

**THE CATAWBA COUNTY LIBRARY BOARD OF TRUSTEES MEETING**  
**Minutes of August 13, 2013**

The Catawba County Library Board of Trustees met on Tuesday, August 13, 2013, 12:00 Noon, in the Auditorium of the Main Library in Newton.

**MEMBERS PRESENT**

Patricia Gibson, Brenda Sigmon, Amy Smith, Amanda Edwards, Mary Bess Lawing, Susan Hunsucker

Dawn Wilson, Social Work Program Manager at Social Services who is currently attending the county's Leadership Academy, was also in attendance.

**MEMBERS NOT PRESENT**

Kevin Moretz

Mary Bess Lawing, Chairman, called the meeting to order. She welcomed Dawn to the meeting and complimented the Sherrills Ford Groundbreaking service.

**PUBLIC COMMENT**

No members of the public attended.

**MINUTES:** The minutes of May 14, 2013 were approved as written. Brenda Sigmon made the motion to approve the minutes as submitted; Susan Hunsucker seconded the motion; motion carried.

**ELECTION OF OFFICERS**

Mary Bess Lawing, requested that nominations be made for new officers. She expressed her request to remain Board Chairman throughout the Sherrill's Ford project. Upon motions made by Patricia Gibson and seconded by Brenda Sigmon the following officers were elected unanimously:

Chairman – Mary Best Lawing  
Vice-Chairman – Amy Smith

**DIRECTOR'S REPORT – Suzanne White**

**A. Sherrills Ford Project Update**

- Groundbreaking was held on Monday, August 5. Great success, almost 100 attending
- Working on interior furnishings with architect and interior designer

**B. Maiden Branch Library Update**

- Town has moved from the library to their new town building. The library space is currently in use as programming room
  
- Survey of community regarding space needs in progress

**C. Staffing Update**

- Full Time Library Assistant at Newton, Catherine Yamasaki, resigned to continue her education; position was filled with Brandy Burnette (a recent ½ time hire); Brandy's ½ Library Assistant was filled by an hourly employee, Steve Yang

- Full Time position at Sherrills Ford, vacated by Sandy Cooke, long time branch manager, retired; position was filled with Ede Murray-Escuder, hourly employee at Newton with experience in programming and curriculum

**D. Budget FY 2012/2013 Outcomes Report**

Library outcomes for FY 2012/13 were all met except one, the NCLIVE usage; NCLIVE made change in methodology for counting access, resulted in lower counts statewide. Also, difficult to affect this type of outcome, was removed in upcoming year outcomes

**E. Budget FY 2013/2014**

**Numbers:** \$2,264,869, 5% increase, primarily personnel compensation and retirement, Sherrills Ford operating

**Outcomes:** In addition to our continuing outcomes, staff is excited about the new ones: external surveys, success stories, speaker's bureau, advocacy, collaboration with Hickory & other, in line with state library and advocacy

**F. Other Notes:**

- There will be a booth and a team to work at **Old Soldiers reunion day** on Thursday, conducting a non-user survey to determine needs of those that don't frequent the library. Staff will also promote library services and sign up participants for library cards
- **Community promotional efforts:** included in Macaroni Kid publications; more on facebook, expanding email news releases as we get new contacts; community presentations: career day for students, Rotary Clubs--NC and CV; word of mouth! Suzanne noted that she has presented two presentations to organizations
- **Banned Book Week:** September 22-28. Catawba County community efforts; Richard, Youth Services Librarian: displays, bookmarks, letter to editor
- **Lighting at Conover:** Donald Duncan indicates lighting exceeds standards; will check in Fall
- **Friends Booksale:** Successful, over \$3,000; agreed to support an exciting lineup of events for Winter and Spring
- **Upcoming Programming:** Brochures, Regional Read, March-April 2014: Shakespeare speakers, costume program, drama vignettes (8 library systems, 6 counties)
- **Grants:**
  - *EZ Literacy and Lifelong Learning Grant* - partner with Social Services Senior Nutrition Services "Seniors Morning Out" program to create a TabLab Mobile classroom to establish and improve digital and information literacy skills in the senior population who attend the daily Morning Out program

*EZ Collaboration and Innovation Grant* -- a collaborative project between the Library and the Catawba County Partnership for Children and the NC Cooperative Extension of Catawba County to fund a project to improve early literacy and digital literacy skills of young children and to provide training to their parents and caregiver

*United Arts Council* - Online digital literary and art magazine created for and by teens

## **VI. OTHER BUSINESS**

- Library Service at Propst Crossroads area – After a discussion about library service throughout the county, it was the consensus of the Board to revisit library service in the Vale area of the county. It was noted that population and growth studies will need to be completed
- Susan Hunsucker reported about the Sherrill's Ford Friends Fall Festival in Sherrill's Ford scheduled for October 12
- There was a discussion on creating a history timeline celebrating 75 years of library service in Catawba County

## **ADJOURNMENT**

There being no further business, the meeting was adjourned at 1:10 p.m.

Next Meeting: Tuesday, November 12, 2013, 12:00 noon, Main Library

Respectfully submitted,  
Linda Shull