

AGENDA

Catawba County Board of Commissioners Meeting
Monday, February 17, 2020, 7:00 p.m.
Board of Commissioners Meeting Room
2nd Floor, Catawba County Justice Center
100 Government Drive, Newton, NC

1. Call to Order.
2. Pledge of Allegiance to the Flag.
3. Invocation.
4. [Approval of the Minutes from the Board's Regular Meeting and Closed Session of February 3, 2020.](#)
5. Recognition of Special Guests.
6. Public Comments.
7. [Appointments.](#)
8. Consent Agenda.
 - a. [Addition of Two Grant-funded School Resource Officers \(SROs\) to Service Catawba County Schools \(CCS\) Elementary Schools.](#)
 - b. [Adoption of the Updated Unifour Regional Hazard Mitigation Plan.](#)
 - c. [Report of Kinship Placement of Foster Care Children.](#)
 - d. [January Tax Release/Refund Request.](#)
9. Departmental Report.
Utilities and Engineering.
[Acceptance of Southeastern Catawba County \(SECC\) Water and Sewer Master Plan. Presented by Utilities and Engineering Director Pete Shonka.](#)
10. Other Items of Business.
Kenyan Visit.
11. Manager's Report.
12. Attorneys' Report.
13. Adjournment.

PERSONS WITH DISABILITIES: Individuals needing assistance should contact the County Clerk at 828-465-8990 within a reasonable time prior to the meeting. Participation in public meetings is without regard to race, ethnicity, religion, sex, age, or disability.

CALENDAR: There is only one Board of Commissioners Meeting in March 2020. The meeting will take place on Monday, March 16, 2020, at 7:00 p.m.

APPOINTMENTS

RANDY (Due) Parks Advisory Committee

Chair Isenhowe recommends the reappointment of Terry Holdsclaw, Nathaniel Poovey, and John AcAuley for second terms and Paul Beatty, Jr. for a fourth term on the Parks Advisory Committee. These terms expire October 6, 2022.

SHERRY (Due) K-64 Education Board

12/31/19 Vacant Position (Travis Von Drehle resigned)

Commissioner Butler recommends the appointment of Chris Von Drehle for a first term to fill a vacant position on the K-64 Education Board.

MEMORANDUM

TO: Catawba County Board of Commissioners

FROM: Finance and Personnel Subcommittee

DATE: February 17, 2020

IN RE: Addition of two grant funded School Resource Officer's (SROs) to serve Catawba County Schools (CCS) elementary schools

REQUEST

The Finance and Personnel Subcommittee recommends the Board of Commissioners approves addition of two full-time grant funded SROs to serve elementary schools.

BACKGROUND

CCS was awarded a grant through the Department of Public Instructions'-Center for Safer Schools to fund two elementary school SROs. The grant is for \$66,666.00 per year for three years, with a required \$42,234 match that will be paid from the school system's "At-Risk" funds for a total of \$108,900 per year. These funds will pay for 2 School Resource Officers' salaries and benefits. The Sheriff's Office will incur the cost for the officer's equipment, vehicle, and benefit increases that may occur.

Each SRO will cover 4-5 elementary schools per week within the same high school feeder district. While on campus, SROs will monitor the school's safety by walking the interior and exterior of the school several times throughout the day, SROs will also coordinate with CCS to develop and deliver grade appropriate presentations throughout the year.

RECOMMENDATION

The Finance and Personnel Subcommittee recommends the Board of Commissioners approves addition of two full-time grant funded SROs to serve elementary schools.

SUPPLEMENTAL APPROPRIATION

REVENUE

110-210050-654300
Catawba County Schools - Deputy

\$108,900

EXPENSE (See next page)

Year 1 of Grant Salary & Benefits

Year 1 for the grant will fall in two fiscal years. Year 1 is April 2020- April 2021 salary and benefits will be paid in 5 pay periods in FY19/20 and 21 pay periods in FY20/21 (highlighted below in green). Total salary and benefits for Year 1 are \$111,278.27, a difference of \$2,378.27 from Grant Revenue. The Sheriff's Office will incur the difference.

Please note FY20/21 is just a projection, human resources have not finalized benefit cost.

FY19/20 -Year 1 April -June, 5 Pay periods					
Expenes Lines	Per LEO Swon Position Calculator	Salary/ Benefit	FTE	Annual Cost for 2 SRO	5 Pay periods FY19/20
110-210070-812100	Salary	38,295.00	2	\$76,590	\$14,728.85
110-210070-821100	FICA	7.65%	2	\$5,859	\$1,126.73
110-210070-822200	LEO Retirement	14.70%	2	\$11,259	\$2,165.19
110-210070-823100	Health	7,800.00	2	\$15,600	\$3,000.00
110-210070-823300	Dental	468.00	2	\$936	\$180.00
110-210070-825500	Short-term Disability	73.00	2	\$146	\$28.08
110-210070-823610	Basic Life	0.0229%	2	\$146	\$28.08
	Total			\$110,536	\$21,256.92

FY20/21- Year 1 June -April, 21 Pay Periods					
Expenes Lines	Per LEO Swon Position Calculator	Salary/ Benefit	FTE	Annual Cost for 2 SRO	21 pay periods FY20/21
110-210070-812100	Salary	38,295.00	2	\$76,590	\$61,861.15
110-210070-821100	FICA	7.65%	2	\$5,859	\$4,732.27
110-210070-822200	LEO Retirement	15.90%	2	\$12,178	\$9,836.08
110-210070-823100	Health	7,800.00	2	\$15,600	\$12,600.00
110-210070-823300	Dental	468.00	2	\$936	\$756.00
110-210070-825500	Short-term Disability	73.00	2	\$146	\$117.92
110-210070-823610	Basic Life	0.0229%	2	\$146	\$117.92
	Total			\$111,455	\$90,021.35



Dan Moore <dan_moore@catawbасchools.net>

Comment Added: Catawba County Schools (180) Regular Local School District - Catawba County - 2020 - Safe Schools - Rev 0 - History Log

1 message

NCCCIP.NoReply@egrantsmanagement.com
<NCCCIP.NoReply@egrantsmanagement.com>
To: Dan_Moore@catawbасchools.net

Thu, Dec 12, 2019 at 12:35
PM

4 December 2019

Catawba County Schools

RE: 2019-NC School Safety Grants

On behalf of Superintendent Mark Johnson, it is my pleasure to inform you that the Department of Public Instructions – Center for Safer Schools has approved your application for funding under the FY 2019 NC School Safety Grant Program, please see the award amounts below.

- School Resource Officers 2018-19 (Year 2 Funding) **\$0.00** (If applicable)
- School Resource Officers 2019-20 **\$66,666.00**
- School Safety Equipment 2019-20 **\$77,000.00**
- Student in Crisis Services 2019-20 **\$0.00**
- School Safety Training Grants 2019-20 **\$0.00**

Enclosed you will find the Grant Award Conditions document. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, and the resolution of all interim audit findings. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

Karen W. Fairley, Center for Safer Schools at 919.807.3633 or

by email at schoolsafetygrants@dpi.nc.gov

Congratulations, and we look forward to working with you.

Cordially,

NC Department of Public Instruction- Center for Safer Schools

Enclosures: Conditions for NC School Safety Grant Program

Matthew W. Stover, Ed.D.
Superintendent



DeAnna C. Finger
*Asst. Superintendent
Curriculum & Instruction*

L. Chris Gibbs
*Asst. Superintendent
Human Resources*

Dan K. Moore
*Asst. Superintendent
Operations*

Memorandum

To: Mick Berry
From: Dr. Matthew W. Stover 
Date: Friday, January 24th, 2020
Re: Commitment Request - NC DPI Safety Grant - SROs

Please consider this memorandum as a statement of commitment with regard to Catawba County Schools and the district's receipt of an NC DPI Safety Grant to encompass a period of three (3) years. The receipt of this grant will allow for Catawba County Schools to hire two (2) additional SROs at the elementary level.

The total amount of funds committed will be approximately \$108,900 per year. The amount of funds secured from the grant is \$66,666 per year, and the remaining amount of \$42,234 per year will be supplied by the school system from "At-Risk" funding.

When the grant period ends, the school system will request that these SROs remain at the elementary level. The school system will contribute to the funding of these SROs to the extent that "At Risk" funding is available.

cc: Dan K. Moore
Karla Miller
Dwayne Finger

Catawba County Elementary SRO Grant positions

School Safety: The two SRO's will be placed into two of the High School feeder districts. The SRO's will rotate through 4-5 feeder elementary schools within the week. While on campus the SRO's will be monitoring the school's safety by walking the interior and exterior of the school several times throughout the day. The SRO's will be present in the lunch room during lunch as well as the gym and other areas when there is a large gathering. The SRO's will have constant radio contact with several members of the school and would respond promptly to any calls of concern.

SRO Educational Programs: While on each school's campus these SRO's will conduct CCS approved presentations to the children. The SRO's will coordinate these presentations with the School administration and grade appropriate teachers throughout the year.

Educational Presentations to be taught:

- Introduction to Sheriff's Deputies and the SRO duties
- Bullying and Harassment Awareness
- Drug Awareness
- Stranger Danger
- Cyber Safety
- Bicycle Safety
- General Safety and Proper use of 911

Parent Presentation:

- Cyber Safety and Awareness for Parents

The goal will be for each SRO's to teach these courses once a year throughout the year to each age appropriate class at each of the school's they are covering.

Example: Stranger Danger will be taught to every K-3 class at the 4-5 different schools in the High School feeder.

SRO Mentoring: The SRO's will seek troubled children with the help of the School Administration and Guidance offices. The SRO's will spend time with these individuals as the School days will allow. The goal will be for the SRO's to help these children with school work, behavior issues, hygiene, personal issues and others to help build the child's confidence and hopefully become a more productive student.

MEMORANDUM

TO: Catawba County Board of Commissioners
FROM: Policy and Public Works Subcommittee
DATE: February 17, 2020
RE: Adoption of the Updated Unifour Regional Hazard Mitigation Plan

Request

The Policy and Public Works Subcommittee recommends the Board of Commissioners adopts the 2020 Unifour Regional Hazard Mitigation Plan.

