AGREEMENT made as of the ____ day of _____ 2025, by and between the Catawba County, a body politic and a political subdivision of the State of North Carolina, (hereinafter “Catawba County” or “County”) and _____ (hereinafter “Contractor”). Catawba County and Contractor are each referred to herein as a Party and collectively, the Parties.

WITNESSETH THAT Catawba County and Contractor in consideration of the mutual covenants hereinafter set forth agree as follows:

ARTICLE 1. CONTRACT DOCUMENTS. The Contract Documents which comprise the Agreement between Catawba County and the Contractor are attached hereto, made a part hereof and consist of the following:

1. This Agreement
2. Attachment I Certificate of Insurance
3. Attachment II Invitation for Bids
4. Attachment III Contractor Bid Response
5. Attachment IV Purchase Orders
6. Attachment V All signed Change Orders
7. Attachment VI County’s signed Acceptance of Completion of Services

ARTICLE 2. SCOPE OF WORK. Contractor shall furnish and deliver all of the materials and perform all of the work described in the Contract Documents (“Work”), except as specifically indicated in the Contract Documents to be the responsibility of others, the same being generally described as follows:

To provide repairs and alternations to the roads located within the Bay Pointe Subdivision in Catawba County, as described in County’s Invitation for Bids (collectively, the “Work”).

All Work must meet all current NCDOT standards and specifications. All Work required by this Contract shall be completed within 45 days from issuance of the Notice to Proceed (said period being the “Time of Completion”). Time is of the essence in completion of Work under this Contract.

ARTICLE 3. PAYMENT / CONTRACT PRICE. The Contract Sum is _____ to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation and labor necessary to complete the construction of the above titled Project in full and complete accordance with the plans, specifications and contract documents to the full and entire satisfaction of Catawba County with a definite understanding that no money will be allowed for extra work without written consent of the County.

Payment to Contractor for the Work is expressly conditioned upon availability of funds, and upon the actual receipt of funds, from appropriated revenue sources. If funds are insufficient to meet expected performances hereunder due to non-appropriation or reduction of funds by the source, services to be provided hereunder may be adjusted by the parties, in writing, to conform with the funds which are actually available. If such adjustment is impractical or would defeat the intent or purpose of this Agreement, same may be terminated accordingly without penalty.

ARTICLE 4. PAYMENT AND PERFORMANCE BONDS

1. PAYMENT BOND: *RESERVED.*
2. PERFORMANCE BOND: *RESERVED.*

ARTICLE 5. LIQUIDATED DAMAGES. If the Contractor shall neglect, fail, or refuse to complete the work within the time herein specified, then the Contractor does hereby agree, as a part of the consideration for the awarding of this contract to pay to the County the sum of \$500.00 per day, not as a penalty, but as compensation to the County for delays, damages, and additional expenses for such breach of contract as hereinafter set forth, for each and every calendar day that the Contractor shall be in default after the time stipulated in the contract for completing the work. The said amount is fixed and agreed upon by and between the Contractor and the County because of the impracticability and extreme difficulty of fixing and ascertaining the actual damages the County would in such event sustain. It is further agreed that time is of the essence to each and every portion of this contract and to the specifications wherein a definite portion and certain length of time is fixed for the performance of any act whatsoever; and where, under the contract, any additional time is allowed for the completion of any work, the new time limit fixed by such extension shall be the essence of this Contract.

ARTICLE 6. APPLICATION FOR PAYMENT. Contractor shall submit Applications for Payment when all work has been completed. Applications for Payment will be reviewed and approved by Catawba County.

ARTICLE 7. TERMINATION. This Agreement may be terminated:

1. By County, upon thirty (30) days written notice, if county, state or federal funds are withdrawn or diminished.
2. By County, upon ten (10) days written notice in the event of Contractor's failure (1) to provide the Services or (2) to otherwise comply with its obligations hereunder.
3. By Contractor upon thirty (30) days written notice in the event of County's breach of its obligations hereunder.

