

CATAWBA COUNTY SUBDIVISION FINAL PLAT REVIEW-DEVELOPMENT CHECKLIST
(For Family, Minor, and Exempt, Subdivisions)

Legend

R - Required

PM - Procedures Manual

Note: Applicant to check box in column B, if information is shown on the plats.
 Staff will complete column C upon review of plat.

		A	B	C	D
		FINAL PLAT	Check if included	Staff Review	Code Reference
1.	Conservation, erosion, sedimentation and stream buffers	R			44-503
2.	Shared Driveways	R			44-515(b)
3.	Sidewalks	R			44-518
4.	Easements & underground utilities	R			44-519
5.	Lot design & dimensional Requirements	R			44-544(c)
6.	Flood hazard zone location, designated flood panel number, and Elevation where FEMA study completed	R			
7.	Watershed designation on plat	R			
8.	Rural Protection Overlay – setbacks	R			44-435 (a)
9.	Airstrips on land to be subdivided	R			
General Plat Information					
10.	Name of Development	R			PM
11.	Name and address of Current Property Owner	R			PM
12.	Name and Address of owner’s agent	R			PM
13.	Name, address, and NC registration # and seal of surveyor and engineer	R			PM
14.	Name of adjacent property owners	R			PM
15.	Name of adjoining subdivisions and identification of publicly owned lands	R			PM
16.	Date of survey	R			PM
17.	Parcel Identification Number (PIN)	R			PM
18.	Address of parent parcel	R			PM
19.	Scale- no smaller than 1 inch equals 200 feet, shown graphically and in text.	R			PM
20.	North Arrow	R			PM
21.	Township, County, and Small Area Plan	R			PM
22.	Plat Certificates	R			PM
23.	Total Acreage to be platted	R			PM
24.	Acreage of each lot, excluding ROW	R			PM
25.	Zoning Classification	R			PM
26.	Location Map	R			PM
27.	Location of existing structures	R			PM
28.	Major physical features, wetlands, rivers lakes, etc.	R			PM
29.	Name and widths of all adjacent roads	R			PM
30.	Names and widths of all streets proposed	R			PM
31.	Lots numbered	R			PM
32.	Notation if parcel is located in or ½ mile of agricultural district	R			PM
33.	Course and distance of the perimeter of land for platting based on field survey	R			PM
34.	Drainage facilities including all cross pipes and sizes	R			PM