AGENDA
Catawba County Board of Commissioners Meeting
Tuesday, January 21, 2020, 7:00 p.m.
Board of Commissioners Meeting Room
2nd Floor, Catawba County Justice Center
100 Government Drive, Newton, NC

1. Call to Order.

2. Pledge of Allegiance to the Flag.

3. Invocation.

4. Approval of the Minutes from the Board's Regular Meeting and Closed Session of December 16, 2019.

5. Recognition of Special Guests.

6. Public Comments.

7. 2nd Amendment Resolution.

8. Public Hearings:


10. Consent Agenda.
    a. Appropriation of Conover Rural Fire Tax Funds to City of Conover.
    b. Juvenile Crime Prevention Council Fiscal Year 2019/20 Raise the Age Funding.
    c. Urgent Repair Program (URP) Project Budget Ordinance Amendment for Interest Received on Grant Funds and Decreased Administrative Costs.
    d. Excise Tax Refund Request.
    e. Tax Release/Refund Request.
    f. Proposed Amendment to K-64 Education Board Bylaws.

11. Other Items of Business.

    Budget Transfer.


PERSONS WITH DISABILITIES: Individuals needing assistance should contact the County Clerk at 828-465-8990 within a reasonable time prior to the meeting. Participation in public meetings is without regard to race, ethnicity, religion, sex, age, or disability.

CALENDAR: The February Board of Commissioners Meetings will take place on Monday, February 2, 2020, at 7:00 p.m. and on Monday, February 17, 2020, at 7:00 p.m.
Resolution Declaring Catawba County a Constitutional Rights Protected County

WHEREAS, the Constitution of the United States is the Supreme Law of our nation and the Second Amendment states: “A well-regulated Militia being necessary to the security of a free State, the right of the people to keep and bear arms shall not be infringed...”; and

WHEREAS, the North Carolina Constitution, Article I, Section 30 states: “A well-regulated militia being necessary to the security of a free State, the right of the people to keep and bear arms shall not be infringed; and, as standing armies in time of peace are dangerous to liberty, they shall not be maintained, and the military shall be kept under strict subordination to, and governed by, the civil power. Nothing herein shall justify the practice of carrying concealed weapons, or prevent the General Assembly from enacting penal statutes against that practice;” and

WHEREAS, a long line of established U.S. Supreme court cases have ruled where rights are secured by the U.S. Constitution, including Second Amendment Rights, no rule making or legislation may abrogate those rights, and the right to “keep and bear arms” is secured by the “due process” and “privileges and immunities” clauses of the Fourteenth Amendment which protects rights of, and closely related to, the Second Amendment; and

WHEREAS, the citizens of Catawba County have long supported the rights of the individual, particularly as those rights exist under the U.S. and North Carolina Constitutions, including the Second Amendment; and

WHEREAS, the Catawba County Board of Commissioners is concerned about the passage of any bill or legislation which could be interpreted as infringing the rights of the citizens of Catawba County to keep and bear arms; and

WHEREAS, the Catawba County Board of Commissioners expresses its deep commitment to the rights of all citizens of Catawba County to keep and bear arms; and

WHEREAS, the Catawba County Board of Commissioners wishes to express its opposition to any law that would unconstitutionally restrict the rights under the Second Amendment of the U.S. Constitution and under the North Carolina Constitution of the citizens of Catawba County to keep and bear arms, and all rights and privileges arising therefrom; and

WHEREAS, the Catawba County Board of Commissioners expresses its intent to stand as a Constitutional Rights Protected County for Second Amendment rights and to oppose, within the limits of the Constitution of the United States and the State of North Carolina, any efforts to unconstitutionally restrict such rights, and to use such legal means at its disposal to protect the rights of citizens to keep and bear arms.
NOW, THEREFORE, be it resolved by the Board of Commissioners of Catawba County, working with Sheriff Donald G. Brown, II and the Catawba County Sheriff's Office, within its powers, duties, and responsibilities, the Board shall respect, protect, and defend the Second Amendment rights of the citizens of Catawba County and the Board will oppose, within the limits of the Constitutions of the United States and the State of North Carolina, any efforts to unconstitutionally restrict such rights, and to use such constitutional means at its disposal to protect the rights of its citizens to keep and bear arms; and

The Board of Commissioners hereby declares Catawba County, North Carolina, as a “Constitutional Rights Protected County.”

Adopted this the 21st day of January, 2020.

______________________________
C. Randall Isenhower, Chairman
Catawba County Board of Commissioners

ATTEST:

_______________________________________
Barbara Morris, Clerk to the Board
MEMORANDUM

TO: Catawba County Board of Commissioners
FROM: Chris Timberlake, Assistant Planning Director
DATE: January 21, 2020
IN RE: Rezoning Request – 55 Acre Mixed-Use Waterfront Development

REQUEST
Staff and the Planning Board request the Board of Commissioners conduct a public hearing to receive citizen comments and consider a request to rezone approximately 55 acres from R-30 Residential (minimum lot size of 30,000 square feet) and Rural Commercial (RC) to Planned Development-Conditional District (PD-CD) and authorizes the high-density development option to allow for a mixed-use waterfront development.

REVIEW/BACKGROUND
Land Use and Zoning of the Subject Properties
The proposed development area (subject parcels) is comprised of 16 parcels. Fifteen of the parcels are zoned R-30 Residential. The R-30 Residential district requires a minimum lot size of 30,000 square feet and is considered a medium-density residential district. This district predominately provides for single-family homes and agricultural uses. One parcel is zoned Rural Commercial (RC). The RC district requires a minimum lot size of 20,000 square feet and provides small areas for offices, services, and retail uses designed in scale with surrounding residential uses. The properties contain a mixture of residences and nonresidential uses (restaurant, boat store, marina).

The subject parcels are located at 8629 and 8585 East NC 150 Highway, 8846 Greenwood Road, 9040, 9050, 9060, 9068, 9074, 9080, 9086, 9092, 9096, 9100, 9104, and 9108 Clement Circle. They are identified within the Sherrills Ford Small Area Plan and NC 150 Corridor Plan Area and are within the Mountain Creek Township. Properties are further identified by Parcel Identification Numbers 461708998493, 461708981988, 461708981821, 461708984339, 462705081502, 462705081661, 462705082731, 462705083800, 462705083859, 462705084925, 462705095001, 462705096008, 462705096163, 462705097210, 462705097290, and 462705098175.

Adjacent Properties
• North – Parcels 24, 25, 26, 27, 29, and 30 on the attached maps are zoned General Industrial (GI) which requires a 60,000 square feet minimum lot size. Parcel 24 is the location of Marshall Steam Station. Parcel 27 is the location of an auto and tire service center. The other parcels remain undeveloped.
• **South** – Parcels 2 - 20 on the attached maps are zoned R-30 Residential. With exception of 19 and 20, each contain single-family residences. Parcel 19 is undeveloped and Parcel 20 is part of the Hidden Harbour Homeowners Association (HOA) and includes a large Duke Power Easement.

• **East** – Lake Norman

• **West** – Parcels 21 – 23 on the attached maps are zoned R-30 Residential. Parcel 21 is part of Hidden Harbour HOA and is undeveloped. Parcels 22 and 23 contain single-family residences.

### Rezoning and Planning History of Subject Parcels and Surrounding Area

The Rural Commercial property appears to have been zoned for commercial uses (Highway-Business Zoning District, H-B) since the adoption of zoning in 1974. There is no rezoning history on other parcels.

### Zoning Standards and Project Description

The property is located within the Watershed Protection-Overlay (WP-O) WS-IV Critical Area, Floodplain Management Overlay (FP-O), Catawba River Corridor Overlay (CRC-O) Districts, and Mixed-Use Corridor Overlay (MUC-O), all of which have specific regulations.

The Watershed Protection Overlay, specifically the WS-IV Critical Area Watershed, limits imperviousness (built-upon area) to 24% without the Board of Commissioners authorizing use of the high-density option which then provides for up to 50% imperviousness (built-upon area) by use of engineered stormwater controls. Stormwater controls collect and treat on-site stormwater as required by the State. The Floodplain Management Overlay indicates that portions of the property are within the special flood hazard area. Boat docks and water related structures such as a light house and boat ramp are the only structures proposed within the floodplain (lakeside), each of which are allowed. The Catawba River Corridor-Overlay requires low impact development techniques for nonresidential development, allows for cluster subdivisions, and requires that accessory structures meet a minimum setback of 30’ from the high water mark (760’). The Mixed Use Corridor Overlay incorporates additional architectural and pedestrian-friendly standards within a nonresidential project.

The Midway development project is proposed to consist of five major development areas; a public waterfront and marina, the ‘gateway’ element, several blocks of ground floor mixed-use (restaurant and retail) with second story multi-family, several town home districts, a multi-family district, and a lakeside single-family cluster subdivision. Overall, the development is proposed to consist of a maximum of 641 age-targeted (55+ years) residences and 247,000 square feet of nonresidential space.

The five major development areas are further divided into 10 development districts. They include the following:
• 01 Marina District
• 02, 03, 04, and 10 Mixed Use (MU) District
• 05, 07 Townhome (TH) District
• 06 Multi-family (MF) District
• 08 and 09 Single-family (SF) District

A minimum of 15% percent of the nonresidential district’s land area will be planned for pedestrian and landscaped common areas. In addition, approximately three acres (25%) of the cluster subdivision (SF District 08 and 09) land area will be set aside for common open space.

*Midway Development Conditions*
In addition to the regulations within the Unified Development Ordinance, the applicant proposes the Midway development be subject to the development standards within the attached Development Narrative (project booklet) and the conceptual site plan submitted by Shook Kelley dated December 11, 2019. Some of the development conditions are listed below:

**Midway Development**
**Planned Development Conditions and Notes**

**General Design Guidelines.**

(i) Buildings will be oriented towards the internal street system to reinforce the streetscape.

(ii) Architectural treatment shall continue on all sides of a building as ‘Four-Sided’ architecture.

(iii) Ground floor elevations shall be treated with a combination of fenestration, clear glass, prominent entrances, change in materials, building step backs, art work and landscaping. Blank walls greater than twenty feet (60’) shall comply to the ordinance.

(iv) Accessory structures shall be consistent with the principal building in material, texture, and color.

(v) Structured parking and boat storage facility oriented toward NC 150 shall be designed per the ordinance.

(vi) New dumpster and recycling areas will be enclosed on all four sides by an opaque wall.
or fence with one side being a hinged opaque gate. If one or more sides of a new dumpster and recycling area adjoin a side wall or rear wall of a building, then the side wall or rear wall of the building may be substituted for the wall or fence along each such side.

(vii) All roof mounted mechanical equipment on the buildings to be constructed on the site will be screened from view from adjoining public rights-of-way and abutting properties as viewed from the nearest street grade.

(viii) HVAC condensers shall be screened from view from adjoining public rights-of-way and abutting properties.

Architectural Character. The architectural character associated with the building(s) to be located on the site as generally depicted within Section 6 in connection with the permitted uses of the site shall be equal to or better than materials depicted and are included to reflect the architectural style and quality of the building(s) that will be constructed, it being understood that the actual building(s) so constructed and the nature/location of the building elements may vary from these illustrations as long as (i) the general architectural concept and intent shown is maintained and (ii) heights of any buildings above heights specified in the Development Data Section 5 portion are not increased. The use of vinyl siding is prohibited. The use of vinyl for horizontal eave vent, trim or railing systems is acceptable.

Mixed-Use Facades Materials:

(i) Windows and doors shall be provided for at least 15% of the total facade area along Highway NC 150 (with the exception of the boat storage and structured parking facilities), with each floor calculated independently. This standard will not apply to the portions of the buildings that are located along internal private driveways and/or along buffer or drives that are not visible from public streets.

(ii) The facades of first/ground floor of the buildings along Highway NC 150 shall incorporate a minimum of 25% masonry materials such as brick, hard stucco (E.I.F.S) or stone.

(iii) Foundations, where provided, shall be constructed as a distinct building element that contrasts with facade materials. Exposed above-ground foundations shall be coated or faced in cement, stucco, E.I.F.S, brick, manufactured stone, or natural stone to contrast with facade materials.

Mixed-Use Façade articulation:
(i) Public street fronting facades and end fronting facades shall be articulated and designed to create additional visual interest by varying architectural details, building materials, varied roof lines, and building offsets.