Background

Catawba County and each of the municipalities within the County, along with Alexander, Caldwell, and Burke Counties and their municipalities, participated in a regional multi-jurisdictional hazard mitigation planning effort that began in November 2018. This planning effort to update the 2015 multi-jurisdictional hazard mitigation plan was funded by the State of North Carolina using federal Department of Homeland Security Pre-Disaster Mitigation grant monies, with a 75/25 cost share. Caldwell County served as the lead jurisdiction for the Unifour planning effort. The entire county/city cost share was covered through staff time, in-kind services, and materials.

This request is for the Board of Commissioners to adopt the 2020 Unifour Regional Hazard Mitigation Plan as required by Section 322 of the Federal Disaster Mitigation Act of 2000. Under 44 CFR 201.6, every local jurisdiction must have a FEMA approved plan in order to apply for and receive money from specific federal and state assistance programs that address pre and post disaster mitigation projects, planning, flood assistance, and repetitive loss buy-outs.

Hazard mitigation actions are taken to reduce or eliminate the long-term risk to life and property from a variety of hazards. Mitigation can occur before, during, and after a disaster but it has been shown that mitigation is most effective when based on a comprehensive, long-term plan that is developed before a disaster occurs.

The Plan: (highlight link, right click on link and open hyperlink)

https://gis.aecomonline.net/IRISK2/Documents/Unifour%20Regional%20Plan/Support/Unifour_DRAFT_202-01-14.pdf

The 2020 Unifour Regional Hazard Mitigation Plan contains evidence of each jurisdiction's participation in the planning process, identifies risks for the regional planning area, identifies specific risks in each jurisdiction and jurisdiction specific mitigation actions. The plan, which was completed in November 2019 and approved by North Carolina Emergency Management on January 21, 2020,

will help prevent the loss of lives, homes, and businesses from being damaged by a disaster and help our citizens and communities to return to normal after the chaos of a disaster.

Recommendation:

The Policy and Public Works Subcommittee recommends the Board of Commissioners adopts the 2020 Unifour Regional Hazard Mitigation Plan.

RESOLUTION NO. 2020-

ADOPTION OF UNIFOUR REGIONAL HAZARD MITIGATION PLAN

WHEREAS, the citizens and property within Catawba County are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to flooding, tornadoes, winter storms, dam failures and geological hazards such as sink holes and earthquakes; and

WHEREAS, the County desires to seek ways to mitigate the impact of identified hazard risks; and

WHEREAS, the Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3, 5, and 8 of Article 19 of Chapter 160A; and Article 8 of Chapter 160A of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has in Section 1 Part 166A of the North Carolina General Statutes (adopted in Session Law 2001-214 --- Senate Bill 300 effective July 1, 2001), states therein in Item (a) (2) “For a state of disaster proclaimed pursuant to G.S. 166A-6(a) after August 1, 2002, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act”; and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five year cycle; and

WHEREAS, Catawba County has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management.

WHEREAS, it is the intent of the Board of Commissioners of Catawba County to fulfill this obligation in order that the County will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the County.

NOW, therefore, be it resolved that the Board of Commissioners of Catawba County hereby:

1. Adopts the Unifour Regional Hazard Mitigation Plan; and
2. Vests the Planning and Parks Department with the responsibility, authority, and the means to:
 - (a) Inform all concerned parties of this action.

- (b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map and identify floodplain areas, and cooperate with neighboring communities with respect to management of adjoining floodplain areas in order to prevent exacerbation of existing hazard impacts.
- 3. Appoints the Emergency Services Department to assure that the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the Board of Commissioners of Catawba County for consideration.
- 4. Authorizes all county departments listed in the Mitigation Actions for Catawba County in Section 7 of the Unifour Regional Hazard Mitigation Plan to develop and implement the programs and procedures necessary to complete the listed actions.
- 5. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

This the ____ day of _____, 2020.

C. Randall Isenhower, Chair
Catawba County Board of Commissioners

ATTEST:

Barbara E. Morris, Clerk

MEMORANDUM

TO: Catawba County Board of Commissioners
FROM: Finance and Personnel Subcommittee
DATE: February 17, 2020
RE: Report of Kinship Placement of Foster Care Children

REQUEST

The Finance and Personnel Subcommittee recommends the Board of Commissioners confirm the use of additional foster care funding in the current year to support addressing critical challenges involving Foster Care services.

BACKGROUND

Catawba County is committed to supporting children and families experiencing the emotional and financial consequences of foster care. To this end, the Board of Commissioners allocated an additional \$400,000 for FY 19/20 to support and enhance services for this vulnerable population. While the initial allocation was loosely earmarked as a financial stipend for kinship providers, an assessment of our population, trends, and needs does not support this as the highest and best utilization of those dollars.

Catawba County has worked tirelessly to support kinship families in becoming licensed, leading the entire state in establishing licensed kinship providers. (In FY19, Catawba County facilitated nearly 25% of all kinship family licensure approvals statewide.) After a careful and thorough analysis of multiple factors discussed in more detail in the attached analysis created in collaboration with Budget, what was initially thought to be an incentive to enhance kinship placements could very likely turn out to be a financial disincentive to both the Kinship placement as well as the County. Both kinship and non-kinship licensed foster care providers receive a monthly State-established stipend ranging from \$475 to \$634. Providing additional stipend to kinship families temporarily while they work towards full licensure could ultimately discourage these placements from successfully completing the licensure process, which would in turn cause the County to lose federal funding, with estimated revenue loss based on current population in the \$300,000 range. Furthermore, the kinship families become ineligible for alternative federal/state assistance through Work First, Child Support, Day Care, etc. Ultimately, the original idea would have increased county funding at the expense of previously leveraged Federal/State dollars.

Since July 2019, Catawba County has 141 more children experiencing foster care than in July 2014 (nearly 60% increase), yet the overall level of funding to care for these additional children has not increased. As a Reinventing agency, the Department has benefited from the agility afforded by its authority to create positions supported by Reinventing fund balance at its discretion, quickly responding to changes in the policy environment as needed. While the Department has managed to creatively and responsibly utilize Reinventing funds to ensure adequate staffing and resources to support such a significant increase in children experiencing foster care, this reliance on our "savings account" to fund on-going needs is not sustainable.

A review of critical indicators related to length of stay in foster care indicates the County's average length of stay in foster care is 25.2 months, 3.3 months longer than the national average and trending upwards. Due to a shortage of foster families within Catawba County, as of October 2019, 23% of Catawba County's foster children were placed out-of-County or in group home placements while eligible for in-County placements. Social Services recently administered a survey of kinship and non-kinship families, which revealed these families' beliefs that improving communication would be the best way to support foster

families. In addition, staff retention and turnover has become more of a critical issue, with heavy workloads causing staff burnout, turnover, and less time to accomplish tasks that move children to permanency.

These factors, when taken together, have led to an alternative approach than the financial stipend to kinship families:

- Creation of five Social Worker II positions to form a Visitation Team responsible for overseeing all mandated parent / child / sibling visitations, coach the family, and provide parent training; (\$166,206);
- Addition of one Social Worker III position to focus on licensure and to achieve compliance with the state-mandated ratio of one Licensure Social Worker per 32 families (\$51,268);
- Support for foster family recruitment and training in the form of “Caring for our Own” kinship training, formation of a recruitment work group, and social media marketing (\$12,000); and
- Development of a Visitation Center by upfitting and maintaining an existing closed group home (\$37,650 initial; \$7,650 ongoing)

This approach has been discussed at length with the Social Services Board Chair and subsequently the full Board who indicated strong support for this path forward. This investment is highly aligned with the Board’s Strategic Plan goals in the realm of *Healthy, Safe Community* in that it aims to protect the well-being of our citizens, and relates directly to several key social determinants of health.

RECOMMENDATION

The Finance and Personnel Subcommittee recommends the Board of Commissioners confirms the use of additional foster care funding in the current year to support addressing critical challenges involving Foster Care services.

Support for Children in Foster Care

BACKGROUND:

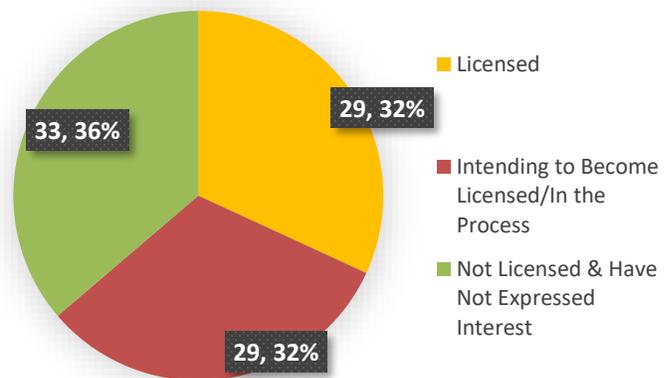
Catawba County is committed to supporting children and families experiencing the emotional and financial consequences of foster care. To this end, the Board of Commissioners recently allocated an additional \$400,000 to support and enhance services for this vulnerable population.

