

**THE CATAWBA COUNTY LIBRARY BOARD OF TRUSTEES MEETING**  
**Minutes of November 12, 2013**

The Catawba County Library Board of Trustees met on Tuesday, November 12, 2013, 12:00 Noon, in the Conference Room of the Main Library in Newton.

**MEMBERS PRESENT**

Patricia Gibson, Brenda Sigmon, Amy Smith, Mary Bess Lawing, Susan Hunsucker, Kevin Moretz

**MEMBERS NOT PRESENT**

Amanda Edwards

Mary Bess Lawing, Chairman, called the meeting to order.

**PUBLIC COMMENT**

No members of the public attended.

**MINUTES:** The minutes of August 13, 2013 were approved as written. Brenda Sigmon made the motion to approve the minutes as submitted; Susan Hunsucker seconded the motion; motion carried.

**IV. DIRECTOR'S REPORT – Suzanne White**

**A. Sherrills Ford Project Update**

- The foundation for the new facility is poured; photo was distributed to Board
- Technology planning is in the works
- Furnishings meeting scheduled for next Tuesday, November 19th
- In process of getting signage quotes
- Fundraising group in Sherrills Ford

**Maiden Branch Library Update**

- Town has moved from the library to their new town building -the library space vacated by the Town is currently in use as a programming/children's area
- Survey of community ideas regarding additional space needs is in progress

**B. Staffing Update**

- Southwest Branch: Michelle Lackey, Full-Time Library Assistant, resigned her position pursuing a job in her career field. The library is in process of hiring two Part-Time employees to fill the position, giving more flexibility with staffing and scheduling
- Early Literacy Grant Position: In process of hiring a Literacy Specialist for grant project

**C. Programs and Services Update:**

- **Early Literacy Project Grant:** collaborating w/ Partnership for Children, NC Cooperative Extension and Catawba County Parenting Network – an outreach specialist will be hired to deliver "Every Child Ready to Read" story times for children in daycares and to conduct workshops for

caregivers, using 20 Kindle Fire tablets to establish and improve the digital literacy skills of children and caregivers

- **Literacy and Lifelong Learning:** partnering with Social Services, Senior Nutrition Services "Seniors Morning Out" to create an iPad mobile classroom to establish and improve digital and information literacy skills while increasing their knowledge of nutrition, health, and wellness issues; staff have visited several sites with great results, hearing that *"it is not as scary as thought it would be"*
- **Regional Read:** Whole Lotta' Shakespeare Going On, five counties for Shakespeare's 450 birthday: Elliot Engel: William before he was Shakespeare; Green Room Community Theatre performances, movie, Youth Theater group skits
- **World Book Night:** Apply by January 5<sup>th</sup>
- **Newton Refresh:** Staff is working with consultant, discussing preliminary recommendations, plans and budget - highlights include possible combined service desk, coffee shop, painting, and new furnishings

D. **Joint Library Board of Trustees Workshop:**  
Catawba and Hickory Libraries, Saturday February 8<sup>th</sup>, half day

V. **OTHER BUSINESS**

- **Library Board Advocacy: Commissioners Meetings**

Suzanne inquired about interest in the Board Members attending Commissioners Meetings to show support for library system. The dates through the end of the year are as follows:

Monday, November 18, 2013, 7:00 pm

Monday, December 2, 2012, 9:30 am

Monday, December 16, 2013, 7:00 pm

VI. **ADJOURNMENT**

There being no further business, the meeting was adjourned at 1:05 p.m.

Next Meeting: Tuesday, February 11, 2014, 12:00 noon, Newton Library

Respectfully submitted,  
Linda Shull