4. By mutual agreement or by either Party upon giving at least thirty (30) days written notice to the other.

ARTICLE 8. CONTRACTOR RESPONSIBILITIES, MATERIAL, EQUIPMENT, EMPLOYEES

1. The Contractor shall, unless otherwise specified, supply and pay for all labor, transportation, materials, tools, apparatus, lights, power, fuel, sanitary facilities and incidentals necessary for the completion of the Work, and shall install, maintain and remove all equipment of the construction, other utensils or things, and be responsible for the safe, proper and lawful construction, maintenance and use of same, and shall construct in the best and most workmanlike manner, a complete job and everything incidental thereto, as shown on the plans, stated in the specifications, or reasonably implied therefrom, all in accordance with the Contract Documents.
2. All materials shall be new and of quality specified, except where reclaimed material is specifically authorized herein and approved for use. Workmanship shall at all times be of a grade accepted as the best practice of the particular trade involved, and as stipulated in written standards of recognized organizations or institutes of the respective trades except as exceeded or qualified by the specifications.
3. Products may generally be specified by ASTM (formerly known as American Society for Testing and Materials) or other reference standard and/or by manufacturer's name and model number or trade name. When specified only by reference standard, the Contractor may select any product meeting this standard, by any manufacturer. When several products or manufacturers are specified as being equally acceptable, the Contractor has the option of using any product and manufacturer combination listed.
4. Contractor shall be aware that the cited examples are used only to denote the quality standard of product desired and that they do not restrict bidders to a specific brand, make, manufacturer or specific name; that they are used only to set forth and convey to bidders the general style, type, character and quality of product desired; and that equivalent products will be acceptable. Substitution of materials, items or equipment of equal or equivalent design shall be submitted to the architect or engineer for approval or disapproval; such approval or disapproval shall be made by the architect or engineer prior to the opening of bids.
5. The Contractor shall supervise and direct the Work using the Contractor's best skill and attention. The Contractor shall be solely responsible for and have control over construction means, methods, techniques, sequences and procedures and for coordinating all portions of the Work under the Contract consistent with current NCDOT Standards, unless Contract Documents give other specific instructions concerning these matters.
6. The Contractor shall be responsible to the County for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons performing portions of the Work under a contract with the Contractor.

7. If at any time during the construction and completion of the Work covered by this Agreement, the conduct of any workman of the various crafts be adjudged a nuisance to the County or if any workman be considered detrimental to the Work, the Contractor shall order such parties removed immediately from the site.
8. The Contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the Project site during performance of the Work. The superintendent shall represent the Contractor, and communications given to the superintendent shall be as binding as if given to the Contractor. Important communications shall be confirmed in writing upon request.
9. The Contractor shall provide the County access to the Work in preparation and progress wherever located.
10. The Contractor shall obtain the required permits, if required, give all notices, and comply with all laws, ordinances, codes, rules and regulations bearing on the conduct of the Work under this Contract. If the Contractor observes that the drawings and specifications are at variance therewith, he shall promptly notify the County in writing. If the Contractor performs any Work knowing it to be contrary to such laws, ordinances, codes, rules and regulations, and without such notice to the County, he shall bear all cost arising there from.
11. All work under this Agreement shall conform to the current NCDOT Standards and other state and national codes, local ordinances and manufacturers recommendations as are applicable.
12. The Contractor shall cooperate with the County or municipal authorities by obtaining building permits. Permits may be obtained by the Contractor at no cost to the County.

ARTICLE 9. MISCELLANEOUS

1. Entire Agreement and Amendments. This Agreement contains the entire understanding between the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous written or oral negotiations and agreements between them regarding the subject matter hereof. This Agreement may be amended only in writing, which writing must be signed by both of the Parties. Each of the statements set forth in the recitals to this Agreement are hereby incorporated herein by reference as a valid representation of the Party or Parties to whom such statement relates.
2. Changes in the Work. No changes shall be made in the Work except upon written approval and change order of Catawba County. Upon request of the Catawba County, the Contractor will make changes, additions, or alterations to the Work ("Changed Work"). The cost of all Changed Work shall be the sole responsibility of Catawba County, which shall include overhead and profit, and reflected in the Change Order.