(ii) First story facades of all buildings along public street fronts shall incorporate columns, awnings, arcades, windows, doors, and/or other architectural elements.

(iii) Acceptable façade materials include, but are not limited to the following: masonry materials such as brick, hard stucco, stone or tile materials. Cementitious (panel, siding, trim & battens) and (E.I.F.S). New materials to the market proposed for exterior use are acceptable pending compliance with the architectural character.

Project Phasing. Development taking place on the site may occur in phases and in such event, except as expressly required by the ordinance, certain streetscape and related improvements and improvements associated with the open space to be developed within each development area may take place in connection with the phase of development to which such improvements relate. Proposed development schedule is listed below:

- Jan. 2020 Catawba County rezoning approved (anticipated)
- May 2020 property closing - pending FERC review (3-4 months) then Washington, DC review (2 months)
- May 2020 property engineering and geo completed
- May 2021 ground breaking / construction start
- TBD Greenwood Road realignment and stoplight installation pending NCDOT review and approval of TIA but in place prior to any new tenant Certificate of Occupancy.

Development Area Setbacks, Heights and Square Footage / Residential Units

<table>
<thead>
<tr>
<th>Height</th>
<th>Setback</th>
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<tbody>
<tr>
<td>01 Marina District</td>
<td>30’ Front Yard (NC 150)</td>
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<tr>
<td></td>
<td>14’ Front Yard (F.O.C.)</td>
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<tr>
<td>Surface Parking</td>
<td>10’ Front Yard (NC 150)</td>
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<tr>
<td>149,000 sf. nonresidential</td>
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<tr>
<td>310 boat slips</td>
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<tr>
<td>150,000 sf. multi-family</td>
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Note: F.O.C. = Face of Curb (Internal streets)
Multi-family allocated in 01 Marina District may be substituted in 02, 03, and 04
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<thead>
<tr>
<th>District</th>
<th>Height</th>
<th>Setback</th>
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<tbody>
<tr>
<td>MU District</td>
<td>75’ Max</td>
<td>30’ Front Yard (NC 150)</td>
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<td></td>
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<td>14’ Front Yard (F.O.C.)</td>
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<tr>
<td></td>
<td>40’ Max</td>
<td>30’ Front Yard (NC 150)</td>
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<td></td>
<td>NA</td>
<td>10’ Front Yard (NC 150)</td>
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- **Structured Parking**: 40' Max
- **Surface Parking**: 30,000 sf. nonresidential, 50,000 sf. multi-family

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<th>District</th>
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<tr>
<td>MU District</td>
<td>75’ Max</td>
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<td></td>
<td>40’ Max</td>
<td>30’ Front Yard (NC 150)</td>
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<tr>
<td></td>
<td>NA</td>
<td>10’ Front Yard (NC 150)</td>
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- **Structured Parking**: 30' Max
- **Surface Parking**: 50,000 sf. nonresidential, 200,000 sf. multi-family

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<th>District</th>
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<tbody>
<tr>
<td>TH District</td>
<td>50’ Max</td>
<td>50’ Front Yard (Greenwood Road)</td>
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<tr>
<td></td>
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<td>14’ Front Yard (F.O.C.)</td>
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<tr>
<th>District</th>
<th>Height</th>
<th>Setback</th>
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<tr>
<td>MF District</td>
<td>75’ Max</td>
<td>50’ Front Yard (Greenwood Road)</td>
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<td></td>
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<td>30’ Front Yard (Clement Circle)</td>
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<td></td>
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<td>14’ Front Yard (F.O.C.)</td>
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<th>District</th>
<th>Height</th>
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<tbody>
<tr>
<td>TH District</td>
<td>50’ Max</td>
<td>30’ Front Yard (Clement Circle)</td>
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<td></td>
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<td>11’ Front Yard (F.O.C.)</td>
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<tr>
<th>District</th>
<th>Height</th>
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<tbody>
<tr>
<td>SF District</td>
<td>40’ Max</td>
<td>30’ Front Yard (Clement Circle)</td>
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<tr>
<td></td>
<td></td>
<td>21’ Front Yard (F.O.C.)</td>
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<td></td>
<td></td>
<td>5’ Side Yard</td>
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40,000 sf. nonresidential
160,000 sf. multi-family

50,000 sf. nonresidential
200,000 sf. multi-family

20 residential units
30,000 sf. nonresidential
50,000 sf. multi-family

62 residential units (08 & 09*)
### Utilities

Public water and sewer exist along East NC 150 Highway. A sewer pump station exists to the east of the proposed boat storage structure. The development group is responsible for engineering, permitting, and installing the sewer and water lines within the development to all development areas. The utilities will be designed according to the City of Hickory and state specifications. Once installed and approved, the utilities will become part of the County’s system, maintained by the City of Hickory. Perimeter and internal site lighting is proposed to incorporate full and/or semi-cut off lighting fixtures.

### Transportation

East NC 150 Highway is identified as a boulevard in the 2035 Long Range Transportation Plan. Traffic counts taken in 2017 near the site measured 17,000 Annual Average Daily Traffic (AADT). East NC 150 Highway is scheduled for widening to a 4-lane road with a divided median. The project is separated into two sections, R-2307A and R-2307B. R-2307B encompasses widening from NC 21 Highway in Iredell County to Greenwood Road. Right-of-way is currently being acquired for section R-2307B. According to the 2020-2029 STIP, construction is scheduled to begin in 2020. R-2307A extends from South NC 16 Highway By-pass to Greenwood Road. Right-of-way for this section of improvements is scheduled to begin in 2025 with construction commencing in 2028.

Greenwood Road is a state maintained local residential road. Traffic counts taken in 2017 near the site measured 760 AADT. NCDOT has planned realignment of the intersection of Greenwood Road and East NC 150 Highway just east of the current intersection to a ‘T’ intersection. There are no additional recommended improvements for Greenwood Road. However, the developer has discussed willingness to install a traffic signal at the NC 150 / Greenwood Road intersection.

Clement Circle is a state maintained local residential road. There are no traffic counts available for Clement Circle and no recommended improvements identified within transportation plans.

As part of the Planned Development-Conditional Zoning District development request, the developer intends to submit a Traffic Impact Analysis (TIA), produced by a traffic engineering
firm, for review by NCDOT. The TIA will identify any loss of service at off-site intersections and propose traffic improvements off-site and determine site ingress / egress locations. The traffic improvements recommended in the TIA and required by NCDOT must be constructed by the developer to mitigate adverse impacts created by the proposed development.

Two points of ingress and egress are proposed on East NC 150 Highway and two and a possible third are proposed on Greenwood Road. Three points of ingress and egress are proposed on Clement Circle. All interior streets will be designed for public use and built to NCDOT standards.

Land Use Plan
Map 5, ‘Future Land Use Recommendations’, found within the Sherrills Ford Small Area Plan, adopted February 17, 2003 depicts the properties within the Highway 150 Corridor recommended for office, institutional, mixed use and residential. The Highway 150 Corridor Plan, which was adopted on September 8, 2014, also provides land use recommendations. Map 6, titled “Future Land Use & Economic Opportunity” recommends mixed use, commercial and multi-family uses. The request is consistent with the adopted land use plans and reasonable for consideration.

Planning Board Public Hearing
The Planning Board held a public hearing on December 19, 2019. The Planning Board asked about the slopes (grade) shown at the townhome location, if there are plans for bike lanes within the development, and whether the lots on the north side of Clement Circle had any deed restrictions which might exclude development. The slope will allow for various construction types include basement construction. Bike lanes have not been specifically discussed. The traditional neighborhood design is an opportunity to use the sharrow (bike/vehicle) marked lane design. There are no prohibitive development deed restrictions along the lots on the north side of Clement Circle.

Two citizens spoke at the public hearing; both spoke in favor of the development. One recommended that improvements be made to Clement Circle. Another felt Mr. Scott had taken area citizens’ requests into consideration, but also asked that golf cart use be an allowed consideration within the development. Mr. Scott, developer and Terry Shook, designer spoke on behalf of the request. Mr. Shook indicated that improvements would be made to Clement Circle along with other required transportation improvements identified in the Traffic Impact Analysis. Both, Mr. Scott and Mr. Shook covered other general concepts of the development.

STAFF AND PLANNING BOARD RECOMMENDATION
Staff recommended approval of the application to the Planning Board, which voted 7 – 0 to submit a favorable recommendation to the Board of Commissioners to adopt an ordinance and consistency statement to rezone approximately 55 acres from R-30 Residential and Rural Commercial to Planned Development-Conditional Zoning District to allow the mixed use commercial and residential development and authorize the high-density development option based upon:
1. All conditions identified within the Development Narrative booklet and concept site plan prepared by Shook Kelley;
2. The developer extending public water and sewer within and throughout the proposed development;
3. The proposed development meeting high-quality development standards including public open space;
4. The proposed development being in close proximity to other nonresidential developments;
5. The high-density option improving water quality by capturing stormwater runoff and treating it through State approved Best Management Practices (BMPs); and
6. The proposed request being consistent with adopted land use plans.
Applicant
Tom Scott, Terra Change LLC

Request
Rezone approximately 55 acres from R-30 Residential and Rural Commercial (RC) to Planned Development-Conditional Zoning District (PD-CD)

Location
Midway (South of NC 150, East of Greenwood Rd, and North of Clement Circle)

Date
January 21, 2020
REZONING REQUEST

Applicant: Terra Change, LLC (Tom Scott)
RC & R-30 to PD-CD
(Planned Development-Conditional District)

- Sewerlines
- Waterlines
- Subject Boundary
- Subject Parcels

Subject Parcels fall within the following Overlays:
CRC-O, MUC-O, WP-O, FPM-O
1 inch = 650 feet

Catawba County
Making Living Better

Focus Area
Catawba County, NC
Subject Property
Adjacent Properties – North
Adjacent Properties – South
Adjacent Properties – South
Adjacent Properties – West
Review – Existing and Proposed Zoning

- R-30 Residential district requires a minimum lot size of 30,000 square feet (3/4 acre) and is a medium-density residential district providing for single-family and agricultural uses.

- Rural Commercial district provides small areas for retail, service and civic uses.

- Planned Development-Conditional Zoning District provides for master planned development based on a firm development proposal.
Midway
Terrell, North Carolina

Proposed Development Architectural Character
Proposed View from Highway NC 150 Bridge
Midway
Terrell, North Carolina

Proposed Development Architectural Character
Marina & Waterfront
Midway
Terrell, North Carolina

Proposed Development Architectural Character
Waterfront & Mixed-Use
Midway
Terrell, North Carolina

Proposed Development Architectural Character
Waterfront & Mixed-Use Precedent Images
Midway
Terrell, North Carolina

Proposed Development Architectural Character
Waterfront & Mixed-Use Precedent Images
Midway
Terrell, North Carolina

Proposed Development Architectural Character
Mixed-Use & Neighborhood Precedents
A Primary Identification Monument Sign

For purposes of serving as gateway signs signifying the scale and site identity to the development. These signs will identify the name of the development on the front and back sides of each structure, and will be located in conformance to all R RW and sight triangle requirements in the UDO. Heights and sign areas of all Primary Identifications will conform to the maximum heights allowed in the UDO. Design and materials of all signs shown are example only and are subject to revision based on the architectural features of the development.

Composition of development wordmark/logo subject to change. Illumination method to be determined.

Quantity: TBD

B Secondary Identification Monument Sign

For purposes of serving as monument signs identifying the scale and site identity to the development. These signs will identify the name of the development on the front and back sides of each structure, and will be located in conformance to all R RW and sight triangle requirements in the UDO. Heights and sign areas of all Secondary Identifications will conform to the maximum heights allowed in the UDO. Design and materials of all signs shown are example only and are subject to revision based on the architectural features of the development.

Composition of development wordmark/logo subject to change. Illumination method to be determined.

Quantity: TBD

B Secondary Identification Outparcel Monument Sign

For purposes of serving as monument signs identifying the scale and site identity to the development. These signs will identify the name of the development on the front and back sides of each structure, and will be located in conformance to all R RW and sight triangle requirements in the UDO. Heights and sign areas of all Secondary Identifications will conform to the maximum heights allowed in the UDO. Design and materials of all signs shown are example only and are subject to revision based on the architectural features of the development.

