

NOTICE TO BIDDERS

RFP #18-1001

Notice is hereby given that sealed bids will be received by Catawba County for the Blackburn Resource and Recovery Facility until 2:00 PM, Friday, September 1, 2017. At which time, they will be publicly opened in the Second Floor Conference Room, Catawba County Government Center, 25 Government Drive, Newton, NC for the following:

Sale of Aggregate Materials and Subsequent Delivery

Specifications may be obtained at the Purchasing Office, Monday through Friday at the Catawba County Government Center, 25 Government Drive, Newton, NC. Specifications and any addenda may be found at www.catawbacountync.gov click "Bid Notices" Bid #18-1001.

The Catawba County Board of Commissioners reserves the right to reject any and all proposals in whole or in part and waive any formalities as may be permitted by law.

Debbie Anderson
Purchasing Manager
danderson@catawbacountnc.gov
(828) 465 – 8224

IF YOU INTEND TO PARTICIPATE IN THIS BID – IT IS IMPORTANT THAT YOU CONTACT DEBBIE ANDERSON SO YOU WILL RECEIVE ALL ADDENDA.

**REQUEST FOR QUALIFICATIONS AND PROPOSALS FOR THE SALE OF
AGGREGATES AND SUBSEQUENT DELIVERY
CATAWBA COUNTY, NC - #18-1001**

The County of Catawba is now in the process of implementing a sale and delivery of aggregate materials for the Blackburn Resource and Recovery Facility. The aggregate materials will be stockpiled on the Blackburn Landfill property (south of Rocky Ford Road and across the road from the Blackburn Solid Waste Convenience Center)

This project will include providing, transporting, and stockpiling of NCDOT #57 aggregate material or equivalent (as determined by Catawba County prior to receipt bids) from the awarded quarry site to the Blackburn Resource Recovery Facility.

This notice is to serve as a public invitation for qualified quarries, aggregate companies or hauling companies (provided aggregate material is procured from a single source) to formally submit their qualifications and proposal of services to Catawba County.

Interested firms should submit their proposal/qualifications to the Purchasing Office prior to 2:00 PM, September 1, 2017 at which time they will be publicly opened at the Catawba County Government Center, 25 Government Drive, Second Floor Conference Room, Newton, NC.

The successful bidder, if a quarry or aggregate company and/or hauling company, shall agree to subcontract with no more than two (2) trucking firms for hauling purposes. Subcontracted haulers will not be allowed to subcontract to other haulers. The successful bidder, if a quarry or aggregate company, shall identify all subcontract Haulers and the County reserves the right to approve or disapprove of such Haulers. The successful bidder shall provide the County with copies of written agreements (required) with the hauling companies selected to transport the material. The agreements shall specify the required maximum tonnages and the required delivery period.

All bids will be quoted Freight On Barrel (FOB), delivered to the Blackburn Resource Facility, 4017 Rocky Ford Road, Newton NC.

Payment will be made after acceptance by the Catawba County Staff.

Proposals must be on forms furnished by the County and must be placed in a sealed envelope plainly marked so as to indicate its contents without being opened. If the proposal is mailed, this sealed envelope shall be placed within another envelope and addressed to the Purchasing Office, County of Catawba, 25 Government Drive (physical address), PO Box 389 (mailing address) Newton, NC 28658. Bids will be received until 2:00 PM, Friday, September 1, 2017, at

which time, they will be publicly opened in the Second Floor Conference Room, Catawba County Government Center, 25 Government Drive, Newton, NC.

All proposals submitted in response to this Request for Bids and Proposals and accepted before the above-mentioned deadline will be evaluated by the County of Catawba staff.

Catawba County has 90 days after bid opening to respond with a notice to proceed. The successful bidder shall begin transport of the aggregate within 30 days of the notice to proceed.

The evaluation of vendor bids shall center on the match between the stated specification requirements in the final bid request and the vendor's submitted bid proposal, including selection of the lowest responsible bidder, with consideration of past performance, service record, and reliability.

North Carolina State and local tax should not be included in the bid; tax will be paid from the invoice. If requested, documentation will be signed and Catawba County's Federal ID number provided.

Specifications contained herein, in some cases, may refer to brand names. Brand names are used only to set forth the quality and general style, type, and character of the specification. The quality of the Bid Proposal shall meet or exceed that of the referred brand names.

The bidder warrants that his/her bid is genuine and not collusive nor sham and the he/she has not conspired nor agreed in any manner to fix any bid price or any element of such bid price, payment or agreement for commission percentage, brokerage, or any other compensation for the procurement of this contract.

