

**THE CATAWBA COUNTY LIBRARY BOARD OF TRUSTEES MEETING**  
**Minutes of August 14, 2012**

The Catawba County Library Board of Trustees met on Tuesday, August 14, 2012, 12:00 p.m., in the Conference Room of the Main Library in Newton.

**MEMBERS PRESENT:**

Mary Bess Lawing, Kevin Moretz, Brenda Sigmon, Amanda Edwards, Amy Smith, Susan Hunsucker and Karen Foss, Library Director.

**MEMBERS NOT PRESENT:**

Patricia Gibson

Mary Bess Lawing called the meeting to order.

**PUBLIC COMMENT**

No members of the public attended.

**ELECTIONS OF OFFICERS**

Mary Bess Lawing, Chairman, requested that nominations be made for new officers. Upon motions made and seconded, the following officers were elected unanimously:

Chairman – Mary Bess Lawing

Vice-Chairman - Amy Smith

**MINUTES:** The minutes of May 8, 2012, were approved as written. Brenda Sigmon made the motion to approve the minutes as submitted; Amanda Edwards seconded the motion; motion carried.

**LIBRARY DIRECTOR'S REPORT:**

Ms. Foss presented the Library Director's Report as information reporting on the following:

A. Sherrills Ford Project Update

- Planning is working on the zoning for the planned development. They will present this to the Planning Board on the last Monday in August and to the Catawba County Board of Commissioners on the third Monday in September.
- McGill is completing the detailed site plan.
- The County attorney is working on the easement for the access road.
- Jenkins Peers indicated that the project is currently \$110,000 over budget and they are reviewing the materials list to find ways to bring the project in at the approved budget.

- The Lake Norman Garden Club is meeting with County administration late in August to talk about which elements of the current garden they may wish to consider moving to the new location.

## **OTHER BUSINESS**

### **A. Review of Proposed Agreement with Rudisill Library, LR University; Hickory Public Library**

Ms. Foss distributed a copy of a draft Library Agreement concerning borrowing of materials and Interlibrary Loan among Catawba County Library, Hickory Public Library and Rudisill Library, Lenoir-Rhyne University. She noted that, if approved by all libraries, this is a two year agreement which allows patrons who are not the primary patrons of the library systems to borrow materials from the other libraries. Amanda Edwards made the motion to approve the draft library agreement concerning borrowing of materials and Interlibrary loan among Rudisill Library, Lenoir-Rhyne University, Hickory Public Library, and Catawba County Library. Brenda Sigmon seconded the motion; motion carried. Ms. Foss reported that she would be sending the draft document to the County legal department for review and approval.

### **B. BUDGET 2011/2012 YEAR-END OUTCOME REPORT**

Ms. Foss reported to the Board that out of 55 FY 2011/12 budget outcomes, 54 were achieved. She noted that the one outcome not achieved was in reference to the system-wide circulation. She reported that the circulation per capita rate for FY 2011/2012 was 6.37. The library system's legal service population was 115,961 and 738,923 items circulated in the 11/12 fiscal year. Ms. Foss reported that the outcome stated a print and non-print circulation per capita rate of 6.5 which exceeds the standards for NC Public Libraries. There was a discussion. The Board felt like the ending result was close and that technology, such as the Kindle Fire, etc. has had a lot to do with the end result being slightly less. Mary Bess Lawing and Board congratulated Karen on the FY 2011/12 outcome achievement reports, noting that the library staff has done an excellent job achieving the outcomes and providing the best quality library service.

## **ADJOURNMENT**

There being no further business, the meeting was adjourned at 1:05 p.m.

Next Meeting: November 13, 12:00 p.m., Conover Branch Library

Respectfully submitted,  
Linda Shull, Secretary