CRITICAL CHALLENGES:

Kinship Family Licensure

As of August 2019, 36% of 91 total kinship families are not licensed and have not expressed interest in becoming licensed. Not becoming licensed is detrimental to both kinship families and the County. **The licensing process is the only opportunity foster families have to receive the Trauma Informed Partnering for Safety and Permanence: Model Approach to Partnerships in Parenting Training.** This training is crucial to the wellbeing of foster children recovering from traumatic experiences, as well as respective kinship families who may be grieving from the circumstances surrounding kinship placements. **Both kinship and non-kinship licensed foster care providers also receive a monthly State-provided stipend, ranging from \$475 to \$634.**

Kinship Home Licensure Status (August 2019)



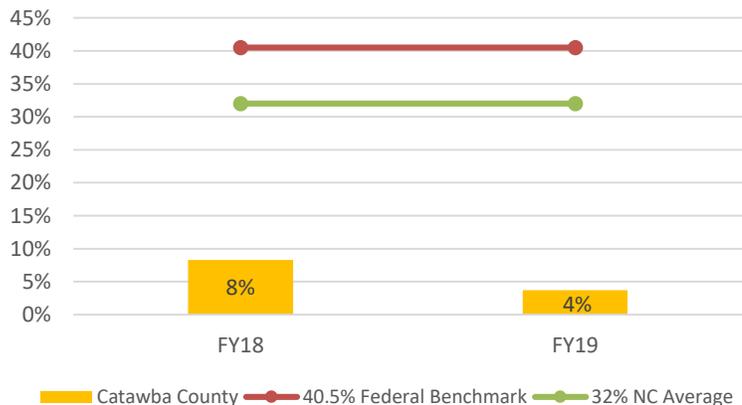
State Licensed Foster Care Provider Stipends	
CHILD AGE GROUP	MONTHLY PAYMENT
0 – 5 years	\$475
6 – 12 years	\$581
12+ years	\$634

Furthermore, **the County loses federal funding if kinship families do not become licensed.** If kinship families do not become licensed foster care providers within 12 months of a child being placed into foster care, the County does not receive Title IV-E appropriations for the administrative costs associated with a child’s case. An estimation based on the current population of foster children indicates a **potential revenue loss of \$300,000 if unlicensed kinship families do not become licensed.** Please note that this figure is a rough estimate due to the fluid nature of Title IV-E eligibility and the foster care population.

Permanency

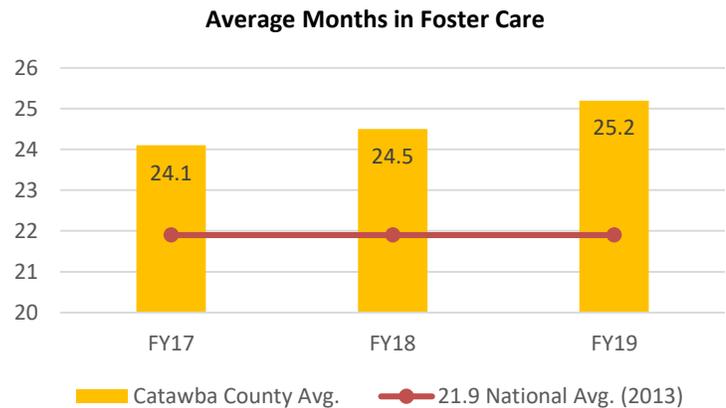
Permanency means obtaining a legally permanent family for children in foster care, either through reunification, guardianship, or adoption. Per the provided chart, only 4% of Catawba County foster children achieve permanency within 12 months. This is below the federal standard of 40.5% and North Carolina’s average of 32%. However, please note that the majority of states do not meet the federal permanency standard. The United States Children’s Bureau uses this standard in allocating funds to the State

Permanency Within 12 Months



of North Carolina (ultimately impacting Catawba County funding), with a below-standard score resulting in the withholding of title IV-B and IV-E funds if a program improvement plan is not successfully completed within two years.

The provided chart indicates that **children in Catawba County currently stay in foster care 3.3 months longer than the national average and that the length of stay is trending upwards.** Factors impacting permanency include staff retention (vital for continuity of care, effectively communicating with and supporting families, and process efficiency), training and support for foster families, and supporting the reunification of families.

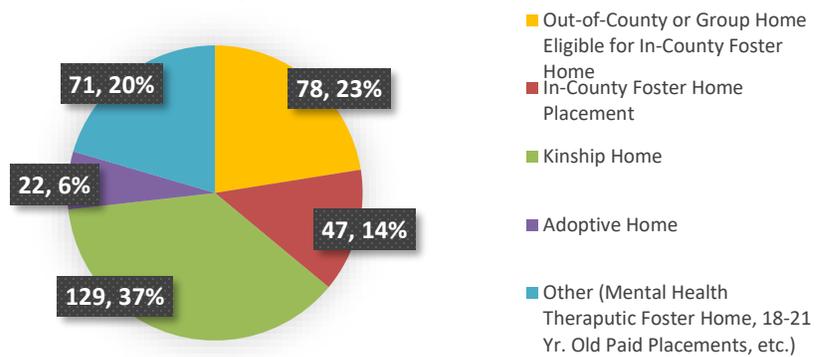


Recruiting and Retaining Foster Families

While the number of foster families has increased, the number of foster children has outpaced the supply. Thus, recruiting and retaining foster families in Catawba County is critical. **23% of Catawba County foster children are currently in out-of-County or group home placements while eligible for an in-County placement due to the shortage of foster families within Catawba County.** It is optimal for foster children to have an in-County placement in order to not change schools, therapists, and other healthcare providers.

Keeping foster children in Catawba County allows them to stay in a familiar area while they are already experiencing trauma. Furthermore, an in-County placement decreases the time both foster families and social workers spend commuting to visitations and other meetings.

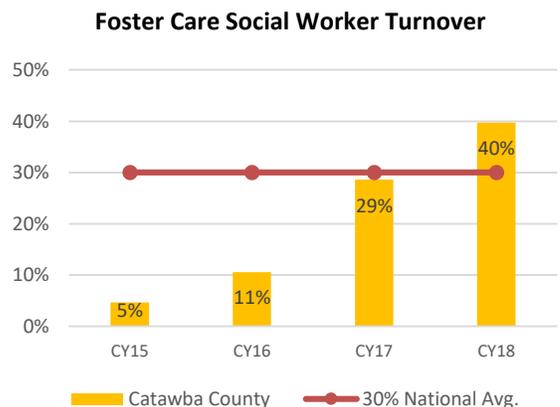
Catawba County Foster Child Placements (October 2019)



RECOMMENDATIONS:

1. Increase staffing by five Social Worker II and one Social Worker III positions (\$217,474)

Staff retention and turnover has become a critical issue. Consistent themes in exit interviews with Foster Care Social Workers are high caseloads, the intensive time requirement of visitation, and lack of a personal life due to the large amount of time the job takes. Heavy workloads are causing staff burnout, turnover, and less time to accomplish tasks that move children to permanency. The provided chart shows the turnover of Catawba County Foster Care Social Workers compared to the national average.



The North Carolina Division of Social Services and the Family and Children's Resource program finds that turnover negatively impacts communication, efficiency, and, ultimately, permanence (North Carolina Division of Social Services and the Family and Children's Resource Program, 1999). Reduced turnover improves communication, increases case knowledge and competency, and strengthens social workers' relationships with families. These outcomes, in turn, increase the speed of the process (the second highest concern of foster families in the 2019 Satisfaction Survey) and help move children to permanency more quickly.

The 2019 Satisfaction Survey found that **both kinship and non-kinship families believe improving communication would be the best way to support foster families**. Decreasing turnover is essential to improving communication between social workers and foster families. The continuity associated with a social worker seeing a case through to permanency improves communication drastically.

Additionally, a new social worker has to learn the depth and history of a case, while also building trust with families. Several focus groups with biological parents receiving services have occurred over the years. Parents comment that their relationship with their Foster Care Social Worker impacts their motivation, self-worth, and openness to services after children exit care. This means that a strong relationship between social workers and biological parents can assist with reunification. New social workers do not share history with parents and building trust requires time. Turnover impacts the ability of parents to form relationships due to a revolving door of social workers.

Furthermore, it takes a new social worker approximately two years to perform all functions of the position with confidence, causing turnover to greatly impact efficiency. It is difficult to recruit Social Worker III positions because they require between one and three years of experience. Social Worker II positions are easier to recruit, but are primarily recent college graduates with limited experience. Thus, it can prove challenging to fill vacant positions with skilled and experienced candidates.

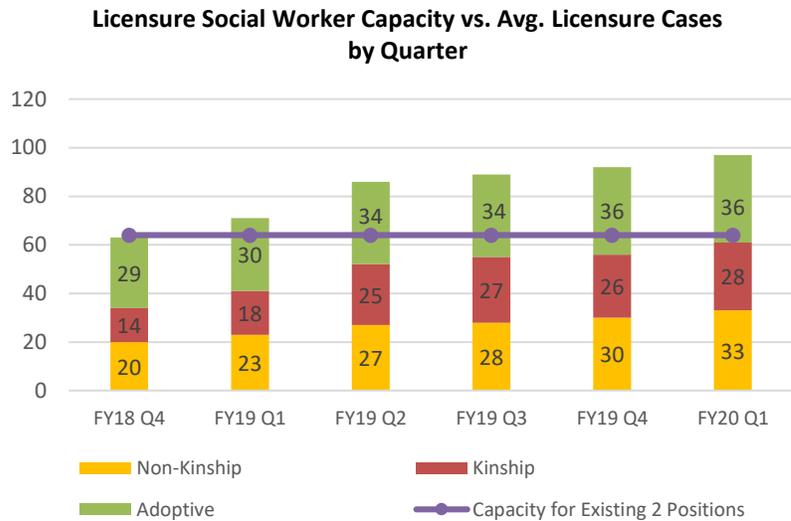
A) Additional five Social Worker II positions to form a Visitation Team that would oversee all mandated parent/child/sibling visitation, coach, and provide parenting training (\$166,206)

- A Foster Care Social Worker spends 13.5 hours per week on average on supervised visitation (including transportation), one to two full work days in court weekly, and is federally required to attend permanency planning reviews the first half of Thursdays
 - This only leaves between 14.5 to 6.5 hours per week to complete the following:
 - Face to Face Contact with all birth parents and each caretaker residing with the child
 - Monthly contact in the home of the child experiencing foster care
 - Writing court reports
 - Documentation
 - Calling collateral contacts to assess safety of the children
 - Case plans and assessments
 - Many Foster Care Social Workers stay behind in their duties, making them feel unsuccessful at work, contributing to burnout and turnover
 - **Visitation Team would decrease the time spent on visitation by Foster Care Social Workers, allowing them more time to complete tasks requiring their case familiarity and experience**
- Provides a layer of natural growth by allowing Social Worker II positions to obtain the experience required to move into the difficult to recruit Social Worker III positions