Composition of development wordmark/logo subject to change. Illumination method to be determined.

Quantity: TBD

C Directional / Informational Sign

For the purpose of directing visitors to parking, shops and other amenities within the development. These signs will be located in conformance to all R RW and sight triangle requirements in the UDO. Design and materials of all Directional/Informational Signs will conform to the maximum heights allowed in the UDO. Design and materials of all signs shown are example only and are subject to revision based on the architectural features of the development.

Composition of development wordmark/logo subject to change. Illumination method to be determined.

Quantity: TBD

C Pedestrian Directional

C Development Directory
Utilities

• Public water and sewer exist along East NC 150 Highway.

• A sewer pump station exists to the east of the proposed boat storage structure.

• The development group is responsible for engineering, permitting, and installing the sewer and water lines within the development to all development areas.

• The utilities will be designed according to the City of Hickory and state specifications.

• Once installed and approved, the utilities will become part of the County’s system, maintained by the City of Hickory.

• Perimeter and internal site lighting is proposed to incorporate full and/or semi-cut off lighting fixtures.
Transportation

• East NC 150 Highway is identified as a boulevard.

• Traffic counts taken in 2017 near the site measured 17,000 Annual Average Daily Traffic (AADT).

• East NC 150 Highway is scheduled for widening to a 4-lane road with a divided median.

• The project is separated into two sections.

• R-2307B encompasses widening from NC 21 Highway in Iredell County to Greenwood Road.

• Right-of-way is currently being acquired for section R-2307B.

• According to the 2020-2029 STIP, construction is scheduled to begin in 2020.

• R-2307A extends from South NC 16 Highway By-pass to Greenwood Road. Right-of-way for this section of improvements is scheduled to begin in 2025 with construction starting in 2028.
Transportation

- Greenwood Road is a state maintained local residential road.
- Traffic counts taken in 2017 near the site measured 760 AADT.
- NCDOT has planned realignment of the intersection of Greenwood Road and East NC 150 Highway just east of the current intersection to a ‘T’ intersection.
- There are no additional recommended improvements for Greenwood Road.
- However, the developer has discussed willingness to install a traffic signal at the NC 150 / Greenwood Road intersection.
- Clement Circle is a state maintained local residential road.
- There are no traffic counts available for Clement Circle and no recommended improvements identified within transportation plans.
Transportation

- As part of the rezoning request, the developer will submit a Traffic Impact Analysis (TIA), produced by a traffic engineering firm, for review by NCDOT.

- The TIA will identify any loss of service at off-site intersections and identify traffic improvements off-site and determine site ingress / egress locations.

- The traffic improvements recommended in the TIA and required by NCDOT must be constructed by the developer to mitigate adverse impacts created by the proposed development.

- Two points of ingress and egress are proposed on East NC 150 Highway and two and a possible third are proposed on Greenwood Road. Three points of ingress and egress are proposed on Clement Circle. All interior streets will be designed for public use and built to NCDOT standards.
• Map 5, ‘Future Land Use Recommendations’, found within the Sherrills Ford Small Area Plan, adopted February 17, 2003 depicts the properties within the Highway 150 Corridor recommended for office, institutional, mixed use and residential.

• The Highway 150 Corridor Plan, which was adopted on September 8, 2014, also provides land use recommendations. Map 6, titled “Future Land Use & Economic Opportunity” recommends mixed use, commercial and multi-family uses.

• The request is consistent with the adopted land use plans and reasonable for consideration.
Future Land Use Recommendations

Map 6:
Hwy 150 Corridor Study
Future Land Use & Economic Opportunity

Subject Parcels
Planning Board Public Hearing

- The Planning Board held a public hearing on December 19, 2019.
- The board asked about the slopes (grade) shown at the townhome location, if there are plans for bike lanes within the development, and whether the lots on the north side of Clement Circle had any deed restrictions which might exclude development.
- The slopes allow for various construction types including basement construction.
- Bike lanes have not been specifically discussed. The traditional neighborhood design is an opportunity to use the sharrow (bike/vehicle) marked lane design.
- There are no prohibitive development deed restrictions along the lots on the north side of Clement Circle.
Two citizens spoke at the public hearing. Both spoke in favor of the development.

One recommended that improvements be made to Clement Circle.

Another felt the Mr. Scott had taken area citizens requests into consideration, but also asked that golf cart use be an allowed consideration within the development.

Mr. Scott, developer and Terry Shook, designer spoke on behalf of the request.

Mr. Shook indicated that improvements would be made to Clement Circle along with other required transportation improvements identified in the Traffic Impact Analysis.

Both, Mr. Scott and Mr. Shook covered other general concepts of the development.
Staff recommended approval of the application to the Planning Board, which voted 7 – 0 to submit a favorable recommendation to the Board of Commissioners to rezone the approximate 55 acres from R-30 Residential and Rural Commercial to Planned Development-Conditional Zoning District to allow the mixed use commercial and residential development and authorize the high-density development option based upon:

1. All conditions identified within the Development Narrative booklet and concept site plan prepared by Shook Kelley;
2. The developer extending public water and sewer within and throughout the proposed development;
3. The proposed development meeting high-quality development standards including public open space;
4. The proposed development being in close proximity to other nonresidential developments;

5. The high-density option improving water quality by capturing stormwater runoff and treating it through State approved Best Management Practices (BMPs); and

6. The proposed request being consistent with adopted land use plans.
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Catawba County Zoning/Ordinance Text Amendment Application

Applicant

Applicant's Fax

Applicant's Mailing Address

Property Owner

Property Owner's Mailing Address

Property Owner

Property Owner's Mailing Address

Property Owner

Property Owner's Mailing Address

Parcel 911 Address

Subdivision Name and Lot #

Current Zoning District

Proposed Zoning District

Type of Zoning Application:

☐ General Zoning
  ☐ Planned Development Zoning
  ☐ Special District Zoning
  ☐ Conditional District Zoning
  ☐ Manufactured Home Park Zoning
  ☐ Other Zoning

General Information to be attached:

☐ If a portion of an existing parcel is requested to be rezoned, a survey of the portion of the parcel(s) covered by the proposed amendment at a scale no smaller than 1 inch equals 200 feet, on a 18 x 24 inch map or larger format.

☐ Submit 15 copies of each map including digital copies in .pdf or .jpg format.

☐ If applicable, a legal description of such land.

☐ If applicable, a detailed statement of any alleged error in the Unified Development Ordinance which would be corrected by the proposed amendment, and a detailed explanation of the manner the proposed amendment will correct the alleged error.

☐ A detailed statement of all other circumstances, facts, and reasons, which applicant offers in support of the proposed zoning map or text amendment.

Filing Fee: Per Catawba County Fee Schedule

Applicant’s Name (Printed)

Applicant’s Signature

Date

Property Owner's Name (Printed)

Property Owner’s Signature

Date

Property Owner's Name (Printed)

Property Owner’s Signature

Date

Property Owner's Name (Printed)

Property Owner’s Signature

Date

Property Owner's Name (Printed)

Property Owner’s Signature

Date
ZONING MAP AMENDMENT CONSISTENCY STATEMENT

On January 21, 2020 the Catawba County Board of Commissioners conducted a public hearing for the purpose of considering a zoning map amendment to 55 acres identified by PINs 46170898493, 461708981988, 461708982161, 462705081502, 462705081661, 462705082731, 462705083800, 462705083859, 462705084925, 462705095001, 462705096008, 462705096163, 462705097210, 462705097290, and 462705098175 (Case #RZ2019-09).

Upon considering the matter, the Board of Commissioners find the request to be consistent with Map 5, “Future Land Use Recommendations,” found within the Sherrills Ford Small Area Plan, depicting the properties along NC 150 for office, institutional, mixed use and residential. The Highway 150 Corridor Plan’s Map 6, titled “Future Land Use & Economic Opportunity” recommends the properties for mixed use, commercial and multi-family uses. The board finds the request reasonable for rezoning and in the public’s interest based upon:

1. All conditions identified within the Development Narrative booklet and concept site plan prepared by Shook Kelley;
2. The developer extending public water and sewer within and throughout the proposed development;
3. The proposed development meeting high-quality development standards including public open space;
4. The proposed development being in close proximity to other nonresidential developments;
5. The high-density option improving water quality by capturing stormwater runoff and treating it through State approved Best Management Practices (BMPs); and
6. The proposed request being consistent with adopted land use plans.

This decision was affirmed by a vote of ___-___ of the Catawba County Board of Commissioners.

_______________________
Presiding Officer

____________
Date
AMENDMENT TO THE CATAWBA COUNTY ZONING MAP

BE IT ORDAINED, BY THE BOARD OF COMMISSIONERS, that the Catawba County Official Zoning Atlas is hereby amended by rezoning the following described properties from R-30 Residential and Rural Commercial (RC) to Planned Development-Conditional Zoning District (PD-CD):

55 acres identified by Parcel Identification Numbers 46170898493, 461708981988, 461708981821, 461708984339, 462705081502, 462705081661, 462705082731, 462705083800, 462705083859, 462705084925, 462705095001, 462705096008, 462705096163, 462705097210, 462705097290, and 462705098175 in the Sherrills Ford Small Area Planning District and Highway 150 Corridor Planning Area, Mountain Creek Township.

PLAN CONSISTENCY STATEMENT:

Pursuant to NCGS 153A-341, the Catawba County Board of Commissioners find the request to be consistent with Map 5, “Future Land Use Recommendations," found within the Sherrills Ford Small Area Plan, depicting the properties along NC 150 for office, institutional, mixed use and residential. The Highway 150 Corridor Plan’s Map 6, titled “Future Land Use & Economic Opportunity” recommends the properties for mixed use, commercial and multi-family uses. The board finds the request reasonable for rezoning and in the public’s interest based upon:

1. All conditions identified within the Development Narrative booklet and concept site plan prepared by Shook Kelley;
2. The developer extending public water and sewer within and throughout the proposed development;
3. The proposed development meeting high-quality development standards including public open space;
4. The proposed development being in close proximity to other nonresidential developments;
5. The high-density option improving water quality by capturing stormwater runoff and treating it through State approved Best Management Practices (BMPs); and
6. The proposed request being consistent with adopted land use plans.

This, the 21st day of January 2020.

C. Randall Isenhower, Chair
MEMORANDUM

TO: Catawba County Board of Commissioners

FROM: Chris Timberlake, Assistant Planning Director

DATE: January 21, 2020

IN RE: Rezoning Request – 3217 South NC 16 Highway, R-40 Residential to Highway Commercial

REQUEST
Staff requests the Board of Commissioners holds a public hearing to receive citizen comments and considers an application and recommendation to rezone approximately 5.1 acres, owned by Ge Yang and Mai See Cindy Vang, from R-40 Residential to Highway Commercial (HC) District.

REVIEW/BACKGROUND
Location/Zoning
The current R-40 Residential district requires a minimum lot size of 40,000 square feet (approx. 1 acre), and is considered a low-density “general use” residential district. Predominate uses in this district include single-family homes and agriculture. The Highway Commercial district requires a minimum lot size of 40,000 square feet (1 acre) and is considered a “general use” district. The district provides for highway-oriented business, office, service, and civic uses.

The property for which the rezoning request is being considered is located at 3217 South NC 16 Highway in the Balls Creek Small Area Planning District, Caldwell Township, and further identified by Parcel Identification Number 3668-01-18-9912.

The property depicted as Parcel 1 on the attached map is zoned R-40 Residential and is undeveloped. The surrounding parcels contain the zoning districts and uses described below.

- **North** – Parcel 3 is zoned Rural Commercial (RC) which requires a minimum lot size of 20,000 square feet and is currently vacant. Most, if not all, of this parcel will be required for the NC 16 widening project. Parcel 4 is zoned R-40 Residential and is currently vacant.

- **South** – Parcel 7 is zoned R-40 Residential and contains a manufactured home park with five sites.

- **West** – Parcels 2 and 8 are zoned R-40 Residential. Both contain single-family homes.

- **East** – Parcels 5 and 6 are zoned R-40 Residential. Parcel 5 is vacant and Parcel 6 contains a single-family home.
Zoning History
None to report.

