

THE CATAWBA COUNTY LIBRARY ADVISORY BOARD OF TRUSTEES MEETING
Minutes of August 12, 2014

The Catawba County Library Board of Trustees met on Tuesday, August 12, 2014, 12 Noon, in the Conference Room of the Main Library in Newton.

MEMBERS PRESENT

Patricia Gibson, Brenda Sigmon, Mary Bess Lawing, Susan Hunsucker, Amy Smith

MEMBERS NOT PRESENT

Amanda Edwards, Kevin Moretz

Mary Bess Lawing, Chairman, called the meeting to order.

INTRODUCTIONS

Suzanne White introduced Anthony Chow, Strategic Plan Consultant, and Megan Dale, ICMA Fellow with County Manager's Department. The Board welcomed them to the meeting.

PUBLIC COMMENT

No members of the public attended.

MINUTES

The minutes of May 6, 2014, were approved as written. Brenda Sigmon made the motion to approve the minutes as submitted; Amy Smith seconded the motion; motion carried.

ELECTION OF OFFICERS

Mary Bess Lawing, Chairman, requested that nominations be made for new officers. Upon motions by Susan Hunsucker and Patricia Gibson, the following officers were elected unanimously:

Chairman – Amy Smith

Vice-Chairman – Brenda Sigmon

IV. DIRECTOR'S REPORT

Advocacy Efforts

Suzanne thanked the Board for their advocacy efforts, letters and commission meeting attendance. She requested that they keep it up.

Upcoming Commissioners Meetings:

Meetings will be held in the Robert E. Hibbits Meeting Room of the 1924 Courthouse:

Monday, September 8, 7 pm

Monday, October 6, 9:30 am

Monday, October 20, 7 pm

Monday, November 3, 9:30 am

Monday, November 17, 7 pm

Monday, December 1, 9:30 am

Monday, December 15, 7 pm

Sherrills Ford Project

- Substantially complete
- Interior finishing
- Furnishings and technology over the next month
- Grand Opening, Monday, September 29th at 4 pm, open until 8 pm
- Hours of operation will be like St. Stephens Branch
- Possibility of a Saturday Appreciation Fun Day

Budget

- Outcomes met and reported for the fiscal year ending June 30
- New outcomes impact oriented with surveys of library customers and program participants

Fall Programs

- Summer Reading
- Gary Freeze
- Anne Frank / Holocaust Collaboration
- Authors

Community Garden

- Update: Some soil issues, pulling out some plants, soil tests, till/aerate and begin again. Proceeding with Reading Garden
- Citizeninvestor Site: Now more than ever, looking for contributions, fencing, benches, etc.
<http://www.citizeninvestor.com/project/growing-plants-and-lives--library>

Staffing Update

- Siobhan Loendorf, Sherrills Ford Librarian, hired as Assistant Library Director, effective June 7
- Sherrills Ford Branch Librarian, Jennifer Patterson, has been hired, effective August 25
- Kayla Lavigne, Grant Hourly Position, hired as Library Services Specialist at the Sherrills Ford Branch, effective August 18
- Steve Yang, Library Assistant, ½ Time at Main Library, moving to Full Time Library Assistant at the Sherrills Ford Branch, effective August 2
- Two Library Assistant positions, ½ Time, Sherrills Ford Branch, in process to be hired
- Hannah Drum, Library Assistant, ½ Time at Southwest moving to Main Library Circulation Dept
- Library Assistant, ½ Time, Southwest Branch, vacated by Hannah Drum, is not being filled at this time. Branch is using hourly staff

Strategic Planning Process

- Met with consultant, thanks to Mary Bess, Brenda, and Pat for serving on steering committee
- Beginning first community input gathering today. Interviews this morning, and first focus group with library board

VI. OTHER BUSINESS

Newton Library Refresh

- Met with the consultant for Newton Library Refresh last week. He is working on a recommendation for floor plan drawings and furnishings plan, with cost estimates

VII. ADJOURNMENT

There being no further business, the meeting was adjourned at 1:00 p.m.

Strategic Planning Focus Group session began immediately following the Board meeting

Next Regular Scheduled Library Board Meeting: Tuesday, November 11, 2014, Newton Library

Respectfully submitted,
Linda Shull