B) Additional Licensure Social Worker (Social Worker III) position to achieve compliance with the state mandated ratio of one Licensure Social Worker per 32 families (\$51,268)

- As of September 2019, current ratio is one Licensure Social Worker per 50 families
- Provides capacity to license more families, decreases wait time for families to become licensed, and decreases turnover by reducing the workload of current Licensure Social Workers
- Need for capacity as Catawba County attempts to increase the number of licensed foster families (see recommendation #2)

- 62 unlicensed kinship families as of August 2019, 29 of which are in the process of or have expressed intent to become licensed
- Successful recruitment of foster families will increase licensure demand



2. Support for foster family recruitment and training (\$12,000)

A) Recruitment Workgroup support and social media marketing (\$1,940)

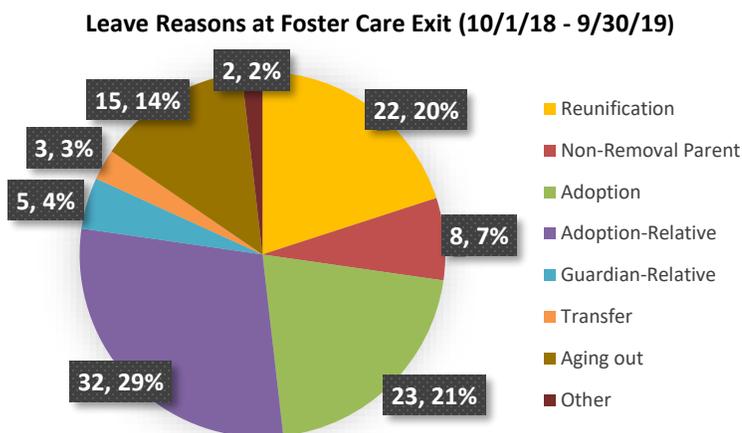
- Foster care population has reached an all-time high
 - **23% of placements are out-of-County or in group homes due to a shortage of in-County foster families**
 - While current recruitment efforts have produced positive results, supply never fully meets demand
- Funding would support implementation of initiatives proposed by the Recruitment Workgroup, which was recently developed to collaboratively brainstorm recruitment strategies
- Funding would increase social media marketing and online recruitment efforts

B) Support for “Caring for Our Own” kinship training (\$10,060)

- Caring for Our Own is a specialized training and licensing process for kinship families developed and originally funded by the Harvey Project (UNC-Chapel Hill) which ended in June 2019
 - Includes specialized training to meet the specific and unique needs of kinship families
 - Provides childcare to foster families during training, unlike the non-kinship training
- **The number of licensed kinship families has increased from 10 (January 2018) to 29 (August 2019) since implementing Caring for Our Own**
 - In FY19, Catawba County composed 20% (24 families) of all kinship family licensure approvals statewide
- Funding would be used to continue providing Caring for Our Own training and free childcare for families to attend

3. Develop a Visitation Center by upfitting and maintaining an existing closed group home (\$37,650 initial and \$7,650 ongoing)

- Visitations with biological parents are vital to reunification and supports permanency for children
 - Engagement with parents increases reunification (Corwin, 2012)
 - **20% of Catawba County foster children exits are due to reunification** (see pie chart)



- In comparison, **46.5% of North Carolina children left foster care due to reunification** in 2011

- Visitations are crucial to the wellbeing of foster children
 - Foster children who have frequent contact with their biological parent(s) display less anxiety than those with minimal or no visitation (Cantos & Gries, 1997)
 - Children having frequent visitation with parents are more likely to have higher well-being rates, be reunified with family, and experience shorter stays in foster care (Hess, 2003)
- Supervised visitation is currently conducted in three small rooms located between staff offices
 - Volunteer agencies have outfitted with furniture, toys, and a small table to sit at
- Visitation Center would provide a less sterile, more home-like environment to promote bonding and improve parenting skills
 - More welcoming and comfortable space for families to interact
 - Access to a kitchen to cook meals together
 - Increased physical space
 - Not surrounded by offices, lessening anxiety and promoting more natural interaction
- New Visitation Team allows the possibility of extending service times through the evening and weekend to remove barriers of children and parents attending visitation

GOALS:

1. Visitation Team members will average 30 hours each of court-ordered visitation per week, reducing the average 13.5 weekly hours spent per Foster Care Social Worker

- Measure: Visitation Team will track completed court-ordered visitation hours weekly and compare to those of Foster Care Social Workers (who will track hours during only one week as a sample due to time constraints)
- Critical Challenge Linkage(s): Permanency
 - Decreased time spent on visitation by Foster Care Social Workers increases their capacity to complete the tasks that move children to permanency
- Recommendation Linkage(s): Visitation Team
- Deadline: End of FY 20 (6/30/20)

2. Increase the percentage of licensed kinship families from 32% to 40%

- Measure: Percentage of licensed kinship families within the entire kinship family population as of June 30, 2020 in comparison to the percentage as of August 2019 (32%, 29 families)

- Critical Challenge Linkage(s): Kinship family licensure
- Recommendation Linkage(s): Licensure Social Worker and Caring for Our Own training
- Deadline: End of FY 20 (6/30/20)

3. Increase the average number of non-kinship, non-adoptive families from 27 to 30

- Measure: Average number of non-kinship, non-adoptive families during FY 19 (27) compared to the average number of non-kinship, non-adoptive families during FY 20
- Critical Challenge Linkage(s): Recruiting and retaining foster families
- Recommendation Linkage(s): Licensure Social Worker and recruitment
- Deadline: End of FY 20 (6/30/20)

4. Decrease the turnover rate for all Foster Care Social Workers by 10%

- Measure: Calendar year 2020 turnover rate as compared to the calendar year 2019 turnover rate
 - 2019 data will not be available until the end of the current calendar year
 - For reference, the turnover rate was 40% for Foster Care Social Workers in calendar year 2018
- Critical Challenge Linkage(s): Permanency and kinship family licensure
 - Decreased turnover increases timely permanency for children over time
 - Decreased turnover for Licensure Social Workers decreases delays in the licensure process
- Recommendation Linkage(s): Visitation Team and Licensure Social Worker
- Deadline: End of calendar year 2020 (12/31/20)

5. Increase the number of children exiting foster care for reunification from 20% to 30%

- Measure: Percentage of children exiting foster care due to reunification between 10/1/18 and 9/30/19 as compared to the percentage of children exiting foster care due to reunification between 10/1/20 and 9/30/21
 - Allows time for the development and implementation of the Visitation Center
- Critical Challenge Linkage(s): Permanency
 - Reunification is one of the ways children achieve permanency (guardianship, adoption, or reunification)
- Recommendation Linkage(s): Visitation Team and Visitation Center
- Deadline: 9/30/21

6. Increase permanency rate from 3.7% to 15%

- Measure: Percentage of children achieving permanency during FY 19 (3.7%) as compared to the percentage of children achieving permanency during FY 22
 - Statewide average permanency rate is 32%
- Critical Challenge Linkage(s): Permanency
- Recommendation Linkage(s): Visitation Team, Licensure Social Worker, recruitment, Caring for Our Own training, and Visitation Center
- Deadline: End of FY 22 (6/30/22)

Goal	Deadline	Visitation Team	Licensure Social Worker	Recruitment	Training	Visitation Center
1. Visitation Team members will average 30 hours each of court-ordered visitation per week, reducing the average 13.5 weekly hours spent per Foster Care Social Worker	6/30/20	X				
2. Increase the percentage of licensed kinship families from 32% to 40%	6/30/20		X		X	
3. Increase the average number of non-kinship, non-adoptive families from 27 to 30	6/30/20		X	X		
4. Decrease the turnover rate for all Foster Care Social Workers by 10%	12/31/20	X	X			
5. Increase the number of children exiting foster care for reunification from 20% to 30%	9/30/21	X				X
6. Increase permanency rate from 3.7% to 15%	6/30/22	X	X	X	X	X

BUDGET:

Recommendation	Total Expense	Federal/State Revenue	Estimated County Cost
Visitation Team (5 SW IIs)	\$ 272,242	\$ 106,036	\$ 166,206
Licensure Social Worker	\$ 63,000	\$ 11,732	\$ 51,268
Recruitment	\$ 1,940	\$ 0	\$ 1,940
Caring for Our Own Training	\$ 13,060	\$ 3,000	\$ 10,060
Visitation Center (Start Up)	\$ 40,000	\$ 10,000	\$ 30,000
Visitation Center (Operating)	\$ 10,200	\$ 2,550	\$ 7,650
TOTALS:	\$ 400,442	\$ 133,318	\$ 267,124

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M E M O R A N D U M

TO: Catawba County Board of Commissioners

FROM: Brad Fowler, Tax Administrator

DATE: February 17, 2020

IN RE: Tax Release / Refund Request

REQUEST

The Tax Administrator requests the Board of Commissioners approves thirty-one (31) releases totaling \$6,359.11, two (2) refund requests totaling \$774.64, and eighty (80) Motor Vehicles Bill adjustments / refunds totaling \$4,723.25 requested during the month of January.

BACKGROUND

North Carolina General Statute 105-381(b) states upon receipt of a taxpayer's written request for release or refund, the taxing unit's governing body has 90 days to determine whether the taxpayer's request is valid and to either approve the release or refund of the incorrect portion or to notify the taxpayer in writing that no release or refund will be made.

During the month of January, Tax Office staff has checked records and verified the legitimacy of thirty-one (31) release requests totaling \$6,359.11, two (2) refund request totaling \$774.64, and eighty (80) Motor Vehicle Bill adjustments / refunds totaling \$4,723.25.

Common reasons for release of tax bill amounts include changes in exemption status, change in situs, businesses closing / being sold, and material changes in property structures. The refund requests are driven by adjustments to exemption status and property being sold. The motor vehicle bill adjustments are largely due to pro-ration of tax bill amounts to account for mid-year transfers of ownership. (A detailed transaction summary of individual transactions is attached.)