Land Use
Because only a small portion of the property frontage is within the Mixed Use Corridor Overlay (MUC-O), MUC-O standards (higher aesthetic and pedestrian oriented development standards) would not apply to future development. Non-residential development standards within the Unified Development Ordinance would regulate development of the property if it is rezoned to Highway Commercial.

Utilities
Public water is planned and being installed along NC 16 Highway as part of the road widening project. Public water exists along North Olivers Cross Road, approximately 430 feet west of the property. Public sewer is not available.

Transportation
South NC 16 Highway is identified as a major thoroughfare in the 2035 Long Range Transportation Plan. Traffic counts taken in 2017 near the site measured 16,000 Annual Average Daily Traffic (AADT). South NC 16 Highway is currently being widened to a 4-lane roadway with a divided median. NCDOT has stated construction is anticipated to be complete by end of year 2020. NCDOT construction plans identify a future access point to the site.

Land Use Plan
The Balls Creek Small Area Plan, adopted on June 16, 2003, serves as the current land use plan for this area. Map 5, titled “Future Land Use and Residential Density Recommendations,” identifies a neighborhood commercial node at the intersection of NC 16 Highway, Providence Mill Road and Balls Creek Road. The plan further states that the node should include highway business type uses with a site area of 10 to 25 acres and maximum gross leasable area of 50,000 square feet per lot. The Highway Commercial district is consistent with the recommended future land use map.

Planning Board Public Hearing
The Planning Board held a public hearing on December 19, 2019 to consider the request. There were no questions or comments from the Planning Board. No one spoke for or against the request.

Planning Board and Staff Recommendation
Staff recommended approval of the application to the Planning Board, which voted 7 – 0 to submit a favorable recommendation to the Board of Commissioners to adopt an ordinance and consistency statement to rezone the 5.1 acres owned by Ge Yang and Mai See Cindy Vang from R-40 Residential to Highway Commercial District based upon:
1) The property’s proximity to other commercial properties located at the intersection of NC 16 Highway, Providence Mill Road and Balls Creek Road;

2) The current widening of NC 16 Highway at this location;

3) NCDOT’s provision for allowing access to the site for possible development; and

4) The request being consistent with the adopted Balls Creek Small Area Plan, Map 5 Future Land Use and Residential Densities map and recommendations.
**Applicant**
Ge Yang and Mai See Cindy Vang

**Request**
Rezone one parcel (5.1 acres) from R-40 Residential to Highway Commercial (HC) Zoning District

**Location**
3217 South NC 16 Highway

**Date**
January 21, 2020
REZONING REQUEST

Applicant: Ge Yang & Mai See Cindy Vang
R-40 to HC
PIN: 3668-01-18-9912

Subject Parcel
Parcels
Waterlines

Subject Parcel is in the following Overlay: MUC-O
1 inch = 350 feet
Subject Property
Adjacent Property – North
Adjacent Property – South
Adjacent Properties – East
Review – Existing and Proposed Zoning

- R-40 Residential district requires a minimum lot size of 40,000 square feet (1 acre) and is a low-density residential district providing for single-family and agricultural uses.

- Highway Commercial district provides areas for retail, service and civic uses.

Utilities

- Public water is planned and being installed along NC 16 Highway as part of the road widening project. It exists along North Olivers Cross Road, approximately 430 feet west of the property. Public sewer is not available.
Transportation

- South NC 16 Highway is identified as a major thoroughfare in the 2035 Long Range Transportation Plan.
- Traffic counts taken in 2017 near the site measured 16,000 Annual Average Daily Traffic (AADT).
- South NC 16 Highway is currently being widened to a 4-lane roadway with a divided median.
- NCDOT has stated construction is anticipated to be complete by end of year 2020.
- NCDOT construction plans identify a future access point to the site.
Land Use Plan

• The Balls Creek Small Area Plan serves as the current land use plan for this area.

• The Future Land Use and Residential Density Recommendations map identifies a neighborhood commercial node at the intersection of NC 16 Highway, Providence Mill Road and Balls Creek Road.

• The plan states the node should include highway business type uses with a site area of 10 to 25 acres and maximum gross leasable area of 50,000 square feet per lot.

• The Highway Commercial district is consistent with the recommended future land use map.
The Planning Board held a public hearing on December 19, 2019 to consider the request.

There were no questions or comments from the Planning Board.

No one spoke for or against the request.
Staff and Planning Board Recommendation

Staff recommended approval of the application to the Planning Board, which voted 7 – 0 to submit a favorable recommendation to the Board of Commissioners to rezone the 5.1 acres owned by Ge Yang and Mai See Cindy Vang from R-40 Residential to Highway Commercial District based upon:

1. The proximity of the property to other commercial properties located at the intersection of NC 16 Highway, Providence Mill Road and Balls Creek Road;

2. The current widening of NC 16 Highway at this location;

3. NCDOT’s provision for allowing access to the site for possible development; and

4. The request being consistent with the adopted Balls Creek Small Area Plan, Map 5 Future Land Use and Residential Densities map and recommendations.
Catawba County Planning Department
25 Government Drive
Newton, NC 28658

Re: Rezoning Application, 3217 S. NC 16 Hwy

To Whom It May Concern,

Ge Yang and Mai See Cindy Vang, is pleased to submit to the Catawba County Planning Department an application for the rezoning of 3217 S. NC 16 Hwy, Maiden, NC 28650. The subject parcel encompasses 5.18 Acres of land undeveloped. It is labeled with Parcel ID: 366801189912. We believe that this property is a candidate for rezoning to the classification Highway Commercial (HC) due to the proximity of the property to other intersection of Balls creeks road and NC 16 Hwy, and the potential change in circumstances regarding the uses near the intersection. This property is currently in the Plan recommendation within Catawba County.

The parcel ID: 366801189912 of the address 3217 S. NC 16 Hwy has enough length to make a pavement for deceleration and acceleration within the 60 ft. of access and not slow down traffic. The 60 ft. of access is best to be the centered within the property of 3217 S NC 16 Hwy of the frontage road due to having 575 ft. of length of its property.

Based on the Balls Creek Small Area Plan for development, the property we submit for rezoning, the future use plan shows a “neighborhood commercial” development. Moreover, one of the guiding principles of the Development Plan was to provide more job opportunities in Maiden of Catawba County through an increase in commercial sites.

For these reasons, we feel that our property is an excellent fit for rezoning to Highway Commercial, to reflect a use of the property more in line with the changing conditions in the area, and to bring the property in line with county’s future vision. We appreciate your consideration in this matter and are happy to answer any questions you may have.

Sincerely,

Ge Yang and Mai See Cindy Vang
Catawba County Rezoning/Ordinance Text Amendment Application

Applicant: Ge Yang And Mai See Cindy Vang Phone: # 828-405-2200
Applicant’s Fax: __________________________ Applicant’s Email: ________________________________
Applicant’s Mailing Address: 2184 Steve Dr. City, State, Zip: Newton NC 28658
Property Owner: Ge Yang And Mai See Cindy Vang Phone: # 828-405-2900
Property Owner’s Mailing Address: 2184 Steve Dr. City, State, Zip: Newton NC 28658
Parcel 911 Address: 3217 S NC 16 Highway PIN#: 3668-01-18-9912
Subdivision Name and Lot #: __________________________ Proposed Zoning District: NC

Current Zoning District: A90

Type of Rezoning:

☐ General Rezoning
  • The general information listed below shall be submitted with the rezoning application.

☐ Planned Development Rezoning
  • All information contained in the Planned Development Chart of the Procedures Manual is to be shown on a plan submitted with the application and the general information below.

☐ Special District Rezoning
  • All information contained in the Special District Development Chart of the Procedures Manual is to be shown on a plan submitted with the application and the general information below.

☐ Conditional District Rezoning
  • All information contained in the Conditional District Development Chart of the Procedures Manual is to be shown on a plan submitted with the application. The complete application includes the general information below and specific development conditions substantially agreed to by the staff and applicant as well as a development agreement if applicable.

☐ Manufactured Home Park Rezoning
  • All information contained in the Manufactured Home Park Development Chart of the Procedures Manual is to be shown on a plan submitted with the application and the general information below.
  • Proposed Park Name: __________________________

☐ Ordinance Text Amendment
  • Submit general information listed below.

General Information to be attached:

☐ If a portion of an existing parcel is requested to be rezoned, a survey of the portion of the parcel(s) covered by the proposed amendment at a scale no smaller than 1 inch equals 200 feet, on a 18 x 24 inch map and one 8 x 11 inch map (30 copies).
☐ Submit all of 30 copies of each map including digital copies in .pdf or .jpg format.
☑ If applicable, a legal description of such land
☐ If applicable, a detailed statement of any alleged error in the Unified Development Ordinance which would be corrected by the proposed amendment, and a detailed explanation of the manner the proposed amendment will correct the alleged error.
☐ A detailed statement of all other circumstances, factors, and reasons, which applicant offers in support of the proposed zoning map or text amendment.
☐ Filing Fee: Per Catawba County Fee Schedule $ 720.00

Applicant’s Name (Printed): Ge Yang And Mai See Cindy Vang
Applicant’s Signature: __________________________ Date: 10-24-19
Property Owners Name (Printed): Ge Yang And Mai See Cindy Vang
Property Owner’s Signature: __________________________ Date: 10-24-19
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<th>owner2</th>
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<th>city</th>
<th>state</th>
<th>zip</th>
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<th>street_nam</th>
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</thead>
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ZONING MAP AMENDMENT CONSISTENCY STATEMENT

On January 21, 2020 the Catawba County Board of Commissioners conducted a public hearing for the purpose of considering a zoning map amendment to 5.1 acres identified by PIN 3668-01-18-9912 (Case #RZ2019-08).

Upon considering the matter, the Board of Commissioners finds the request to be consistent with the “Future Land Use and Residential Density Recommendations,” Map 5, of the Balls Creek Small Area Plan, which identifies a neighborhood commercial node at the intersection of NC 16 Highway, Providence Mill Road and Balls Creek Road. The board finds the request reasonable for rezoning and in the public’s interest based upon:

1) The property’s proximity to other commercial properties located at the intersection of NC 16 Highway, Providence Mill Road and Balls Creek Road;
2) The current widening of NC 16 Highway at this location;
3) NCDOT’s provision for allowing access to the site for possible development; and
4) The request being consistent with the adopted Balls Creek Small Area Plan, Map 5 Future Land Use and Residential Densities map and recommendations.

This decision was affirmed by a vote of _____-____ of the Catawba County Board of Commissioners.

__________________________
Presiding Officer

__________________________
Date
Ordinance No. 2020-______________

AMENDMENT TO THE CATAWBA COUNTY ZONING MAP

BE IT ORDAINED, BY THE BOARD OF COMMISSIONERS, that the Catawba County Official Zoning Atlas is hereby amended by rezoning the following described property from R-40 Residential to Highway Commercial (HC):

5.1 acres identified by Parcel Identification Number 3668-01-18-9912 in the Balls Creek Small Area Planning District, Caldwell Township.

PLAN CONSISTENCY STATEMENT:

Pursuant to NCGS 153A-341, the Catawba County Board of Commissioners finds the request to be consistent with the “Future Land Use and Residential Density Recommendations," Map 5, of the Balls Creek Small Area Plan, which identifies a neighborhood commercial node at the intersection of NC 16 Highway, Providence Mill Road and Balls Creek Road. The board finds the request reasonable for rezoning and in the public’s interest based upon:

1) The property’s proximity to other commercial properties located at the intersection of NC 16 Highway, Providence Mill Road and Balls Creek Road;
2) The current widening of NC 16 Highway at this location;
3) NCDOT’s provision for allowing access to the site for possible development; and
4) The request being consistent with the adopted Balls Creek Small Area Plan, Map 5 Future Land Use and Residential Densities map and recommendations.

This, the 21st day of January 2020.

_______________________
C. Randall Isenhower, Chair
APPOINTMENTS

RANDY (Due) Juvenile Crime Prevention Council
Chair Isenhower recommends the appointment of Dr. Sylvia White for an unexpired term to succeed Rosanna Whisnant on the Juvenile Crime Prevention Council. This term will expire June 30, 2020.
MEMORANDUM

TO: Catawba County Board of Commissioners
FROM: Finance and Personnel Subcommittee
DATE: January 21, 2020
SUBJECT: Appropriation of Conover Rural Fire Tax Funds to City of Conover

Request:
The Finance and Personnel Subcommittee recommends the Board of Commissioners approves distribution of $300,000 in Conover Rural Fire District tax revenue to the City of Conover to purchase a 2012 used fire engine as a replacement vehicle for a fire engine involved in a motor vehicle collision.