3. Assignment. This Agreement is personal to each of the Parties hereto, and neither Party may assign nor delegate any of its rights or obligations without first obtaining the written consent of the other Party. Any purported assignment without prior written consent from the other Party shall be null and void. In the event of assignment, this Agreement shall be binding upon the successors or assigns of the parties hereto.
4. Independent Contractor. The relationship between the Parties to this Agreement shall be that of independent contractors, and no Party shall be construed to be the agent, partner, employee, or joint venturer of the other Party to the Agreement. The Parties shall not exercise control or direct the manner in which other Parties perform their duties hereunder except to assure compliance with this Agreement. The Parties further agree that Contractor is not eligible for any County employee benefits whatsoever and does not possess any rights or privileges as generally established for the County's employees.
5. Hold Harmless and Indemnification. To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the County, and County's consultants, and agents and employees of any of them from and against claims, damages, economic losses and expenses of any kind (including but not limited to fees and charges of engineers, attorneys, and other professionals and costs related to court action or arbitration), arising out of or resulting from performance of the Work under this Agreement, provided such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself) including loss of use resulting therefrom, caused in whole or in part by negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable unless caused in whole or part by the negligence of County.
6. Insurance. The Contractor shall not commence work until he has obtained all insurance required, and the County has approved such insurance, nor shall the Contractor allow any subcontractor to commence work on his subcontract until all similar insurance required of the subcontractor has been obtained.

Contractor will carry and maintain, throughout the period of this Agreement, at Contractor's sole expense, general liability insurance of no less than \$1,000,000 per occurrence and \$2,000,000 annual aggregate; and worker's compensation insurance providing statutory limit coverage, plus Employer's Liability coverage with limits of not less than \$1,000,000 per accident and \$1,000,000 for each employee for injury by disease. Defense costs shall be in excess of the limit of liability. Contractor shall also provide automobile insurance coverage, when applicable, for any owned, hired, or rented vehicle with a limit of not less than \$1,000,000 per occurrence combined single limit for bodily injury and property damage liability and a limit of not less than \$25,000 for medical payment coverage. If employees, agents or representatives of Contractor, including specifically independent contractors under contract to Contractor, transport County's clients in their personal vehicles, Contractor will ensure that any such transportation service is covered by insurance, whether it be the insurance of Contractor or of the vehicle County, and that vehicles are maintained in a condition that imposes no apparent risk to the clients and/or to the public.

Catawba County shall be named as an additional insured under Contractor’s automobile and general liability insurance company. In the event of a loss arising out of, or related to the Contractor’s services performed under this Agreement, Contractor’s Liability insurance shall be primary (pay first) with respect to any other insurance which may be available to the County, regardless of how the “other insurance” provisions may read.

Certificates of such insurance shall be furnished by Contractor to County at the time of, or before execution of this Agreement, and annually thereafter for any extended term hereof. Such certificates shall require the insurer issuing the underlying policy to provide County with a minimum of thirty (30) days’ notice prior to modification or cancellation of said policy. The maintenance of such insurance will not in any manner affect Contractor’s obligation to indemnify County as described herein. Contractor agrees that such insurance shall be primary, regardless of any other insurance coverage which County may procure for its own benefit.

7. Warranty. The Contractor shall guarantee and warrant all labor and material for the project against defect due to faulty material, workmanship and/or negligence for a period of one (1) year from the final inspection of the project.
8. Third Party Beneficiary. The Parties do not intend to confer any rights, privileges or benefits upon any other individual(s) or entity(ies), not signatories to this Agreement, arising out of this Agreement. The Parties agree that nothing in this Agreement shall be construed or interpreted to confer any such rights, privileges or benefits upon any individual or entity not a signatory to this Agreement.
9. Costs and Taxes. Except as otherwise specifically provided herein, each Party shall bear its own costs and expenses incurred in connection with the performance of its obligations hereunder. Each Party shall be responsible for payment of any and all federal, state, local or other taxes which may arise or be imposed as the result of its performance under this Agreement or as the result of the receipt of any compensation or other funds under this Agreement or in connection with the transactions contemplated hereby, if any. This Section shall survive termination of this Agreement.
10. Notice. Any notice required or permitted to be given hereunder shall be in writing and shall be deemed to have been given when personally delivered or three (3) days after being mailed by certified mail, return receipt requested, postage prepaid, to the following addresses, or at such other address as either party may designate in a manner in compliance with this Section:

To County:	To Contractor:
Catawba County Attn: Catawba County Manager 25 Government Drive P.O. Box 368 Newton, NC 28658	

Each party shall keep the other Party informed of its current address at all times.