Consistent with current practice, the Tax Collector will continue to present any material refunds or releases of significant dollar amounts individually, rather than bundled together with other minor transactions on consent agenda.

RECOMMENDATION

Staff recommends the Board of Commissioners approves thirty-one (31) releases totaling \$6,359.11, two (2) refunds request totaling \$774.64 and eighty (80) Motor Vehicle Bill adjustments / refunds totaling \$4,723.25 requested during the month of January.

Abstract Number	Owner Name as Billed (Last, First, Middle)	Release or Refund?	Year For	Original Value	Corrected Value	RELEASE/REFUND	
						AMOUNT	Reason (Please do not use all CAPS. Use correct capitalization)
1679646	Allen, Eddie Lewis	Release	2019	\$98,800.00	\$49,400.00	\$585.76	Reinstate Elderly Exclusion. Owner submitted requested audit documentation.
1644951	Arrowood, Gerald Thomas	Release	2019	\$106,300.00	\$57,600.00	\$543.01	Reinstated Elderly/Disability exclusion for 2019
1622922	Baker Bobby J	Release	2019	\$298,000.00	\$149,000.00	\$1,732.13	Reinstated Elderly Exclusion for 2019
1868274	Bolick, Laverne Abernethy	Release	2019	\$1,000.00	\$0.00	\$7.19	1986 BRIG 14x70 mobile home was torn down in 2018.
2993575	Brumfield Clifton	Release	2013	\$6,530.00	\$0.00	\$62.60	Not in County
3000278	Brumfield Clifton	Release	2013	\$14,340.00	\$0.00	\$136.82	not in County
3017469	Carpenter, James David	Release	2019	\$1,800.00	\$0.00	\$13.17	We billed James David Carpenter instead of James Edward Carpenter. This was an error by tax office. This is for the 0001 bill for the 2017 Caon Trailer.
3024287	Coulter, Jonathan Dale	Release	2019	\$5,250.00	\$5,250.00	\$1.03	Clerical error; Situs was incorrect. It should have been City of Maiden
3018552	Graphic ArtsTransport LLC	Release	2019	\$12,755.00	\$95.00	\$91.87	IRP tagged vehicle total loss and signed over to insurance co 12/12/18
3034023	Hagaman, Charles Jeffrey Estate	Release	2014	\$14,800.00	\$0.00	\$233.23	Taxpayer's CPA listed submitted a listing in error. Amount listed was for a down payment on real property not personal...she thought it was for a mobile home.
3034023	Hagaman, Charles Jeffrey Estate	Release	2015	\$13,875.00	\$0.00	\$226.37	Taxpayer's CPA submitted a listing in error. Amount listed was for a down payment on real property not personal...she thought it was for a mobile home.
3034023	Hagaman, Charles Jeffrey Estate	Release	2016	\$12,950.00	\$0.00	\$196.02	Taxpayer's CPA submitted a listing in error. Amount listed was for a down payment on real property not personal...she thought it was for a mobile home.
3034023	Hagaman, Charles Jeffrey Estate	Release	2017	\$12,025.00	\$0.00	\$168.01	Taxpayer's CPA submitted a listing in error. Amount listed was for a down payment on real property not personal...she thought it was for a mobile home.
3034023	Hagaman, Charles Jeffrey Estate	Release	2018	\$11,100.00	\$0.00	\$142.18	Taxpayer's CPA submitted a listing in error. Amount listed was for a down payment on real property not personal...she thought it was for a mobile home.
3034023	Hagaman, Charles Jeffrey Estate	Release	2019	\$10,175.00	\$0.00	\$120.65	Taxpayer's CPA submitted a listing in error. Amount listed was for a down payment on real property not personal...she thought it was for a mobile home.
3009176	HART, BETTY SOUTHERLAND	Release	2013	\$1,755.00	\$0.00	\$18.07	Sold 1990 DIXIE 17' to Aaron Peterson in S.C. on 8/4/12
3009176	Hart, Betty Southerland	Release	2014	\$2,230.00	\$0.00	\$21.64	Sold 1990 DIXIE 17' to Aaron Peterson in S.C. on 8/4/12
3009176	Hart, Betty Southerland	Release	2015	\$2,270.00	\$0.00	\$22.65	Sold 1990 DIXIE 17' to Aaron Peterson in S.C. on 8/4/12
3009176	Hart, Betty Southerland	Release	2016	\$4,210.00	\$2,000.00	\$16.23	Sold 1990 DIXIE 17' to Aaron Peterson in S.C. on 8/4/12
3009176	Hart, Betty Southerland	Release	2017	\$4,375.00	\$2,565.00	\$13.00	Sold 1990 DIXIE 17' to Aaron Peterson in S.C. on 8/4/12
3009176	Hart, Betty Southerland	Release	2018	\$3,660.00	\$1,910.00	\$12.50	Sold 1990 DIXIE 17' to Aaron Peterson in S.C. on 8/4/12
3009176	Hart, Betty Southerland	Release	2019	\$3,533.00	\$1,842.00	\$12.41	Sold to Aaron Paterson in S.C. on 8/4/12
1807213	Industrial Electric Co of Hky Inc	Release	2019	\$11,094.00	\$0.00	\$81.91	Business closed 7/13/2018
3048251	Johnson, Larry Gene Jr	Release	2019	\$2,757.00	\$0.00	\$21.41	Sold 1988 Regal watercraft in August 2018
1808138	Larkin, Brian Edward	Release	2019	\$39,000.00	\$0.00	\$498.72	1966 CHEV CHEVELLE has been tagged as of 9/25/19; GAP bill will pick up for necessary months.
3021729	Lewis, Ian Charro	Release	2019	\$3,316.00	\$0.00	\$25.81	The Boat was destroyed when the roof collapsed at Bill's Marina in October in 2018. Requesting to release bill.
3024872	Lynn, Thomas Eugene	Release	2019	\$30,033.00	\$0.00	\$237.56	SOLD BOAT TO LAKE NORMAN MARINA IN LATE 2018; PER 2019 MARINA REPORT, THOMAS LYNN NO LONGER OWNED THE BOAT.
3030136	Marshall, Shane	Release	2018	\$800.00	\$0.00	\$10.65	in Burke County
2697857	Matthews, Darrell Lester	Release	2019	\$1,790.00	\$0.00	\$12.80	Taxpayer called to say the 1991 Smokercraft 821 was sold in 2018. Alvin shows it was registered under Willie George Key Jr on September 272018.
3031700	MSMW TRUCKING LLC	Release	2019	\$74,710.00	\$0.00	\$974.46	IRP Truck and MYT trailer voluntarily surrendered to Ally Financial & Engs Commercial Finance in 2018
3041216	Waddell Logan Ryan	Release	2019	\$12,310.00	\$0.00	\$119.25	Not in County
				\$817,543.00	\$269,662.00	\$6,359.11	

Abstract Number	Owner Name as Billed (Last, First, Middle)	Release or Refund?	Year For	Original Value	Corrected Value	RELEASE/REFUND	
						AMOUNT	Reason (Please do not use all CAPS. Use correct capitalization)
3020002	Bailey, Joshua Malone	Refund	2019	\$8,052.00	\$706.00	\$53.31	Both of the 2017 Seadoo Queretaro (YDV84331F717) and the 2017 Seadoo Queretaro (YDV84428F717) were sold on August 17, 2018. Taxpayer is requesting refund for both items.
1638572	Benade Leonard E	Refund	2019	\$124,100.00	\$62,050.00	\$721.33	Reinstated Elderly Exclusion for 2019
				\$132,152.00	\$62,756.00	\$774.64	