Background:
Conover Fire Department’s Engine 2 was involved in a wreck on December 4, 2019 and is anticipated to be declared a total loss. The City of Conover plans to purchase a used 2012 fire engine at a projected cost of $395,000 to replace the lost vehicle. Due to the age, mileage, and engine hours on the 2005 fire engine, its market value for insurance purposes will fall considerably short of covering the cost of the used replacement fire engine. The insurance settlement for the wrecked engine is $126,572. The City submitted a request for an emergency distribution of $300,000 in Conover Rural Fire District fund balance ($200,000) and current year fire tax collections ($100,000) to assist with the purchase.

At the time of the crash, Engine 2 had 95,675 miles and over 8,215 engine hours. The engine hours equate to 287,525 actual road miles on this apparatus. It was one of the most frequently used apparatuses and is considered critical to fire response. Conover had planned to cycle the engine into reserve status to preserve the engine life this current year after purchasing a new engine approved in the budget as a planned replacement for a 1991 unit. Conover Fire anticipates useful life of this 2012 engine to be between 10 and 15 years. Purchasing the used engine is expected to have minimal impact on Conover Fire’s capital improvement plan.

The department requested a one cent tax rate increase in Fiscal Year 2019/20 to assist with alleviating staffing pressures that was not approved, and the Fire Chief has indicated intentions of requesting the same increase in Fiscal Year 2020/21.

Unlike other fire districts, Conover traditionally requests the County hold its rural fire tax collections in restricted fund balance for future purchases of apparatus and capital equipment acquisitions. Conover Fire Department had an audited 2019 fund balance of $287,248 and has collected over $110,000 in current year revenues to date. Historically, fire departments have been allowed to request up to 90% of existing fund balance to address major projects such as buildings,
building additions, truck replacement and other equipment, with 10% held for unforeseen expenditures during the budget year. With the requested distribution, Conover would still have over $97,500 in total fund balance (roughly $58,000 more than required at 90%).

Analysis/Alternatives
1. Purchase a used 2012 fire engine, saving the Conover Fire Department approximately $305,000.
2. Replace the damaged 2005 fire engine with a new fire engine. The cost of a new fire engine would be approximately $700,000.
3. Do not replace the engine. This would negatively impact the department’s Insurance Rating resulting in a potential increase of Fire Insurance rates for citizens.
4. Rent/Lease a truck at a cost of between $5,500 to $7,200 per month. Lease amounts depend on the age of the vehicle, mileage, engine hours and wear and tear. Estimated annual cost between $66,000 and $86,000.

Recommendation:
The Finance and Personnel Subcommittee recommends the Board of Commissioners approves distribution of $300,000 in Conover Rural Fire District tax revenue to the City of Conover to purchase a 2012 used fire engine as a replacement vehicle for a fire engine involved in a motor vehicle collision.

Supplemental Appropriation
355-260010-690100 $200,000
Fund Balance Applied

355-260010-849010 $200,000
Fire Protection

Transfer of Appropriation:
355-260010-866820 $100,000
Conover Capital

355-260010-849010 $100,000
Fire Protection
Memorandum

TO: Catawba County Board of Commissioners

FROM: Finance and Personnel Subcommittee

RE: Juvenile Crime Prevention Council Fiscal Year 2019/20 Raise the Age Funding

DATE: January 21, 2020

Request:
The Finance and Personnel Subcommittee recommends the Board of Commissioners approves appropriation of $35,679 in Raise the Age Funds for Fiscal Year 2019/20 for Conflict Resolution Center (CRC) to operate a Sentencing Circles program and $838 for Administration to support existing programs.

Background:
North Carolina’s Raise the Age legislation, which means that 16- and 17-year olds who commit crimes in North Carolina will no longer automatically be charged in the adult criminal justice system, went into effect on December 1, 2019. As a result, each JCPC received additional funding to implement new programs and/or expand services provided by existing programs to 16- and 17-year olds, accompanied by strong encouragement from the state to establish diversionary and restorative justice programs like Teen Court.

Catawba County received $61,583 in supplemental funds this fiscal year, which will increase to $98,859 in Fiscal Year 2020/21. In October 2019, JCPC advertised to solicit proposals for a focused list of services listed in the approved Risk and Needs from Fiscal Year 2019/20: Teen Court/Restorative Justice; Substance Abuse assessment and treatment; Interpersonal Skill building; Vocational Skills; Restitution. The JCPC received one new program proposal from the CRC for a restorative justice program known as Sentencing Circles.

Sentencing Circles is a best practice-aligned diversionary program with growing nationwide popularity in restorative justice. Designed for mostly first time offenders between ages 11 and 17 with certain misdemeanors and infractions, Sentencing Circles brings together juvenile offenders with a group that works to help them understand the impact of their inappropriate behavior, restore justice, and focus on healing for the victim, offender, and community. Sentencing Circles are typically composed of the offender, victims, the offender’s parents or other family members, peers, and members of the community such as law enforcement, judges, counselors, school personnel etc. Youth can be referred to Sentencing Circles by schools, SROs, or Juvenile Court Counselors for mental health issues, family issues, gang affiliation / association, and substance use, in addition to behavioral issues. Similar to Teen Court, youth peers participate in the Circles, which develops an individualized service plan that incorporates appropriate sanctions. Offenders are also required to observe two subsequent Circles and to report back on completion of imposed sanctions.

Examples of sanctions or referrals include Project TND (Cognitive Connections Substance Abuse Education), Conflict Resolution Education, Project Challenge for Community Service/Restitution,
competency development activities such as Survival Skills Workbooks and Emerging Adulthood Online Video/Workbook, educational videos/worksheets for Drugs/Alcohol/Making Good Choices, apology letters, and restorative projects emphasizing the nature of the offense.

Moving forward, the JCPC hopes to provide funding support for a formal Teen Court in addition to supporting Sentencing Circles, as it is helpful to have a continuum of diversion options to support youth.

Since all available funds were not requested and must be reverted to the State if not committed, the JCPC voted to appropriate $838 to increase the Administration budget to its maximum allowable amount of $15,000. These funds could be transferred to existing programs to help them address needs such as training or serving additional youth.

Recommendation:
The Finance and Personnel Subcommittee recommends the Board of Commissioners approves appropriation of $35,679 in Raise the Age Funds for Fiscal Year 2019/20 for Conflict Resolution Center to operate a Sentencing Circles program and $838 for Administration for potential existing program support.

Supplemental Appropriation:

<table>
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<tr>
<th>Code</th>
<th>Program</th>
<th>Amount</th>
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<tr>
<td>110-190050-630630</td>
<td>JCPC Conflict Resolution Center</td>
<td>$35,679</td>
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<tr>
<td>110-190050-630615</td>
<td>JCPC Planning</td>
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<tr>
<td>110-190050-868143</td>
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<tr>
<td>110-190050-849180</td>
<td>JCPC Planning</td>
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Memorandum

To: Catawba County Board of Commissioners
From: Jacky Eubanks, Director of Planning and Recreation
Date: January 21, 2020
RE: Urgent Repair Program (URP) Project Budget Ordinance Amendment for interest received on grant funds and decreased administrative costs

REQUEST
Staff requests the Board of Commissioners adopts a Project Budget Ordinance Amendment to appropriate $743 in interest received on grant funds to the rehabilitation line item under the North Carolina Housing Finance Agency Urgent Repair Grant.

BACKGROUND
Catawba County received a $100,000 Urgent Repair Grant in April 2018 to rehabilitate sixteen (16) houses at $7,200 or less per house. The County is allowed to earn interest on the funds that were received from the North Carolina Housing Finance Agency. A total of $743 has been earned to date and these funds need to be expended through the rehabilitation line item by February 14, 2020.

The Project Budget Ordinance needs to be amended so that the County may expend the interest earned through the rehabilitation line item. These funds will be used to complete the repairs needed for the last house in this project.

Additionally, the Project Budget Ordinance needs to be amended for the Administration line item. The Administration line item needs to be decreased from $12,000 to $11,398 due to lower than estimated administrative costs. The Rehabilitation line item needs to be increased from $88,000 to $89,345 to reflect $602 in additional funds for rehabilitation needs.

Eighteen (18) homeowners scattered throughout Catawba County have benefited from this grant. The grant was able to rehabilitate two (2) more units than originally targeted. The repairs on the houses have consisted of installation of new roofs, handicap showers, a handicap ramp, installation of heating systems, and floor repairs.

RECOMMENDATION
Staff recommends the Board of Commissioners adopts the Project Budget Ordinance Amendment to appropriate $743 in interest received on grant funds to the rehabilitation line item and re-appropriate $602.00 from Administration to Rehabilitation due to decreased administrative costs.
ORDINANCE#_________
AMENDMENT#1
CATAWBA COUNTY PROJECT BUDGET ORDINANCE
FOR THE 2018 URGENT REPAIR GRANT (1803)

The following revenues are anticipated to be available to complete this Project:

**Revenues**

North Carolina Housing Finance Agency-URP

<table>
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<th>Description</th>
<th>Amount</th>
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<tr>
<td>NCHFA-URP Grants Revenue</td>
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<tr>
<td>Interest Earned on Revenue</td>
<td>$743</td>
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<td>$100,743</td>
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Section 4. The following Expenditures are appropriated for the project:

**Expenditures**

North Carolina Housing Finance Agency-URP

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
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<td>Rehabilitation-URP</td>
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<td>WPCOG Administration</td>
<td>$11,398</td>
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<td>$100,743</td>
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Adopted this the ___ of _______, 2020.

Chair, Catawba County Commissioners

Attest:

County Clerk
To: Catawba County Board of Commissioners

From: Donna Hicks Spencer, Register of Deeds

Date: January 21, 2020

IN RE: Excise Tax Refund Request

REQUEST
An excise tax refund request totaling $272.00 was submitted to the Board of Commissioners and the Register of Deeds. The Register of Deeds verified the refund and is recommending approval of the refund request.

BACKGROUND
Attorney Kimberly Whitley has requested a refund of the excise tax she paid to the Register of Deeds Office on December 30, 2019, in the amount of $272.00. Mrs. Whitley’s office electronically recorded the deed reflecting an excise tax in the amount of $274.00, but the actual tax amount is $2.00.

Pursuant to NCGS 105-228.37, a taxpayer who has overpaid an excise tax may request, in writing, a refund for the amount that was paid in error, and the Board must conduct a hearing on the request within ninety (90) days after the request was filed. Mrs. Whitley’s request is attached.

RECOMMENDATION
It is recommended that the Board of Commissioners approves the refund to Attorney Kimberly Whitley the overpayment of the excise tax paid to the Register of Deeds in the amount of $272.00.
AFFIDAVIT REQUESTING REFUND
Pursuant to N. C. Gen. Stat. 105-228.37(a)

THIS INSTRUMENT WAS PREPARED BY:
KIMBERLY H. WHITLEY
PATRICK, HARPER & DIXON L.L.P.
P. O. Box 218, Hickory, NC  28603

Mail after recording to: Kimberly H. Whitley

NORTH CAROLINA
CATAWBA COUNTY

The undersigned hereby makes the following affidavit:

1. The undersigned is an attorney licensed by the State of North Carolina ("Attorney"), and her firm is authorized by the Register of Deeds of Catawba County to electronically record various documents in Catawba County Register of Deeds.

2. On December 30, 2019, Attorney electronically recorded a North Carolina General Warranty Deed (Joint Tenants with Right of Survivorship) bearing Tax PIN 371417126016, wherein a one percent (1%) interest in the property was purchased.

3. The revenue reflected on the Deed and advanced by Patrick, Harper, & Dixon, LLP was $274.00; however, the revenue reflected on the Deed should have been $2.00 to represent the purchase price of the one percent interest.

