

CATAWBA COUNTY SUBDIVISION FINAL PLAT REVIEW-DEVELOPMENT CHECKLIST
(For Family, Minor, and Exempt Subdivisions)

Legend

R – Required

PM – Procedures Manual

Note: Applicant to check box in column B, if information is shown on the plats.
Staff will complete column C upon review of plat.

		A	B	C	D
		FINAL PLAT	CHECK IF INCLUDED	STAFF REVIEW	CODE REFERENCE
1.	Conservation, erosion, sedimentation and stream buffers	R			44-503
2.	Easements & underground utilities	R			44-519
3.	Lot design & dimensional requirements	R			44-544(C)
4.	Flood hazard zone location, designated flood panel number, and elevation where FEMA study completed	R			
5.	Watershed designation on plat	R			
6.	Airstrips on land to be subdivided	R			
7.	Name of development	R			PM
8.	Name and address of current property owner	R			PM
9.	Name, address, and NC registration # and seal of surveyor and engineer	R			PM
10.	Name of adjacent property owners	R			PM
11.	Name of adjoining subdivisions and identification of publicly owned land	R			PM
12.	Date of survey	R			PM
13.	Parcel Identification Number (PIN)	R			PM
14.	Address of parent parcel	R			PM
15.	Scale – no smaller than 1 inch equals 200 feet, shown graphically and in text	R			PM
16.	North arrow	R			PM
17.	Plat certificates	R			PM
18.	Acreage of each lot, including net acreage outside of ROW (if applicable)	R			PM
19.	Zoning classification	R			PM
20.	Location Map	R			PM
21.	Location of existing structures	R			PM
22.	Major physical features, wetlands, rivers, lakes, etc.	R			PM
23.	Name and widths of all adjacent roads	R			PM
24.	Name and widths of all streets proposed	R			PM
25.	Lots numbered	R			PM
26.	Notation if parcel is located in or ½ mile of agricultural district	R			PM
27.	Course and distance of the perimeter of land for platting based on field survey	R			PM
28.	Improvement Permit(s) Required (5 acres or less)	R			44-521(B)(2)
29.	Non-major subdivision application	R			PM
30.	Margins – For landscape, 1 ½ inch on left side with ½ on all other sides. For portrait, 1 ½ inch on top with ½ on all other sides	R			PM
31.	County, state, township or city	R			PM