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 2/3/2020 3:37:57 PM

Payee Name	Secondary Owner	Address 1	Address 2	Address 3	Plate Number	Status	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
AHLERS, RUSSELL ARTHUR		PO BOX 383		SPINDALE, NC 28160	6R2385	PENDING	Refund Generated due to proration on Bill #0044605155-2018-2018-0000-00	Vehicle Sold	01/16/2020		CATA	Tax	(\$1.97)	\$0.00	(\$1.97)
											F03	Tax	(\$0.26)	\$0.00	(\$0.26)
											Refund			\$2.23	
ALLRAN, AUSTIN MURPHY		515 6TH ST NW		HICKORY, NC 28601	ADL6274	PENDING	Refund Generated due to proration on Bill #0018207621-2018-2018-0000-00	Vehicle Totalled	01/29/2020		CATA	Tax	(\$14.97)	\$0.00	(\$14.97)
											C05	Tax	(\$14.75)	\$0.00	(\$14.75)
											C05	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$29.72												
ANTHONY, MICHELE OWENS	DUMONT, DIANA JEAN	PO BOX 9693		HICKORY, NC 28603	FJS1270	PENDING	Refund Generated due to proration on Bill #0051011914-2019-2019-0000-00	Tag Surrender	01/02/2020		CATA	Tax	(\$29.20)	\$0.00	(\$29.20)
											C05	Tax	(\$29.84)	\$0.00	(\$29.84)
											C05	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$59.04												
BALCER, RICHARD JOSEPH		3234 6TH AVE NE		CONOVER, NC 28613	HFB6142	PENDING	Refund Generated due to adjustment on Bill #0051429169-2019-2019-0000-00	Adjustment	01/30/2020		CATA	Tax	(\$13.28)	\$0.00	(\$13.28)
											F05	Tax	(\$2.77)	\$0.00	(\$2.77)
											Refund			\$16.05	
BARLOWE, KEVIN CARROLL		1050 21ST AVE NW	APT 79	HICKORY, NC 28601	AMT6814	PENDING	Refund Generated due to proration on Bill #0041604680-2018-2018-0000-00	Tag Surrender	01/21/2020		CATA	Tax	(\$17.77)	\$0.00	(\$17.77)
											C05	Tax	(\$17.50)	\$0.00	(\$17.50)
											C05	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$35.27												
BEAM, KENNETH LEE		3367 BURGANDY ST		MAIDEN, NC 28650	CL75828	PENDING	Refund Generated due to adjustment on Bill #0051730530-2019-2019-0000-00	Over Assessment	01/28/2020		CATA	Tax	(\$44.33)	\$0.00	(\$44.33)
											F10	Tax	(\$5.81)	\$0.00	(\$5.81)
											Refund			\$50.14	
BELOS, ANDREW EMIL		3476 VALLEY ARBORS DR		HICKORY, NC 28602	JV5182	PENDING	Refund Generated due to proration on Bill #0050794758-2019-2019-0000-00	Vehicle Sold	01/13/2020		CATA	Tax	(\$26.36)	\$0.00	(\$26.36)
											C05	Tax	(\$26.92)	\$0.00	(\$26.92)
											C05	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$53.28												
BENFIELD, ALAN LANE		5000 SWINGING BRIDGE RD		CONOVER, NC 28613	TVF5198	PENDING	Refund Generated due to proration on Bill #0018219199-2018-2018-0000-00	Vehicle Sold	01/24/2020		CATA	Tax	(\$3.07)	\$0.00	(\$3.07)
											F07	Tax	(\$0.35)	\$0.00	(\$0.35)
											Refund			\$3.42	
BENFIELD, ALAN LANE		5000 SWINGING BRIDGE RD		CONOVER, NC 28613	CL49938	PENDING	Refund Generated due to proration on Bill #0048368286-2018-2018-0000-00	Vehicle Sold	01/24/2020		CATA	Tax	(\$14.09)	\$0.00	(\$14.09)
											F07	Tax	(\$1.59)	\$0.00	(\$1.59)
											Refund			\$15.68	
BENGE, BRANDY SUE		1632 BLOSSOM CT		NEWTON, NC 28658	FFC2447	PENDING	Refund Generated due to proration on Bill #0042990064-2018-2018-0000-00	Tag Surrender	01/21/2020		CATA	Tax	(\$0.96)	\$0.00	(\$0.96)
											F20	Tax	(\$0.20)	\$0.00	(\$0.20)
											Refund			\$1.16	
BOULWARE EQUIPMENT LLC		3134 PINKIE LN		NEWTON, NC 28658	EFX7243	PENDING	Refund Generated due to proration on Bill #0034680479-2019-2019-0000-00	Vehicle Sold	01/29/2020		CATA	Tax	(\$185.06)	\$0.00	(\$185.06)
											F09	Tax	(\$25.11)	\$0.00	(\$25.11)
											Refund			\$210.17	
BROOKS, BRETT MICHAEL		5137 CARLOS RD		CATAWBA, NC 28609	XYN7322	PENDING	Refund Generated due to proration on Bill #0018229181-2018-2018-0000-00	Tag Surrender	01/17/2020		CATA	Tax	(\$15.26)	\$0.00	(\$15.26)
											F12	Tax	(\$2.65)	\$0.00	(\$2.65)
											Refund			\$17.91	
BROOKS, BRETT MICHAEL		5137 CARLOS RD		CATAWBA, NC 28609	ZNN5588	PENDING	Refund Generated due to proration on Bill #0001236618-2019-2019-0000-00	Tag Surrender	01/17/2020		CATA	Tax	(\$44.91)	\$0.00	(\$44.91)
											F12	Tax	(\$10.16)	\$0.00	(\$10.16)
											Refund			\$55.07	
BROWN, MARK COLSTON		3839 REID CIR		SHERRILLS FORD, NC 28673	HDL3396	PENDING	Refund Generated due to proration on Bill #0049784493-2019-2019-0000-00	Vehicle Sold	01/22/2020		CATA	Tax	(\$5.63)	\$0.00	(\$5.63)
											F08	Tax	(\$1.27)	\$0.00	(\$1.27)
											Refund			\$6.90	
CLINE, ELIZABETH CAROL		3625 34TH AVENUE PL NE		HICKORY, NC 28601	ADL5216	PENDING	Refund Generated due to proration on Bill #0041160229-2018-2018-0000-00	Vehicle Sold	01/22/2020		CATA	Tax	(\$46.98)	\$0.00	(\$46.98)
											F05	Tax	(\$9.80)	\$0.00	(\$9.80)
											Refund			\$56.78	
COMBS, ANISSA LEAH	SULLIVAN, CALVIN DUDLEY	3239 BLUE SKY CT SE		NEWTON, NC 28658	HD3429D	PENDING	Refund Generated due to adjustment on Bill #0051513254-2019-2019-0000-00	Adjustment	01/27/2020		CATA	Tax	(\$101.72)	\$0.00	(\$101.72)
											C05	Tax	(\$103.93)	\$0.00	(\$103.93)
											C05	Vehicle Fee	(\$5.00)	\$0.00	(\$5.00)
Refund			\$210.65												
COON, GENE ARDEN JR		7880 OREN STEPHENS RD		HICKORY, NC 28602	HAE9680	PENDING	Refund Generated due to proration on Bill #0048887814-2019-2019-0000-00	Tag Surrender	01/09/2020		CATA	Tax	(\$58.87)	\$0.00	(\$58.87)
											F03	Tax	(\$7.35)	\$0.00	(\$7.35)
											Refund			\$66.22	



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 2/3/2020 3:37:57 PM

Owner Name	Address	County	Vehicle ID	Status	Reason	Tag Type	Effective Date	Category	Sub-Category	Amount	Refund	Net
CROOKS, JOLENE VIRGINIA	1021 16TH ST SE	HICKORY, NC 28602	EFX6589	PENDING	Refund Generated due to proration on Bill #0034385017-2019-2019-0000-00	Tag Surrender	01/02/2020	CATA	Tax	(\$14.42)	\$0.00	(\$14.42)
								C05	Tax	(\$14.73)	\$0.00	(\$14.73)
								C05	Vehicle Fee	\$0.00	\$0.00	\$0.00
								Refund		\$29.15		
D & S CONSTRUCTION CO INC	3443 YORKLAND DR	HICKORY, NC 28601	ZB57229	PENDING	Refund Generated due to adjustment on Bill #0051761786-2019-2019-0000-00	Adjustment	01/30/2020	CATA	Tax	(\$113.66)	\$0.00	(\$113.66)
								F05	Tax	(\$23.72)	\$0.00	(\$23.72)
								Refund		\$137.38		
DALTON, KENNETH WALTER	DALTON, SANDRA FRAZIER 934 36TH AVE NW	HICKORY, NC 28601	BEC7511	PENDING	Refund Generated due to adjustment on Bill #0039818632-2019-2019-0000-00	Adjustment	01/31/2020	CATA	Tax	(\$15.09)	\$0.00	(\$15.09)
								F20	Tax	(\$3.94)	\$0.00	(\$3.94)
								Refund		\$19.03		
DEFEO, THOMAS JOSEPH	4253 DONS PT	SHERRILLS FORD, NC 28673	RRX6778	PENDING	Refund Generated due to proration on Bill #0001262055-2019-2019-0000-00	Vehicle Sold	01/29/2020	CATA	Tax	(\$8.34)	\$0.00	(\$8.34)
								F08	Tax	(\$1.88)	\$0.00	(\$1.88)
								Refund		\$10.22		
FAIRGROVE FURNITURE CO	1350 21ST DR SE	HICKORY, NC 28602	BFE4244	PENDING	Refund Generated due to adjustment on Bill #0001155255-2018-2018-0000	Situs error	01/24/2020	CATA	Tax	\$0.00	\$0.00	\$0.00
								C05	Tax	(\$47.25)	\$0.00	(\$47.25)
								C05	Vehicle Fee	(\$5.00)	\$0.00	(\$5.00)
								F20	Tax	\$10.01	\$0.00	\$10.01
Refund		\$42.24										
FAIRGROVE FURNITURE CO	1350 21ST DR SE	HICKORY, NC 28602	BFE4244	PENDING	Refund Generated due to adjustment on Bill #0001155255-2017-2017-0000	Adjustment	01/24/2020	CATA	Tax	\$0.00	\$0.00	\$0.00
								C05	Tax	(\$51.66)	\$0.00	(\$51.66)
								C05	Vehicle Fee	(\$5.00)	\$0.00	(\$5.00)
								F20	Tax	\$10.94	\$0.00	\$10.94
Refund		\$45.72										
FAIRGROVE FURNITURE CO	1350 21ST DR SE	HICKORY, NC 28602	BFE4244	PENDING	Refund Generated due to adjustment on Bill #0001155255-2016-2016-0000	Adjustment	01/24/2020	CATA	Tax	\$0.00	\$0.00	\$0.00
								C05	Tax	(\$60.39)	\$0.00	(\$60.39)
								C05	Vehicle Fee	(\$5.00)	\$0.00	(\$5.00)
								F20	Tax	\$9.59	\$0.00	\$9.59
Refund		\$55.80										
FAIRGROVE FURNITURE CO	1350 21ST DR SE	HICKORY, NC 28602	BFE4244	PENDING	Refund Generated due to adjustment on Bill #0001155255-2015-2015-0000	Adjustment	01/24/2020	CATA	Tax	\$0.00	\$0.00	\$0.00
								C05	Tax	(\$70.47)	\$0.00	(\$70.47)
								C05	Vehicle Fee	(\$5.00)	\$0.00	(\$5.00)
								F20	Tax	\$11.20	\$0.00	\$11.20
Refund		\$64.27										
FAIRGROVE FURNITURE CO	1350 21ST DR SE	HICKORY, NC 28602	BFE4244	PENDING	Refund Generated due to adjustment on Bill #0001155255-2014-2014-0000	Adjustment	01/24/2020	CATA	Tax	\$0.00	\$0.00	\$0.00
								C05	Tax	(\$78.50)	\$0.00	(\$78.50)
								C05	Vehicle Fee	(\$5.00)	\$0.00	(\$5.00)
								F20	Tax	\$10.99	\$0.00	\$10.99
Refund		\$72.51										
GATES, SHAUN MICHAEL	1969 8TH STREET LN SE	HICKORY, NC 28602	XRH5472	PENDING	Refund Generated due to proration on Bill #0045798366-2018-2018-0000-00	Vehicle Sold	01/31/2020	CATA	Tax	(\$44.99)	\$0.00	(\$44.99)
								C05	Tax	(\$44.33)	\$0.00	(\$44.33)
								C05	Vehicle Fee	\$0.00	\$0.00	\$0.00
								Refund		\$89.32		
GILMORE, MARK E	5127 WOODWINDS DR NE	HICKORY, NC 28601	XYS1635	PENDING	Refund Generated due to proration on Bill #0018209150-2018-2018-0000-00	Tag Surrender	01/10/2020	CATA	Tax	(\$18.31)	\$0.00	(\$18.31)
								C05	Tax	(\$18.04)	\$0.00	(\$18.04)
								C05	Vehicle Fee	\$0.00	\$0.00	\$0.00
								Refund		\$36.35		
GURLEY, EDGAR DALLIE JR	804 3RD STREET DR NE	CONOVER, NC 28613	PHB4387	PENDING	Refund Generated due to proration on Bill #0043453593-2019-2019-0000-00	Vehicle Sold	01/15/2020	CATA	Tax	(\$46.32)	\$0.00	(\$46.32)
								C04	Tax	(\$40.27)	\$0.00	(\$40.27)
								C04	Vehicle Fee	\$0.00	\$0.00	\$0.00
								Refund		\$86.59		
HAMM, KEITH RYAN	1803 KATHY ST	NEWTON, NC 28658	SLWCRFST	PENDING	Refund Generated due to proration on Bill #0048247876-2018-2018-0000-00	Vehicle Sold	01/21/2020	CATA	Tax	(\$82.03)	\$0.00	(\$82.03)
								F10	Tax	(\$11.41)	\$0.00	(\$11.41)
								Refund		\$93.44		
HASTINGS, DWIGHT LEON	331 40TH AVENUE DR NW	HICKORY, NC 28601	XYN2619	PENDING	Refund Generated due to proration on Bill #0048164217-2018-2018-0000-00	Vehicle Sold	01/02/2020	CATA	Tax	(\$13.99)	\$0.00	(\$13.99)
								C05	Tax	(\$13.78)	\$0.00	(\$13.78)
								C05	Vehicle Fee	\$0.00	\$0.00	\$0.00
								Refund		\$27.77		
HEPLER,	1327 PRINCE	HICKORY, NC	TPX2695	PENDING	Refund Generated due	Vehicle	01/28/2020	CATA	Tax	(\$4.21)	\$0.00	(\$4.21)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 2/3/2020 3:37:57 PM