4. Due to the aforementioned facts and pursuant to N.C. Gen. Stat. §105-228.37(a) of the North Carolina General Statutes, Attorney requests the Catawba Board of County Commissioners to refund to Patrick Harper & Dixon, LLP the amount of Two Hundred Seventy Two and 00/100 Dollars ($272.00), representing the amount of the overpayment of the excise tax fee that was paid to the Catawba County Register of Deeds.
NORTH CAROLINA
CATAWBA COUNTY

I, a Notary Public of the county and state aforesaid, certify that Kimberly H. Whitley personally appeared before me this day and acknowledged the execution of the foregoing instrument.

Witness my hand and seal, this the 8th day of January, 2020.

[Stamp: Rosia Lee Oder, Notary Public]
Print Name: Rosia Lee Oder
My Commission Expires: 7/24/2020
MEMORANDUM

TO: Catawba County Board of Commissioners

FROM: Brad Fowler, Tax Administrator

DATE: January 21, 2020

IN RE: Tax Release / Refund Request

REQUEST
The Tax Administrator requests the Board of Commissioners approves one hundred three (103) releases totaling $21,886.26, (6) refund requests totaling $1,505.94, and (40) Motor Vehicles Bill adjustments / refunds totaling $2,955.37 requested during the month of December.

BACKGROUND
North Carolina General Statute 105-381(b) states upon receipt of a taxpayer’s written request for release or refund, the taxing unit’s governing body has 90 days to determine whether the taxpayer’s request is valid and to either approve the release or refund of the incorrect portion or to notify the taxpayer in writing that no release or refund will be made.

During the month of December, Tax Office staff has checked records and verified the legitimacy of one hundred three (103) release requests totaling $21,886.26, (6) refund request totaling $1,505.94, and forty (40) Motor Vehicle Bill adjustments / refunds totaling $2,955.37.

Common reasons for release of tax bill amounts include changes in exemption status, acreage adjustments, businesses closing / being sold, and material changes in property structures. The refund requests are driven by adjustments due to double billings, adjustments to exemptions and late list penalties charged in error. The motor vehicle bill adjustments are largely due to pro-ration of tax bill amounts to account for mid-year transfers of ownership. (A detailed transaction summary of individual transactions is attached.)

Consistent with current practice, the Tax Collector will continue to present any material refunds or releases of significant dollar amounts individually, rather than bundled together with other minor transactions on consent agenda.

RECOMMENDATION
Staff recommends the Board of Commissioners approves one hundred three (103) releases totaling $21,886.26, (6) refunds request totaling $1,505.94 and forty (40) Motor Vehicle Bill adjustments / refunds totaling $2,955.37 requested during the month of December.
<table>
<thead>
<tr>
<th>Payee Name</th>
<th>Address 1</th>
<th>Address 2</th>
<th>Address 3</th>
<th>Plate Number</th>
<th>Status</th>
<th>Refund Description</th>
<th>Tax Jurisdiction</th>
<th>Levy Type</th>
<th>Change</th>
<th>Interest Change</th>
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<tbody>
<tr>
<td>Adams, Boyd Frank</td>
<td>6401 RavenGlass Way</td>
<td>Sarasota, FL 34321</td>
<td>EHL6807</td>
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<td>Baker, Rita Sue</td>
<td>3221 5th Street CT NE</td>
<td>Hickory, NC 28601</td>
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<td>5049 Sierra Dr</td>
<td>Maiden, NC 28650</td>
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<td>319 7th St Pl SW Apt B6</td>
<td>Conover, NC 28613</td>
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<td>Newton, NC 28658</td>
<td>FCJ1576</td>
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<td>Fort Mill, SC 29715</td>
<td>EDN6086</td>
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<td>Black, Jasmin Sheree</td>
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<td>Wallkill, NY 12589</td>
<td>FHM7455</td>
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<td>Chapman, John Herman</td>
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<td>Catawba, NC 28609</td>
<td>EX6332</td>
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<td>Dickinson, Dan York</td>
<td>1927 46th Avenue Dr NE</td>
<td>Hickory, NC 28601</td>
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## NCVTS Pending Refund report