Any exceptions to these specifications must be noted in detail and in writing as provided for in this document and shown in the area indicated. Simply attaching a copy of your specifications will not be accepted as exceptions to the specifications. The absence of any exceptions will hold the bidder strictly accountable to the specifications as written herein. Failure to submit this evidence of specification exception (if applicable) shall be grounds for rejection of the materials when offered for delivery.

Contractor certifies that, as of the date listed below, it is not on the Final Divestment List or the Iran Parent and Subsidiary Guidance List as created by the State Treasure pursuant to NCGS 147-86.58. In compliance with the requirements of the Iran Divestment Act (Article 6E of Chapter 147 of the North Carolina General Statutes), Contractor shall not utilize, in the performance of the contract, any subcontractor that is identified on the Final Divestment List or the Iran Parent and Subsidiary Guidance List.

E-VERIFY. I understand that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS § 64-25 et. Seq. I am aware of and in compliance with the requirements of E-Verify and Article 2 of Chapter 64 of the North Carolina General Statutes. To the best of my knowledge any, subcontractors employed by me as a part of this contract are in compliance with the requirements of E-Verify and Article 2 of Chapter 64 of the North Carolina General Statutes.

Contractor will carry and maintain throughout the term of this Agreement, at Contractor's sole expense, insurance adequate to protect both parties from the obligations of Contractor set forth herein. Such insurance shall be obtained in amounts and with coverage no less than the following:

- A. General liability of Five Hundred Thousand Dollars (\$500,000.00) per occurrence and in the aggregate, including bodily injury, property damage and contractual liabilities.
- B. Automotive liability covering the use of owned, non-owned and hired vehicles of Five Hundred Thousand Dollars (\$500,000.00) per occurrence, including bodily injury, property damage and contractual liability.
- C. Worker's compensation providing statutory liability coverage plus One Hundred Thousand Dollars (\$100,000.00) per occurrence for Employer's Liability.

Certificates of insurance shall be provided by Contractor at the time of, or before, commencement of Services pursuant to this Agreement. Such certificate(s) shall require the insurer issuing the underlying policy to provide County with a minimum of thirty (30) days' notice prior to modification or cancellation of said policy. The maintenance of such insurance will not in any manner affect Contractor's obligation to indemnify County as provided herein. Contractor agrees that such insurance shall be primary, regardless of any other insurance coverage with County may procure for its own benefit.

Specific questions regarding this project shall be directed in writing to Debbie Anderson, Purchasing Manager by email danderson@catawbacountync.gov. Any responses shall be provided in writing to all bidders. Site visits can be arranged by contacting Rodney Hamby at 828-312-1672.

SCOPE OF SERVICES

1. Sale of approximately 120,000 tons of aggregate to be placed at the Blackburn Resource and Recovery Facility. The County hereby reserves the right to adjust the quantity of the aggregate by as much as 20% of the total estimated quantity, without the successful bidder requesting modification to their unit price bid.
2. Provide transportation services to move stone from quarry or aggregate company to the landfill. The stone shall be transported to the designated location at the Blackburn Resource Recovery Facility, 4017 Rocky Ford Road. The hours of operation for the Facility are Monday through Friday 8:00 AM to 4:00 PM and Saturday 8:00 AM to 11:30 AM. The County will work with successful bidder to allow material to be delivered during hours when the Facility is not open.
3. The successful bidder shall provide gradation, chemical, and permeability analysis of the aggregate material (appropriate sieve test, % CaCO₃, and constant head). The analysis should be documented, certified, and approved by our Engineering Consultants, CDM Smith of Charlotte, NC, prior to material delivery. Each source of material must be tested independently for all required parameters. Catawba County reserves the right to require additional gradation analysis as often as deemed necessary by the County.
4. Stockpiling material and maintenance of the stockpile will be the successful bidder's responsibility. The successful bidder shall provide machinery and manpower to stockpile at the designated site. (Please see map provided).
5. Submit monthly progress reports to the owner.
6. A minimum of one half of the aggregate material must be delivered to the Blackburn Resource and Recovery Facility between November 2017 and April 2018. The balance of the aggregate must be delivered by/between November 2018 and April 2019.
7. The County will check each load and verify weight ticket prior to stockpiling. Any load of material that does not have a corresponding weight ticket identifying material origin, type of material, time of quarry departure, etc., will not be calculated in the total tonnage delivered.