Owner Name	Address	City	State	Zip	Vehicle ID	Status	Refund Reason	Effective Date	Refund Type	Amount	Balance
BLANCO, MARTA	AVE SW			28602			to adjustment on Bill #0051593396-2019-2018-0000-00			C06 Tax (\$31.81)	\$0.00 (\$31.81)
										Refund	\$63.90
TERRY, BILLY JOE II	239 13TH AVENUE PL NW	APT 25	HICKORY, NC	28601	FAN1368	PENDING	Refund Generated due to proration on Bill #0042264022-2018-2018-0000-00	Vehicle Sold	01/10/2020	CATA Tax (\$22.77)	\$0.00 (\$22.77)
										C05 Tax (\$22.44)	\$0.00 (\$22.44)
										C05 Vehicle Fee \$0.00	\$0.00 \$0.00
										Refund	\$45.21
TINKER, MICHAEL CHRISTOPHER	10034 PALERMO CIR	APT 204	TAMPA, FL	33619	EMT5549	PENDING	Refund Generated due to proration on Bill #0047721461-2018-2018-0000-00	Reg. Out of state	01/07/2020	CATA Tax (\$61.14)	(\$3.05) (\$64.19)
										F08 Tax (\$11.70)	(\$0.59) (\$12.29)
										Refund	\$76.48
TINKER, MICHAEL CHRISTOPHER	10034 PALERMO CIR	APT 204	TAMPA, FL	33619	HDM3171	PENDING	Refund Generated due to proration on Bill #0050226166-2019-2019-0000-00	Reg. Out of state	01/07/2020	CATA Tax (\$26.31)	\$0.00 (\$26.31)
										F08 Tax (\$5.95)	\$0.00 (\$5.95)
										Refund	\$32.26
TOFFAN, BRITTANY ELLEN	6837 E 150 HWY		MAIDEN, NC	28650	HFA7865	PENDING	Refund Generated due to proration on Bill #0050828410-2019-2019-0000-00	Tag Surrender	01/07/2020	CATA Tax (\$45.33)	\$0.00 (\$45.33)
										F08 Tax (\$10.25)	\$0.00 (\$10.25)
										Refund	\$55.58
TUBBS, CLEVELAND LADD	1505 TEXAS CT		TAVARES, FL	32778	EDN4607	PENDING	Refund Generated due to proration on Bill #0036323476-2018-2018-0000-00	Reg. Out of state	01/07/2020	CATA Tax (\$92.96)	\$0.00 (\$92.96)
										C05 Tax (\$91.59)	\$0.00 (\$91.59)
										C05 Vehicle Fee \$0.00	\$0.00 \$0.00
										Refund	\$184.55
VON DREHLE, TERRI ANN	1124 EDGEFIELD LN		NEWTON, NC	28658	EFX9251	PENDING	Refund Generated due to adjustment on Bill #0035206473-2019-2019-0000-00	Adjustment	01/31/2020	CATA Tax (\$25.79)	\$0.00 (\$25.79)
										C08 Tax (\$24.22)	\$0.00 (\$24.22)
										Refund	\$50.01
WALLACE, RICKY DALE	1085 CALEB SETZER RD		NEWTON, NC	28658	DBN6982	PENDING	Refund Generated due to proration on Bill #0049709605-2019-2019-0000-00	Tag Surrender	01/22/2020	CATA Tax (\$10.96)	\$0.00 (\$10.96)
										F14 Tax (\$2.29)	\$0.00 (\$2.29)
										Refund	\$13.25
WATTS, STEVE ALLEN	2805 SIGFIELD DR		CLAREMONT, NC	28610	FF2184	PENDING	Refund Generated due to proration on Bill #0051337813-2019-2019-0000-01	Other Errors	01/30/2020	CATA Tax (\$51.55)	\$0.00 (\$51.55)
										C03 Tax (\$43.93)	\$0.00 (\$43.93)
										C03 Vehicle Fee \$0.00	\$0.00 \$0.00
										Refund	\$95.48
WEBB, MICHAEL JASON	2658 GEMSTONE ST		CLAREMONT, NC	28610	PSZ5262	PENDING	Refund Generated due to proration on Bill #0050844686-2019-2019-0000-00	Vehicle Sold	01/28/2020	CATA Tax (\$40.25)	\$0.00 (\$40.25)
										F07 Tax (\$4.55)	\$0.00 (\$4.55)
										Refund	\$44.80
WILLIAMS, ROBERT EUGENE	1409 MERION DR		MANSFIELD, TX	76063	HBX2087	PENDING	Refund Generated due to proration on Bill #0048735213-2018-2018-0000-00	Tag Surrender	01/14/2020	CATA Tax (\$75.04)	\$0.00 (\$75.04)
										C07 Tax (\$49.59)	\$0.00 (\$49.59)
										Refund	\$124.63
WOODY, RODNEY MAXWELL	1209 4TH ST DR SE		CONOVER, NC	28613	BML6917	PENDING	Refund Generated due to proration on Bill #0031344263-2018-2018-0000-00	Vehicle Sold	01/07/2020	CATA Tax (\$3.72)	\$0.00 (\$3.72)
										C04 Tax (\$3.23)	\$0.00 (\$3.23)
										C04 Vehicle Fee \$0.00	\$0.00 \$0.00
										Refund	\$6.95
WRIGHT, JERRY DEAN	3443 YORKLAND DR		HICKORY, NC	28601	ZB52108	PENDING	Refund Generated due to proration on Bill #0042268216-2018-2018-0000-00	Vehicle Sold	01/30/2020	CATA Tax (\$438.49)	\$0.00 (\$438.49)
										F05 Tax (\$91.51)	\$0.00 (\$91.51)
										Refund	\$530.00
XIONG, CHEE	2924 JACK WHITENER RD		NEWTON, NC	28658	ZVF6239	PENDING	Refund Generated due to proration on Bill #0018239375-2018-2018-0000-00	Vehicle Sold	01/02/2020	CATA Tax (\$9.63)	\$0.00 (\$9.63)
										F10 Tax (\$1.34)	\$0.00 (\$1.34)
										Refund	\$10.97
YANG, KONG MENG	1746 PARIS DR		CONOVER, NC	28613	FLK2408	PENDING	Refund Generated due to adjustment on Bill #0051535380-2019-2019-0000	Situs error	01/21/2020	CATA Tax \$0.00	\$0.00 \$0.00
										C05 Tax (\$14.51)	\$0.00 (\$14.51)
										C05 Vehicle Fee (\$5.00)	\$0.00 (\$5.00)
										F07 Tax \$1.61	\$0.00 \$1.61
										Refund	\$17.90
										Refund Total	\$4723.25

COMMISSIONER APPROVAL OF RELEASES & REFUNDS

TIME PERIOD: January 1, 2020 Thru January 31, 2020

PROCESSED: February 17, 2020

REGULAR RELEASES

MOTOR VEHICLE	\$0.00
REAL & PERSONAL	\$6,359.11
TOTALS	\$6,359.11

REGULAR REFUNDS

MOTOR VEHICLE	\$0.00
REAL & PERSONAL	\$774.64
TOTALS	\$774.64

COUNTY GRAND TOTAL \$7,133.75

NEW MOTOR VEHICLE SYSTEM REFUNDS (VTS)

MOTOR VEHICLE NCVTS	\$4,723.25
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RANDY ISENHOWER
CHAIRMAN OF THE BOARD
CATAWBA COUNTY BOARD OF COMMISSIONERS

MEMORANDUM

TO: Catawba County Board of Commissioners
FROM: Policy and Public Works Subcommittee
DATE: February 17, 2020
SUBJECT: Acceptance of Southeastern Catawba County (SECC) Water and Sewer Master Plan

REQUEST

The Policy and Public Works Subcommittee requests the Board of Commissioners accepts the Southeastern Catawba County (SECC) Water and Sewer Master Plan.