11. Applicable Law, Venue, and Service of Process. This Agreement has been entered into in the State of North Carolina, County of Catawba, and all questions with respect to the construction of this Agreement and the rights and liabilities of the Parties shall be governed by the laws of the State of North Carolina. The Parties agree that exclusive venue for the bringing of any action concerning this Agreement shall be in the state or federal courts having jurisdiction in Catawba County, North Carolina and that service of process may be made upon either Party by certified mail, return receipt requested, postage prepaid to the Party's address as set forth herein or such other address as the Party may designate in writing received by the other Party.
12. Equal Employment Opportunity. Contractor shall comply with all federal and state laws relating to equal employment opportunity. Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin.
13. Contract Work Hours and Safety Standards. Contractor certifies that during the term of all contracts by Catawba County, Contractor will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards.
14. Debarment and Suspension. Contractor certifies that neither it nor its principals or affiliates are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.
15. Domestic Preferences for Procurements. As appropriate, and to the extent consistent with law, Contractor should, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. This includes, but is not limited to iron, aluminum, steel, cement, and other manufactured products.
16. Force Majeure. If Contractor's performance of Work under this Agreement is delayed by a *force majeure*, Contractor shall immediately, in any case no later than ten (10) days from the time when Contractor becomes aware of the cause of such delay, notify County of the delay, the reasons therefore and the anticipated duration of any such delay. Contractor's delay in the performance of the Work shall be excused during the duration of such *force majeure*.
17. Severability. If any provision, or portion thereof, of this Agreement shall for any reason be adjudged by any court of competent jurisdiction to be illegal, invalid or otherwise unenforceable, such judgment shall not affect, impair or invalidate the remainder of this Agreement but shall be limited in its operation to the provision of this Agreement directly involved and only the illegal, invalid or unenforceable provision shall be deemed struck.

18. Waiver. The failure by the Party at any time to require performance by the other Party of any provision hereof shall not affect in any way the right to require such performance at a later time nor shall the waiver by either party of a breach of any provision hereof be taken or be held to be a waiver of such provision.
19. Counterparts and Facsimiles. This Agreement may be executed in one or more counterparts each of which may be deemed an original, but all of which constitute one and the same. An executed Agreement transmitted by facsimile to the other party may be relied upon as an original and if there is any inconsistency between such facsimile and an executed Agreement subsequently received by "hard-copy," the terms contained in the facsimile shall prevail.
20. Headings. The headings and numbers of sections and paragraphs contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.
21. E-verify. Pursuant to North Carolina General Statute 143-133.3 and related state and federal laws, the undersigned hereby certifies that the Contractor named herein, and the Contractor's subcontractors, comply with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the Federal E-Verify system.
22. Dispute Resolution. If a dispute arises under this contract, the parties shall first attempt to negotiate a resolution satisfactory to both parties. In the event that the parties cannot agree, the parties shall agree upon a mediator and shall participate in non-binding mediation in order to resolve the issue. The cost of the mediator shall be shared equally between the Parties. The mediation shall take place in Catawba County, North Carolina. In the event that the parties cannot agree upon a mediator or are not satisfied with mediation, any litigation shall be brought in the General Court of Justice in Catawba County, North Carolina.
23. Signature Authority. The undersigned represent and warrant that they are authorized to bind their principals to the terms of this Agreement.

[Signature page attached]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first above written.

CATAWBA COUNTY

Pete Shonka, Utilities and Engineering Director

Date

CONTRACTOR

Name and Title

Date

This Instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act as amended.

Date: _____

Mary Morrison, Chief Financial Officer
Acct:
Amount:

APPROVES AS TO FROM:

Date: _____

Joshua Teague, Assistant County Attorney

Date: _____

Jake Robinson, Risk Management

ATTACHMENT E
MAILBOX PICTURES



END OF BID FORM