

CATAWBA COUNTY SPECIAL USE PERMIT-DEVELOPMENT CHART
(Quasi-Judicial Hearing - Board of Adjustment)

Detailed Site Plan: used for:

- All special use applications which must meet the requirements of Section 44-328, Article VI, Division 3, and Article V of the Unified Development Ordinance.

Legend

R - Required to be shown on plan, if applicable to the development project.

PM - Procedures Manual

*Applicant to check box in Column B if information has been submitted on site plan.

		A	B	C	D
		Detailed Site Plan	Check if included on site plan	(Staff only)	Code Reference
1.	Access management	R			44-515
2.	Access – waterfront	R			PM
3.	Accessory structures	R			PM
4.	Airstrips (if existing or proposed) on site & surrounding properties	R			
5.	Date of plan	R			PM
6.	Easements, reservations & right-of-ways (existing and proposed)	R			44-519
7.	Floodplain denoted & delineation of area	R			44-429
8.	Floor Area Ratio	R			44-404(d)
9.	Historic sites (location of existing, if applicable)	R			
10.	Landscaping – driveways	R			44-523(c)
11.	Landscaping - foundation plantings	R			44-523(g)
12.	Landscaping - internal parking area	R			44-523(e)
13.	Landscaping - perimeter buffer of parcel	R			44-523(f)
14.	Landscaping - perimeter for parking facilities	R			44-523(d)
15.	Landscaping - street trees	R			44-523(h)
16.	Landscaping - trees & shrubs, berms- location of existing/proposed–preservation	R			44-503
17.	Lighting standards - type & location (free - standing & on buildings)	R			44-522
18.	Loading & service areas (screening & location)	R			44-526 44-537
19.	Mechanical equipment – ground/rooftop (screened)	R			44-524
20.	Name of development	R			PM
21.	Name(s) of developer	R			PM
22.	Natural areas – if existing (wetlands, etc.)	R			PM
23.	North arrow	R			PM
24.	Open storage with required screening	R			44-527
25.	Parcel, includes metes & bounds description, acreage and parcel ID.	R			PM
26.	Parking - off street	R			44-534

		A	B	C	D
		Detailed Site Plan	Check if included on site plan	(Staff only)	Code Reference
27.	Parking facilities – access to adjacent street, aisle dimension, spaces (numbered and dimension), and location.	R			44-535 44-536
28.	Roadway classification	R			PM
29.	Scale, 1”=200’ or less preferred	R			PM
30.	Setbacks	R			44-404-1
31.	Sign – wall signs - location & size of	R			Art. V, Div. 7 44-563
32.	Sign - design drawing	R			PM
33.	Sign - location of existing signs on lot & building(s)	R			PM
34.	Sign – freestanding - new sign location, size, height, surface and landscaping	R			44-562
35.	Sign – Off-premise directional	R			44-565
36.	Slopes in excess of 20% (if existing)	R			
37.	Solid waste storage area (location & screening)	R			44-525
38.	Storm water management facilities locations (retention basins, etc.)	R			
39.	Street designation, internal (public or private)	R			PM
40.	NCDOT driveway permit approval				PM
41.	Street trees	R			44-523(h)
42.	Structures, existing/proposed - location, height	R			
43.	Topographical features – 5 ft. or less contours	R			PM
44.	Traffic improvements-off site (turn lanes, etc.)	R			
45.	Traffic patterns – existing & proposed - circulation/channelization, access, visibility,	R			44-515
46.	Utilities provider (water & sewer or well and septic tank) - confirmation in writing from provider	R			44-521
47.	Vicinity Map	R			PM
48.	Watershed designation and percentage of imperviousness	R			44-434
49.	Zoning district and land use of adjoining sites	R			PM
50.	Zoning district of site, existing	R			PM