**Report Date:** 1/9/2020 12:28:06 PM

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<th>F09 Tax</th>
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<th>Corrected Value</th>
<th>RELEASE/REFUND AMOUNT</th>
<th>Reason (Please do not use all CAPS. Use correct capitalization)</th>
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<td>Executor of the estate came into the office to let us know the mobile was transferred into the name of Patricia Abernathy Warren on 12/3/2013. The Vin number MCFC1419H3K1W8H7DG is the correct Vin number. The 1986 Regal Mobile home has been billed under Patricia Warren (0003031532) which was paid. The 1986 Regal Mobile Home was also billed under Arcola Abernathy. We are releasing the unpaid bills for Arcola Abernathy since they are unpaid and have been paid under Patricia Warren account.</td>
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<td>$840.71</td>
<td>Reinstated Elderly Exclusion for 2019</td>
</tr>
<tr>
<td>0003021856</td>
<td>Ballard, Reginald B</td>
<td>Release</td>
<td>2019</td>
<td>$36,000.00</td>
<td>$16,000.00</td>
<td>$143.66</td>
<td>Per signed Listing Form, 1946 Aerona 7AC AC Aircraft was sold out of state in 2018</td>
</tr>
<tr>
<td>Taxpayer ID</td>
<td>Name</td>
<td>Year</td>
<td>Value 1</td>
<td>Value 2</td>
<td>Value 3</td>
<td>Remarks</td>
<td></td>
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<td>--------------------------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>0001629402</td>
<td>Bandy Vetra M LFI</td>
<td>2019</td>
<td>$152,600.00</td>
<td>$77,300.00</td>
<td>$491.71</td>
<td>Reinstated Elderly Exclusion for 2019</td>
<td></td>
</tr>
<tr>
<td>0003048366</td>
<td>Barnes, Kevin Scott</td>
<td>2016</td>
<td>$200.00</td>
<td>$0.00</td>
<td>$1.92</td>
<td>Per signed Discovery Notice, 2003 Carr Multi Yr TL was not moved into Catawba County until April/2018.</td>
<td></td>
</tr>
<tr>
<td>0003048366</td>
<td>Barnes, Kevin Scott</td>
<td>2017</td>
<td>$200.00</td>
<td>$0.00</td>
<td>$1.79</td>
<td>Per signed Discovery Notice, 2003 Carr Multi Yr TL was not moved into Catawba County until April/2018.</td>
<td></td>
</tr>
<tr>
<td>0003048366</td>
<td>Barnes, Kevin Scott</td>
<td>2018</td>
<td>$400.00</td>
<td>$0.00</td>
<td>$3.29</td>
<td>Per signed Discovery Notice, 2003 Carr Multi Yr TL and 1985 Tri Multi Yr UL were not moved into Catawba County until April/2018.</td>
<td></td>
</tr>
<tr>
<td>0001646538</td>
<td>Beard Michael D</td>
<td>2019</td>
<td>$219,900.00</td>
<td>$116,500.00</td>
<td>$718.63</td>
<td>Reinstated Elderly/Disability or Veteran's exclusion for 2019</td>
<td></td>
</tr>
<tr>
<td>0001647319</td>
<td>Bevens, Claude Edgar</td>
<td>2019</td>
<td>$74,700.00</td>
<td>$41,700.00</td>
<td>$214.50</td>
<td>Reinstated Elderly/Disability exclusion for 2019</td>
<td></td>
</tr>
<tr>
<td>0001647326</td>
<td>Bixby Duane Douglas</td>
<td>2019</td>
<td>$76,000.00</td>
<td>$38,100.00</td>
<td>$422.59</td>
<td>Reinstated Elderly/Disability exclusion for 2019</td>
<td></td>
</tr>
<tr>
<td>0001647662</td>
<td>Boggs Earl Kenneth Jr</td>
<td>2019</td>
<td>$78,200.00</td>
<td>$39,350.00</td>
<td>$258.35</td>
<td>Reinstated Elderly Exclusion for 2019</td>
<td></td>
</tr>
<tr>
<td>0001624432</td>
<td>Blackburn Roger</td>
<td>2019</td>
<td>$47,600.00</td>
<td>$22,600.00</td>
<td>$173.75</td>
<td>Reinstated Elderly Exclusion for 2019</td>
<td></td>
</tr>
<tr>
<td>000569856</td>
<td>Bolick, Herman Smith</td>
<td>2019</td>
<td>$834.00</td>
<td>$0.00</td>
<td>$5.55</td>
<td>1997 Yamaha WRA700AV 9&quot; was sold in 2018, per laserface 2018 listing form does show it was marked and sold was written on form. 2019 Listing was sent out, but taxpayer failed to mark item off. Item should not have been listed for 2019.</td>
<td></td>
</tr>
<tr>
<td>0001636865</td>
<td>BOLLINGER SHIRLEY J</td>
<td>2019</td>
<td>$324,000.00</td>
<td>$164,000.00</td>
<td>$1,034.88</td>
<td>Reinstated Elderly Exclusion for 2019</td>
<td></td>
</tr>
<tr>
<td>0003048329</td>
<td>Bond, Ada</td>
<td>2019</td>
<td>$3,807.00</td>
<td>$0.00</td>
<td>$29.52</td>
<td>Per returned bill, Ada Bond noted that the 2016 Stingray was listed in Mecklenburg County. Confirmed on Mecklenburg's website that there was a bill for the Stingray for 2019 Tax Year.</td>
<td></td>
</tr>
<tr>
<td>0001624432</td>
<td>Bradford, Dianne Conner</td>
<td>2019</td>
<td>$3,161.00</td>
<td>$0.00</td>
<td>$22.50</td>
<td>Scrapped 1995 Seadoo Speedster 14 prior to 1/1/19</td>
<td></td>
</tr>
<tr>
<td>0001648917</td>
<td>Bradshaw Wilma Lloyd</td>
<td>2019</td>
<td>$56,400.00</td>
<td>$28,300.00</td>
<td>$326.66</td>
<td>Reinstated Elderly Exclusion for 2019</td>
<td></td>
</tr>
<tr>
<td>0001648970</td>
<td>Bramlett Linda Martin</td>
<td>2019</td>
<td>$85,900.00</td>
<td>$46,200.00</td>
<td>$461.51</td>
<td>Reinstated Elderly Exclusion for 2019</td>
<td></td>
</tr>
<tr>
<td>0002414079</td>
<td>Brittain Lena R</td>
<td>2019</td>
<td>$99,700.00</td>
<td>$53,700.00</td>
<td>$319.70</td>
<td>Reinstated Elderly Exclusion for 2019</td>
<td></td>
</tr>
<tr>
<td>0001649466</td>
<td>Brookshire Millie R</td>
<td>2019</td>
<td>$125,600.00</td>
<td>$62,800.00</td>
<td>$730.05</td>
<td>Reinstated Elderly/Disability exclusion for 2019</td>
<td></td>
</tr>
<tr>
<td>0001649470</td>
<td>Broome Kenneth Charles</td>
<td>2019</td>
<td>$24,700.00</td>
<td>$10,900.00</td>
<td>$89.70</td>
<td>Reinstated Elderly Exclusion for 2019</td>
<td></td>
</tr>
<tr>
<td>0001641279</td>
<td>Brown Dean</td>
<td>2019</td>
<td>$46,600.00</td>
<td>$21,600.00</td>
<td>$286.25</td>
<td>Reinstated Elderly Exclusion for 2019</td>
<td></td>
</tr>
<tr>
<td>0001649744</td>
<td>BROWN RICHARD DALE</td>
<td>2019</td>
<td>$286,800.00</td>
<td>$143,600.00</td>
<td>$916.48</td>
<td>Reinstated Elderly Exclusion for 2019</td>
<td></td>
</tr>
<tr>
<td>0001649874</td>
<td>Bryant David L</td>
<td>2019</td>
<td>$168,500.00</td>
<td>$123,500.00</td>
<td>$317.25</td>
<td>Reinstated Elderly Exclusion for 2019</td>
<td></td>
</tr>
<tr>
<td>0003047740</td>
<td>Bure, George Edward</td>
<td>2019</td>
<td>$19,164.00</td>
<td>$13,364.00</td>
<td>$44.98</td>
<td>Value of 2018 Sun Tracker Bass Buggy 18' was over assessed. New value was determined by ABOs. When i first created the bill i had added the motor, but according to the description it already had the motor included in the value.</td>
<td></td>
</tr>
<tr>
<td>0001650891</td>
<td>Byers Madeline</td>
<td>2019</td>
<td>$90,100.00</td>
<td>$45,050.00</td>
<td>$294.18</td>
<td>Reinstated Elderly/Disability exclusion for 2019</td>
<td></td>
</tr>
<tr>
<td>0001803116</td>
<td>Carolina Construction Co</td>
<td>2019</td>
<td>$1,161.00</td>
<td>$0.00</td>
<td>$8.88</td>
<td>Business closed 6/30/18 - all equipment donated</td>
<td></td>
</tr>
<tr>
<td>ID</td>
<td>Name</td>
<td>Type</td>
<td>Year</td>
<td>Description</td>
<td></td>
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<tr>
<td>0001803168</td>
<td>Carpenter Co</td>
<td>Release</td>
<td>2019</td>
<td>2019 International IRP tractor located and listed in Guilford County for 2019 Per phone call with Matthew, 2015 CRUS CT had been moved out of Cross County Campground and into his residence in Gaston County. Taxpayer marked item off 2019 Listing Form.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0003024037</td>
<td>Carver, Matthew Kyle</td>
<td>Release</td>
<td>2019</td>
<td>2015 camper has a current tag; bill created in error Per taxpayer, 2008 Sea Ray 210' was sold to Lake Norman Marina in 2018. Per Wildlife, ownership transfer was not completed until 7/26/19.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0003048084</td>
<td>Demeny, Kevin James</td>
<td>Release</td>
<td>2019</td>
<td>Taxpayer moved to Catawba in middle of 2015 per recorded deed. He had paid his 2015 bill in Robeson County for the 2010 Ande Multi Yr Tag trailer.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0001798631</td>
<td>Deperczel, John Leslie</td>
<td>Release</td>
<td>2019</td>
<td>Per phone call with Matthew, 2015 CRUS CT had been moved out of Cross County Campground and into his residence in Gaston County. Taxpayer marked item off 2019 Listing Form.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0003047885</td>
<td>Dobson, Barry Leslie</td>
<td>Release</td>
<td>2015</td>
<td>2011 FORE Camper had been moved out of Cross Country Campground and into a campground in Iredell County. Per Iredell's website, bill has been paid for 2018 and 2019.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0003047763</td>
<td>Gantt, Charles</td>
<td>Release</td>
<td>2018</td>
<td>2011 FORE Camper had been moved out of Cross Country Campground and into a campground in Iredell County. Per Iredell's website, bill has been paid for 2018 and 2019.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0003047763</td>
<td>Gantt, Charles</td>
<td>Release</td>
<td>2019</td>
<td>Per taxpayer and DMV, 2005 CROR CT was tagged as of 2017 and tag was turned in on 11/2018. CT had been deemed as salvaged due to storm.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0003032697</td>
<td>Gardner, Bryon</td>
<td>Release</td>
<td>2018</td>
<td>Per taxpayer and DMV, 2005 CROR CT was tagged as of 2017 and tag was turned in on 11/2018. CT had been deemed as salvaged due to storm.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0003032697</td>
<td>Gardner, Bryon</td>
<td>Release</td>
<td>2019</td>
<td>Did not return Discovery Notice, but received a phone call from taxpayer stating it had been listed in Iredell County for 2019 tax year and has been sold since. Taxpayer provided a copy of the bill from Iredell.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0003024466</td>
<td>Houser, Teddy Wilson</td>
<td>Release</td>
<td>2019</td>
<td>2012 EBY Multi Yr-Tag AT has been listed in Moore County per DMV. Catawba County home was sold in 2018 per recorded deed. Bill created in error</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0003047920</td>
<td>Leary, Ann Marie</td>
<td>Release</td>
<td>2019</td>
<td>2018 Apex Marine and 2019 Yach Boat Trailer were listed in Alexander County for 2019 Tax Year. Taxpayer provided a copy of bill from Alexander County.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0003047992</td>
<td>Little, Kenneth Dale</td>
<td>Release</td>
<td>2019</td>
<td>It says in Alexander County 7 months of the year. I have attached a copy of the Alexander County bill. Releasing bill.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0003047510</td>
<td>Mackey, David</td>
<td>Release</td>
<td>2019</td>
<td>Duplicate bill; Created in error</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0001864125</td>
<td>Martinez, Martinez Sandra</td>
<td>Release</td>
<td>2019</td>
<td>Sold 1975 Skyline Mobile Home 4 years ago, but new owner never transferred title over to their name.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0001808696</td>
<td>McCormick, Virginia</td>
<td>Release</td>
<td>2019</td>
<td>Virginia passed away in 2013 or 2014. The 1967 Scotty Camping Trail was sold to pay for her rest home bill in 2013 by an auction company. Requesting release as they have not had the camping trailer for a long time.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>Taxpayer Name</td>
<td>Taxes 2019</td>
<td>Taxes 2018</td>
<td>Taxes 2017</td>
<td>Notes</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>0003048103</td>
<td>McCurry, Douglas</td>
<td>$17,912.00</td>
<td>$0.00</td>
<td>$138.91</td>
<td>Taxpayer called us to let it know it was listed in Lincoln County for 2019. I called Kristy Leonard with Lincoln County Tax office. She confirmed it was billed in Lincoln County for 2019. They have been billing it for multiple years.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0001808826</td>
<td>McRee, James Daniel</td>
<td>$3,326.00</td>
<td>$0.00</td>
<td>$33.92</td>
<td>1987 Bayliner Ciera sold in 2017 - per owner and NCWL</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0001808826</td>
<td>McRee, James Daniel</td>
<td>$3,380.00</td>
<td>$0.00</td>
<td>$34.49</td>
<td>1987 Bayliner Ciera sold in 2017 - per owner and NCWL</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0001797607</td>
<td>Northwest Associates</td>
<td>$12,593.00</td>
<td>$5,546.00</td>
<td>$90.11</td>
<td>Submitted completed listing after discovery billing - removed assessed value of 7,047 (10% additional of last year's value)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0001802246</td>
<td>P &amp; K Express Inc</td>
<td>$573,092.00</td>
<td>$490,967.00</td>
<td>$589.90</td>
<td>Taxpayer did not submit a 2019 listing, provided an accurate list of trailers after discovery billing was processed. Taxpayer sold 6 of the trailers that were assessed and appealed the value of 5 trailers - adjusted to depreciated value from original cost.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0003049040</td>
<td>Parker, Earnest G</td>
<td>$1,100.00</td>
<td>$0.00</td>
<td>$11.56</td>
<td>1998 Toy Corolla was junked in 2018 per signed listing form; bill created in error</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0001798791</td>
<td>Parsons, Windreth</td>
<td>$4,080.00</td>
<td>$0.00</td>
<td>$33.88</td>
<td>Taxpayer stated the mobile home was removed before 2016. We found photos on Pictometry showing it was not there in 2017 but was there in 2014. We cannot find any pictures showing the year of 2015 or 2016.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0001798791</td>
<td>Parsons, Windreth</td>
<td>$3,740.00</td>
<td>$0.00</td>
<td>$28.69</td>
<td>Taxpayer stated the mobile home was removed before 2016. We found photos on Pictometry showing it was not there in 2017 but was there in 2014. We cannot find any pictures showing the year of 2015 or 2016.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0001798791</td>
<td>Parsons, Windreth</td>
<td>$3,440.00</td>
<td>$0.00</td>
<td>$24.10</td>
<td>Taxpayer stated the mobile home was removed before 2016. We found photos on Pictometry showing it was not there in 2017 but was there in 2014. We cannot find any pictures showing the year of 2015 or 2016.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0003048291</td>
<td>Pateno, Alan</td>
<td>$4,720.00</td>
<td>$0.00</td>
<td>$36.08</td>
<td>Both Jet Skis were located in Burk County as of January 1st of 2019. 2004 Bombardier GTX (2)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0003048289</td>
<td>Pike, Dylan G</td>
<td>$16,045.00</td>
<td>$0.00</td>
<td>$115.25</td>
<td>The boat was sold in December 2018. Requesting release of bill.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0001996031</td>
<td>Pogue, Mark D</td>
<td>$4,026.00</td>
<td>$300.00</td>
<td>$26.76</td>
<td>Gave away the 2006 BAYLINER and 2006 KARA Multi Year Tag Boat Trailer in 2018</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0003017219</td>
<td>Propst, David Reynolds</td>
<td>$4,160.00</td>
<td>$3,360.00</td>
<td>$5.56</td>
<td>Tagged 1997 Geo Tracker in June 2019</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0003025116</td>
<td>Queen, Carrie Inez</td>
<td>$1,000.00</td>
<td>$0.00</td>
<td>$7.65</td>
<td>This bill was paid under 0001799201 and 0003025116. The bills for 0001799201 has been paid every year. The situs under 0001799201 is wrong. Working to correct it. Sandra Dellinger called to tell us she is the only one who has owned the mobile home and Carrie Queen only rented the home. Releasing bill.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0003025116</td>
<td>Queen, Carrie Inez</td>
<td>$1,000.00</td>
<td>$0.00</td>
<td>$8.43</td>
<td>This bill was paid under 0001799201 and 0003025116. The bills for 0001799201 has been paid every year. The situs under 0001799201 is wrong. Working to correct it. Sandra Dellinger called to tell us she is the only one who has owned the mobile home and Carrie Queen only rented the home. Releasing bill.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0003025116</td>
<td>Queen, Carrie Inez</td>
<td>$1,000.00</td>
<td>$0.00</td>
<td>$9.12</td>
<td>This bill was paid under 0001799201 and 0003025116. The bills for 0001799201 has been paid every year. The situs under 0001799201 is wrong. Working to correct it. Sandra Dellinger called to tell us she is the only one who has owned the mobile home and Carrie Queen only rented the home. Releasing bill.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0003025116</td>
<td>Queen, Carrie Inez</td>
<td>$1,000.00</td>
<td>$0.00</td>
<td>$9.95</td>
<td>This bill was paid under 0001799201 and 0003025116. The bills for 0001799201 has been paid every year. The situs under 0001799201 is wrong. Working to correct it. Sandra Dellinger called to tell us she is the only one who has owned the mobile home and Carrie Queen only rented the home. Releasing bill.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0003025116</td>
<td>Queen, Carrie Inez</td>
<td>$1,000.00</td>
<td>$0.00</td>
<td>$10.31</td>
<td>This bill was paid under 0001799201 and 0003025116. The bills for 0001799201 has been paid every year. The situs under 0001799201 is wrong. Working to correct it. Sandra Dellinger called to tell us she is the only one who has owned the mobile home and Carrie Queen only rented the home. Releasing bill.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bill ID</td>
<td>Name</td>
<td>Type</td>
<td>Year</td>
<td>Amount 1</td>
<td>Amount 2</td>
<td>Amount 3</td>
<td>Description</td>
</tr>
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<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>0003025116</td>
<td>Queen, Carrie Inez</td>
<td>Release</td>
<td>2014</td>
<td>$1,000.00</td>
<td>$0.00</td>
<td>$10.35</td>
<td>This bill was paid under 0001799201 and 0003025116. The bills for 0001799201 has been paid every year. The situs under 0001799201 is wrong. Working to correct it. Sandra Dellinger called to tell us she is the only one who has owned the mobile home and Carrie Queen only rented the home. Releasing bill.</td>
</tr>
<tr>
<td>0003025116</td>
<td>Queen, Carrie Inez</td>
<td>Release</td>
<td>2013</td>
<td>$1,000.00</td>
<td>$0.00</td>
<td>$10.73</td>
<td>This bill was paid under 0001799201 and 0003025116. The bills for 0001799201 has been paid every year. The situs under 0001799201 is wrong. Working to correct it. Sandra Dellinger called to tell us she is the only one who has owned the mobile home and Carrie Queen only rented the home. Releasing bill.</td>
</tr>
<tr>
<td>0003025288</td>
<td>Rhodes, Glenn Lee</td>
<td>Release</td>
<td>2019</td>
<td>$15,913.00</td>
<td>$0.00</td>
<td>$123.41</td>
<td>Taxpayer says the boat was moved to Virginia in Summer of 2017.</td>
</tr>
<tr>
<td>0003048241</td>
<td>Rosamond, James Edgar III</td>
<td>Release</td>
<td>2014</td>
<td>$200.00</td>
<td>$0.00</td>
<td>$1.88</td>
<td>Sold 1996 Trai Multi Yr Tag TL on 3/20/12 per signed title transfer</td>
</tr>
<tr>
<td>0003048241</td>
<td>Rosamond, James Edgar III</td>
<td>Release</td>
<td>2015</td>
<td>$200.00</td>
<td>$0.00</td>
<td>$1.93</td>
<td>Sold 1996 Trai Multi Yr Tag TL on 3/20/12 per signed title transfer</td>
</tr>
<tr>
<td>0003048241</td>
<td>Rosamond, James Edgar III</td>
<td>Release</td>
<td>2016</td>
<td>$200.00</td>
<td>$0.00</td>
<td>$1.79</td>
<td>Sold 1996 Trai Multi Yr Tag TL on 3/20/12 per signed title transfer</td>
</tr>
<tr>
<td>0003048241</td>
<td>Rosamond, James Edgar III</td>
<td>Release</td>
<td>2017</td>
<td>$200.00</td>
<td>$0.00</td>
<td>$1.67</td>
<td>Sold 1996 Trai Multi Yr Tag TL on 3/20/12 per signed title transfer</td>
</tr>
<tr>
<td>0003048241</td>
<td>Rosamond, James Edgar III</td>
<td>Release</td>
<td>2018</td>
<td>$200.00</td>
<td>$0.00</td>
<td>$1.54</td>
<td>Sold 1996 Trai Multi Yr Tag TL on 3/20/12 per signed title transfer</td>
</tr>
<tr>
<td>0003048241</td>
<td>Rosamond, James Edgar III</td>
<td>Release</td>
<td>2019</td>
<td>$200.00</td>
<td>$0.00</td>
<td>$1.41</td>
<td>Sold 1996 Trai Multi Yr Tag TL on 3/20/12 per signed title transfer</td>
</tr>
<tr>
<td>0003025342</td>
<td>Setzer, Ritchie Allen</td>
<td>Release</td>
<td>2019</td>
<td>$745.00</td>
<td>$0.00</td>
<td>$4.77</td>
<td>Tagged Vehicle on 12/2019; GAP will pick up months</td>
</tr>
<tr>
<td>0003016524</td>
<td>Shree Laxmi Ganesh</td>
<td>Release</td>
<td>2019</td>
<td>$2,134.00</td>
<td>$0.00</td>
<td>$15.18</td>
<td>Clerical error, duplicate listing. New owner listed for 2018 &amp; forward #3025506</td>
</tr>
<tr>
<td>0003016524</td>
<td>Shree Laxmi Ganesh</td>
<td>Release</td>
<td>2018</td>
<td>$1,940.00</td>
<td>$0.00</td>
<td>$15.30</td>
<td>Clerical error, duplicate listing. New owner listed for 2018 &amp; forward #3025506</td>
</tr>
<tr>
<td>0002149898</td>
<td>Silva Masonry Inc &amp; Cerda</td>
<td>Release</td>
<td>2019</td>
<td>$1,450.00</td>
<td>$450.00</td>
<td>$4.77</td>
<td>Mobile Home &amp; land was sold in 2016 to Martin S Ibarra &amp; Selina M Patel</td>
</tr>
<tr>
<td>0002967744</td>
<td>Stewart, Harold Delane</td>
<td>Release</td>
<td>2015</td>
<td>$200.00</td>
<td>$0.00</td>
<td>$1.93</td>
<td>Duplicate bill; 1987 Phelan had already been listed and paid for</td>
</tr>
<tr>
<td>0002967744</td>
<td>Stewart, Harold Delane</td>
<td>Release</td>
<td>2014</td>
<td>$200.00</td>
<td>$0.00</td>
<td>$1.88</td>
<td>Duplicate bill; 1987 Phelan had already been listed and paid for</td>
</tr>
<tr>
<td>0002967744</td>
<td>Stewart, Harold Delane</td>
<td>Release</td>
<td>2016</td>
<td>$200.00</td>
<td>$0.00</td>
<td>$1.79</td>
<td>Duplicate Bill; 1987 Phelan had already been listed and paid for</td>
</tr>
<tr>
<td>0002967744</td>
<td>Stewart, Harold Delane</td>
<td>Release</td>
<td>2017</td>
<td>$200.00</td>
<td>$0.00</td>
<td>$1.67</td>
<td>Duplicate bill; 1987 Phelan had already been listed and paid for</td>
</tr>
<tr>
<td>0003016606</td>
<td>Taji Group USA Inc</td>
<td>Release</td>
<td>2019</td>
<td>$2,065,094.00</td>
<td>$1,586,361.00</td>
<td>$5,653.93</td>
<td>Taxpayer submitted an accurate listing after the discovery billing.</td>
</tr>
<tr>
<td>0003021934</td>
<td>Watson, Bradley Daniel</td>
<td>Release</td>
<td>2019</td>
<td>$5,440.00</td>
<td>$0.00</td>
<td>$43.39</td>
<td>Taxpayer stated he sold the 2001 Larson SEI190 boat a few years ago.</td>
</tr>
<tr>
<td>0003048223</td>
<td>Yester, David</td>
<td>Release</td>
<td>2019</td>
<td>$14,541.00</td>
<td>$0.00</td>
<td>$112.76</td>
<td>Taxpayer called to let us know he paid the bill in Lincoln County because the boat was moved from the marina in late 2018.</td>
</tr>
<tr>
<td>0002693727</td>
<td>Soncerea Clark</td>
<td>Release</td>
<td>2010</td>
<td>$7,540.00</td>
<td>$0.00</td>
<td>$155.07</td>
<td>12 month proration</td>
</tr>
<tr>
<td>0002941308</td>
<td>Richard Bryant</td>
<td>Release</td>
<td>2011</td>
<td>$11,370.00</td>
<td>$0.00</td>
<td>$115.21</td>
<td>Out of County</td>
</tr>
<tr>
<td>0002681768</td>
<td>Danny Blalock</td>
<td>Release</td>
<td>2011</td>
<td>$12,120.00</td>
<td>$0.00</td>
<td>$122.05</td>
<td>Out of County</td>
</tr>
<tr>
<td>Abstract Number (Please include leading zeros)</td>
<td>Owner Name as Billed (Last, First, Middle)</td>
<td>Release or Refund?</td>
<td>Year for which release/refund requested</td>
<td>Original Value</td>
<td>Corrected Value</td>
<td>RELEASE/REFUND AMOUNT</td>
<td>Reason (Please do not use all CAPS. Use correct capitalization)</td>
</tr>
<tr>
<td>-----------------------------------------------</td>
<td>-------------------------------------------</td>
<td>-------------------</td>
<td>----------------------------------------</td>
<td>---------------</td>
<td>-----------------</td>
<td>-----------------------</td>
<td>--------------------------------------------------</td>
</tr>
<tr>
<td>0001631025</td>
<td>Adams Louise</td>
<td>Refund</td>
<td>2019</td>
<td>$88,800.00</td>
<td>$44,400.00</td>
<td>$516.15</td>
<td>Reinstated Elderly Exclusion for 2019</td>
</tr>
<tr>
<td>0001645546</td>
<td>Baker Ralph Eugene J</td>
<td>Refund</td>
<td>2019</td>
<td>$153,100.00</td>
<td>$96,450.00</td>
<td>$658.56</td>
<td>Reinstated Elderly Exclusion for 2019</td>
</tr>
<tr>
<td>0003031373</td>
<td>Lutz, Darrell Steven</td>
<td>Refund</td>
<td>2019</td>
<td>$3,860.00</td>
<td>$0.00</td>
<td>$26.83</td>
<td>The Motorcycle was double billed under old owner Iness Lutz (1808580) and Darrell Lutz (3031373). Requesting release for bill under Darrell Lutz.</td>
</tr>
<tr>
<td>0003031373</td>
<td>Lutz, Darrell Steven</td>
<td>Refund</td>
<td>2018</td>
<td>$4,270.00</td>
<td>$0.00</td>
<td>$32.64</td>
<td>The Motorcycle was double bill under old owner Iness Lutz (1808580) and Darrell Lutz (3031373). Requesting refund for bill under Darrell Lutz.</td>
</tr>
<tr>
<td>0001810486</td>
<td>Powell E Dean DDS PA</td>
<td>Refund</td>
<td>2019</td>
<td>$110,084.00</td>
<td>$110,084.00</td>
<td>$127.97</td>
<td>Clerical Error - charged Late List Penalty in error</td>
</tr>
<tr>
<td>0001810486</td>
<td>Powell E Dean DDS PA</td>
<td>Refund</td>
<td>2018</td>
<td>$125,974.00</td>
<td>$125,974.00</td>
<td>$143.80</td>
<td>Clerical Error - charged Late List Penalty in error</td>
</tr>
</tbody>
</table>