SPECIFICATIONS OF AGGREGATE MATERIAL

1. The aggregate material shall be in accordance with NCDOT #57 specifications.
2. The chemical properties of the aggregate material shall not be adversely affected by waste placement or leachate generated by the landfill. The aggregate material shall contain less than one (1) % Calcium Carbonate by weight.
3. The aggregate shall have a minimum permeability of 10×10^{-2} cm/sec, which allows lateral drainage through the drainage layer and along the surface of the base liner.
4. The aggregate shall not have more than one (1) % by weight passing the NO 200 sieve.

QUALIFICATION REQUIREMENTS

To demonstrate qualifications for the project, each firm shall submit with their Bid, proof of their qualifications to perform in a satisfactory manner and within the time specified in the Proposal. Each firm shall submit among other items, information, and evidence with respect to the following.

Which quarry or source is the gravel coming from? _____

Is it a State approved Quarry? _____

Location of bidder's Business? _____

How long has the bidder's company been in business? _____

How many and what type of trucks do you have or will be used for this project if the bidder is a quarry or aggregate company? _____

Do the trucks have radios for communication? _____

What are your hours of operation? _____

Who will be our contact person? _____

What is their availability? _____

If this person is unavailable, who is the next contact person? _____

Will your company be qualified to obtain 100% Performance Bond? _____

If so, what insurance company do you intend to use and list contact information?

List at least three references for similar projects with project date, and contact information.

You are invited to include a maximum of one page of information not covered above which you feel may be useful and applicable to this project.

Provide evidence of Financial Stability

Provide one copy of insurance certificate.

Qualifications of Drivers (list on separate sheet)

1. Name and Experience
2. Proof of valid driver's license

Contractor Personnel Requirements:

1. The County of Catawba shall have the right of approval for replacement staff if the originally assigned trucking company(s)'s project manager changes during the contract term.
2. The successful bidder shall provide sufficient work force to handle the contract, including reserve personnel to fill vacancies during absences due to illness, vacations, and holidays.
3. Written personnel policies governing behavior, substance abuse, and relations with customers, and the public shall be provided to the County of Catawba.

BID PROPOSAL - #18-1001

TO: Catawba County
25 Government Drive
Newton, North Carolina 28658

FROM: _____

Of the City of _____, County of _____
And the State of _____, hereinafter called "Bidder"

**PROJECT: SALE OF AGGREGATES AND SUBSEQUENT DELIVERY
CATAWBA COUNTY, NORTH CAROLINA**

Gentlemen,

The bidder, in compliance with the request for qualifications and Bid Proposal for the execution of the above-referenced project, having examined the Request of Qualifications and Bid Proposal and the material specifications and Scope of Services provided with your request for proposal and the site of the proposed work, and being familiar with all of the conditions surrounding the proposed project, including the availability of material and labor, hereby proposes to furnish all labor, materials, equipment, and supplies, and to complete the project in accordance with the Request for Qualifications and Bid Proposal and the price stated below. This price is to cover all expenses incurred in performing the work required by the Request for Qualifications and Bid Proposal.

The Bidder declares that he has carefully examined the site of the proposed work and fully informed and satisfied himself as to the conditions there existing, the character and requirements of the proposed work, and the difficulties attendant upon its execution, and that he has carefully read and examined the Request of Qualifications and the Bid Proposal (including all attachments) and knows and understands the terms and provisions thereof.

The contractor shall comply with all requirements of the Request and maintain the following insurance requirements. Bidder must maintain a minimum of \$2,000,000 liability insurance to include fire/legal liability, advertising injury liability, medical expenses liability, auto liability for business auto and worker's compensation. An insurance certificate confirming these

requirements shall be submitted with this bid proposal. The Bidder must maintain an umbrella liability policy in the minimum amount of \$5,000,000.

Bidder hereby agrees to commence work under this contract within 30 days of receipt of Notice to Proceed and fully complete the project within the time period specified in the Request.

BID SCHEDULE

Item No.	Description	Quantity	Unit	Unit Price	Total
1	Mobilization	1	LS	\$	\$
2	NCDOT #57 Aggregate Material	120,000	TN	\$	\$
TOTAL BID PRICE					\$

The Bidder agrees that this bid shall be good and not be withdrawn for a period of 90 calendar days from the date of submittal.

The undersigned declares that the person or persons signing this proposal is fully authorized to sign the proposal on behalf of the firm listed and to fully bind the firm listed to all the conditions and provisions thereof.

It is agreed that no person or persons or company other than the firm listed below or as otherwise indicated hereinafter has any interest whatsoever in this proposal or the contract that may be entered into as a result thereof, and that in all respects the proposal is legal and fair, submitted in good faith, without collusion or fraud.

Respectfully Submitted

COMPANY

Signature

Title

Address

Attest _____

EXHIBIT ONE