BACKGROUND

In November 2016, the County advertised a Request for Qualifications (RFQ) to select a firm that could undertake a study of the Southeastern Catawba County water and sewer service area and guide the County through a comprehensive process, including alignment with the Strategic Plan. McKim & Creed was selected for recommendation from the firms that responded, and at the August 7, 2017, Board of Commissioners meeting, the Board awarded an engineering agreement for the SECC Area Utility Study and Master Plan (Master Plan) to McKim & Creed. As part of the Master Plan, McKim and Creed performed an analysis of the following aspects of the SECC water and sewer operations and future expansion:

- Hydraulic modeling of both the water and sewer systems;
- Population growth, present and future water and sewer demand;
- Financial sufficiency;
- Capacity expansion planning;
- County policies and ordinances; and
- Water and sewer system governance structures.

As part of the financial sufficiency analysis, a Revenue Sufficiency Model was developed in order to forecast whether the Water and Sewer Fund could conceivably become independent of the current General Fund property tax subsidies, and to enable the County to remain in compliance with the North Carolina General Statutes by calculating the County's System Development Fees (SDF) in accordance with NCGS 162A. To gain valuable input, meetings were held with three different groups of local stakeholders in February 2018. Those stakeholder groups included Developers/Homebuilders, Landowners, and Business Representatives.

In order to gain insight on how best to attract large scale developers to Catawba County, the Board initiated two separate site visits that included meetings with large scale developers in North Carolina who are known for creating high quality of life amenity and sense of place developments. Specifically, those visits were to Pittsboro (Chatham Park Development) and Chapel Hill (Briar Chapel Development) on October 18, 2017, and to Charlotte, meeting with Newland Communities, on November 16, 2017. To update the Board of Commissioners on the development of the Master Plan and to solicit feedback and direction, in-depth presentations were given to the Board on August 13, 2018, February 22, 2019, and again on November 11, 2019.

Since receiving the Board's input at the November 11, 2019 retreat, staff has worked with McKim and Creed to finalize the Master Plan document. Staff is requesting that the subcommittee recommends the Master Plan to the Board of Commissioners for acceptance.

RECOMMENDATION

The Policy and Public Works Subcommittee recommends the Board of Commissioners accepts the SECC Water and Sewer Master Plan for implementation.



catawba county

SECC Master Plan

BOC Subcommittee

February 10, 2020

Where We've Been

- **October 10, 2016** – initial BOC workshop on water and sewer infrastructure; objectives defined
- **November 21, 2016** – BOC workshop; objectives refined
- **August 7, 2017** – BOC approval of McKim & Creed contract for SECC Master Plan
- **September 18, 2017** – BOC approves Water and Sewer Code Changes
- **October 18, 2017** – site visit to Chatham Park
- **November 16, 2017** – site visit to Newland Communities
- **February 8, 2018** – SECC Stakeholder Outreach meetings in Sherrills Ford
- **August 13, 2018** – BOC workshop discussion
- **November 13, 2018** – BOC workshop discussion
- **February 22, 2019** – BOC retreat discussion
- **November 11, 2019** – draft SECC plan presented for feedback
- **February 10, 2020** – SECC Plan presented at subcommittee prior to BOC approval

BOC Policy Objectives

1) Policy Framework: Rooted in fairness and shared risk. Those who benefit from the infrastructure, pay for that infrastructure.

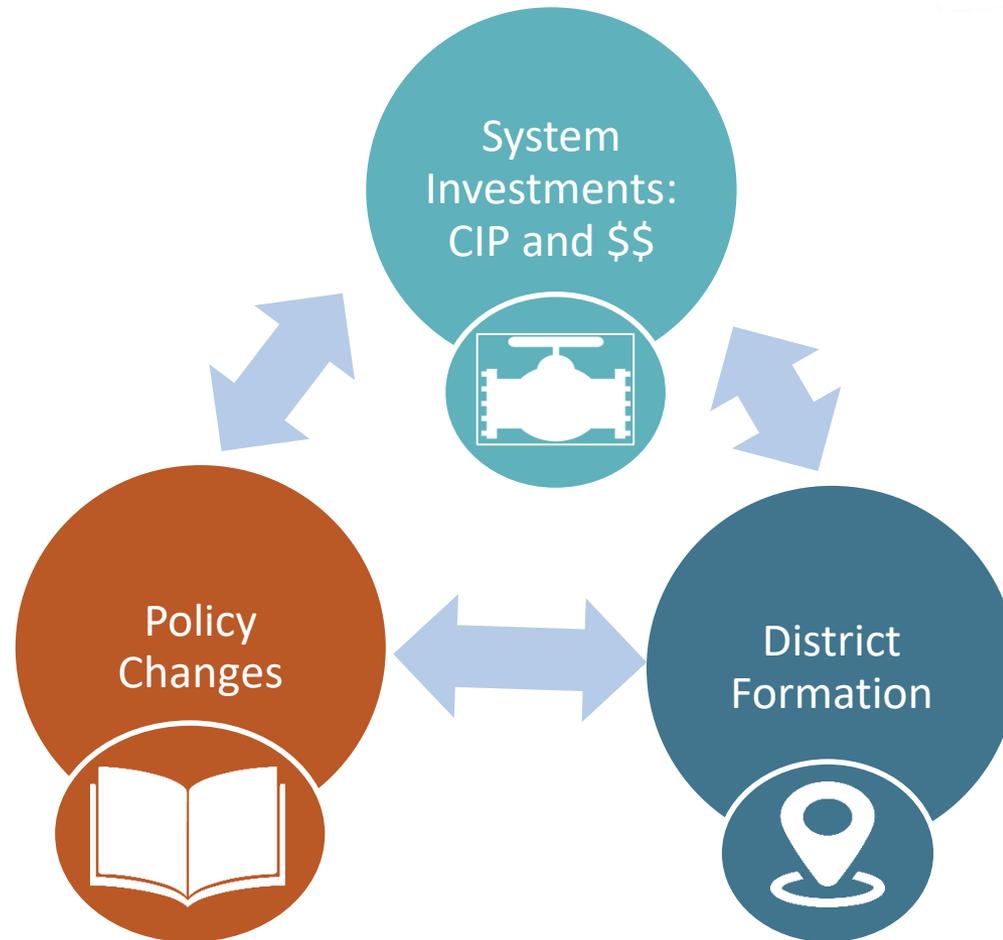
2) Financial Solvency: Move the Water and Sewer Fund to self-sufficiency and away from General Fund transfers.

3) Framework Supporting Shared Participation:

- Developers: Performance- and incentive-based reimbursement mechanisms
- Citizens: Petition-driven pathway to funding

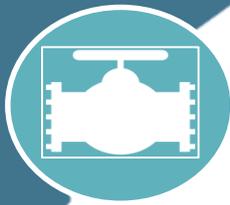
Mutually Reinforcing Components

There are 3 primary pathways to achieving BOC policy objectives



What's the Bottom Line?

- **Projected revenue is sufficient** to support anticipated system improvements while maintaining adherence to BOC financial policies.
- Any steps taken to bring actual SDF closer to maximum calculated SDF bolster the County's positive financial position.
- Moving forward, if development forecasts hold true, the County will be well-positioned from revenue standpoint to reduce GF transfer to Water and Sewer Fund.
- **Growth is the key driver that advances need, and our model has growth paying its share.** If significant CIP investment is required sooner than anticipated, the revenues to support those investments will be available.



CIP Investments

5-Year

Water: \$2,770,000

Wastewater: \$6,304,000

10-Year

Water: \$13,300,000

Wastewater: \$5,206,000

20-Year

Water: \$12,600,000



Current County-Wide Policies

Developer Requirements:

- Developer pays 100% of required on-site and off-site infrastructure
- Mandatory connections within minimum required distance and / or above specified zoning densities.
- Internal site infrastructure built to Hickory standards, per contract.

County/Developer Shared Costs:

- County pays incremental cost to upsize infrastructure beyond development requirements or needs.



Proposed Policies

- **Connection:** Provision to maintain authority to require connection at distances beyond current policy (in instances when extending infrastructure is practical to serve potential future development or improve system efficiency).
- **Extension:** Require infrastructure be extended across property frontage rather than to closest connection point.
- **Reimbursement:**
 - Reimburse planned CIP projects on performance basis using line-specific revenue, with final payment to developer occurring on original CIP funding schedule.
 - Offer performance-based reimbursement for non-planned CIP projects using line-specific revenue for specified time period.
- **Public Participation:** Mechanism for existing developments to gain service = citizen petition and financial participation.



Why SECC Water / Sewer District?

- To support system build-out in fast growth, high-density area of community without municipal presence
- Protection from NCDOT utility relocation costs: As NC Hwy 150 is widened, utility relocation costs are borne by NCDOT.
- If needed, fees can be tailored to SECC District (those that benefit, pay)
- District can apply for grants and loans separate from county.
- Governing body comprised of BOC.



How would a district work?

- District would maintain existing capacity fees (51% of calculated maximum for water; 60% of calculated maximum for sewer)
- No plans for district-wide assessment levy
- District boundary may expand by resolution if expansion area is contiguous to existing boundary
- Annexation by Petition if 100% of area property owners agree



District Formation Steps

- Public Hearing scheduled
 - Publish notice once per week for 3 consecutive weeks
 - Post notice in 3 places within proposed district
- BOC conducts Public Hearing
- If BOC passes formation resolution, staff publishes resolution 2 successive weeks
 - Must be same publication where public hearing notice was printed
- District becomes effective 30 days from first publication (absent valid appeal)