Total: $486,088.00 $376,908.00 $1,505.94
## COMMISSIONER APPROVAL OF RELEASES & REFUNDS

### PROCESSED: December 1, 2019 Thru December 31, 2019

**REGULAR RELEASES**

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>MOTOR VEHICLE</td>
<td>$0.00</td>
</tr>
<tr>
<td>REAL &amp; PERSONAL</td>
<td>$21,886.26</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>$21,886.26</strong></td>
</tr>
</tbody>
</table>

**REGULAR REFUNDS**

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>MOTOR VEHICLE</td>
<td>$0.00</td>
</tr>
<tr>
<td>REAL &amp; PERSONAL</td>
<td>$1,505.94</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>$1,505.94</strong></td>
</tr>
</tbody>
</table>

**COUNTY GRAND TOTAL**

<table>
<thead>
<tr>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$23,392.20</td>
</tr>
</tbody>
</table>

### PROCESSED: January 21, 2020

**NEW MOTOR VEHICLE SYSTEM REFUNDS (VTS)**

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>MOTOR VEHICLE</td>
<td>$2,955.37</td>
</tr>
</tbody>
</table>

RANDY ISENHOWER  
CHAIRMAN OF THE BOARD  
CATAWBA COUNTY BOARD OF COMMISSIONERS
MEMORANDUM

TO: Catawba County Board of Commissioners
FROM: Policy and Public Works Subcommittee
DATE: January 21, 2020
RE: Proposed Amendment to K-64 Education Board Bylaws

REQUEST
The Policy and Public Works Subcommittee recommends the Board of Commissioners approve an amendment to the K-64 Education Board Bylaws regarding the frequency of meetings as set forth in Section 3.1. Regular Meetings.

BACKGROUND
PROPOSED AMENDMENT TO BYLAWS
At its January 17, 2017 meeting, the Board of Commissioners adopted bylaws for the K-64 board. The K-64 Education Board had its first meeting on May 30, 2017, and thereafter met monthly, which was consistent with the bylaws. Because of the establishment of subcommittees for the K-64 Board, and the amount of work being accomplished outside of full Board meetings, on October 2, 2017, the Board of Commissioners amended the bylaws to reflect that the K-64 Education Board meet every two months, starting in January 2018.

The K-64 Education Board subcommittees continue to accomplish many of the goals of the Board and it is now recommended that the bylaws are amended to reflect quarterly meetings of the full K-64 Education Board, as well as periodic updates to the Board of Commissioners. The following amendment is recommended:

CURRENT:
Commencing with the first month following the member’s appointments, the Board shall meet once per month for 9 months. Thereafter, the Board shall meet every two months. Meetings shall be at a time and location decided upon by the Board Members.

PROPOSED:
Commencing with the first month following the member’s appointments, the Board shall meet once per month for 9 months. Thereafter, the Board shall meet every two months. Commencing January 2020, the Board shall meet quarterly. Meetings shall be at a time and location decided upon by the Board Members. The K-64 Chief Executive Officer will periodically update the Board of Commissioners on the K-64 Education Board’s activities and accomplishments.
Budget Transfers: Pursuant to Board authority granted to the County Manager, the following budget transfers have been completed:

**Special Contingency Transfers:**

**K-9 Bulletproof Vest Donation**

*Transfer*

*From:*

- 110-190100-691500 Special Contingency $700
- 110-190100-994200 Special Contingency $700

*To:*

- 110-210050-681900 Donations/Grants $700
- 110-210050-831015 Uniforms & Clothing $700

12/20/19 – Transfer from Special Contingency to recognize donation revenue received for a new K-9 bulletproof vest and appropriate expense to Sheriff’s Office budget.