



catawba county

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ADDENDUM NO. 1

Issue Date: January 15, 2025

Request for Qualifications

Consulting Services for Update to Comprehensive Parks Master Plan

RFQ No: 25-1012

To: All Potential Respondents

The Request for Qualifications (RFQ) is modified as set forth in Addendum No. 1. The original RFQ documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFQ. Respondents shall take this Addendum into consideration when preparing and submitting its Qualifications Statement. Catawba County is issuing this Addendum to provide RFQ clarifications.

Questions/Clarifications

1. **Question:** Does staff anticipate incorporating some of the regional advisory boards into the planning process (i.e. Youth Council, United Arts Council, WPCOG Aging Advisory Commission, etc.)?

Answer: The planning process will incorporate broad community involvement and input. Specific representation has not been defined at this time.

2. **Question:** Does the County have its approximately 45 miles of trail mapped? The interactive map linked on catawbacountyparks.org shows only limited sections of trail in Hickory.

Answer: All trails are mapped for the four parks operated by Catawba County – Bakers Mountain, Mountain Creek, Riverbend, and St. Stephens. Maps for these four parks can be accessed via links on CatawbaCountyParks.org and CatawbaCountyNC.gov. The parks listed on CatawbaCountyParks.org represent all the parks and other outdoor amenities located in the county, not just the county-operated parks.

3. **Question:** Does staff know how many residents/visitors are participating in the Catawba County Parks Trail Challenge program at this time?

Answer: To date, 325 have enrolled in the 24/25 Trail Challenge.

4. **Question:** Is the proposal page limit 30 double-sided pages (60 numbered pages) or 30 numbered pages?

Answer: The Statement of Qualifications page limit is 30 double-sided pages (60 numbered pages.)

5. **Question:** Can a list be provided noting the mutual agreements with other departments or schools in the County?

Answer: Parks has no mutual agreements with other departments or schools in the County.

6. **Question:** What percentage of the department's budget is allocated toward programming?

Answer: There is no specific budget for programming allocated by the department.

7. **Question:** Can you provide a copy of the department's org. chart with titles only?

Answer: Please see Attachment A.

8. **Question:** What is the department's budget for the Comprehensive Parks Master Plan?

Answer: The County has budgeted \$125,000 for the Comprehensive Parks Master Plan.

This Addendum consists of 3 pages in total, including Attachments.

Attachment A

