

**THE CATAWBA COUNTY LIBRARY BOARD OF TRUSTEES MEETING**  
**Minutes of August 9, 2011**

The Catawba County Library Board of Trustees met at 12:00 noon on Tuesday, August 9, 2011, in the Genealogy Conference Room of the Main Library in Newton.

**MEMBERS PRESENT:**

Patricia Gibson, Mary Bess Lawing, Amanda Edwards, Susan Hunsucker, Kevin Moretz, Brenda Sigmon and Karen Foss, Library Director.

**MEMBERS NOT PRESENT:**

Amy Smith

Mary Bess Lawing called the meeting to order.

**INTRODUCTIONS:**

Mary Bess welcomed new Board members: Amanda Edwards, Brenda Sigmon, Susan Hunsucker, and Kevin Moretz.

**MINUTES:**

The minutes of May 11, 2011 were approved as written.

**LIBRARY DIRECTOR'S REPORT:**

Karen Foss, Library Director, welcomed the new Library Board members.

Miss Foss presented the Library Director's Report as information reporting on the following:

- Information reported on the annual State Report – July 1, 2010 thru June 30, 2011:  
Usage of Libraries  
Print Circulation – 397,035  
Total Circulated Items - 740,462  
Computer usage - 123,777
- Conover Branch Library Relocation  
Ms. Foss reported that Conover Branch Library is in the process of relocating to the renovated space on the top floor of the Warlong Building in downtown Conover. She noted that the Conover Branch facility will be approximately 3,000 sq. ft., approximately 800 ft larger than the current location. The Conover Branch plans to close on Saturday, September 3 after business to begin getting ready for the move. The new branch will reopen to the public at noon on Tuesday, Sept 20. There was a discussion on furnishing bids. It was the recommendation of the Library Board that the county consider local vendors.
- Sherrills Ford Branch Library Project  
Ms. Foss reported that the county issued a RFQ (Request For Qualifications) for architects for the proposed new Sherrills Ford Branch Library. She reported that nineteen architectural firms responded, 6 were highly qualified, and of that group, three have been selected for further consideration. The Catawba County team that has been interviewing the architects is planning to visit facilities these architects have designed. She invited the Library Board to join the group to

visit a few libraries that have recently been designed by the three architects that are being considered. The dates that are being planned for the site visits are August 17, 19, and 26, and are dependent upon the availability of the architects. She noted that the trips will be all day events, as the libraries to be visited are in other counties.

## **OTHER BUSINESS**

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 1:15 p.m.

Next meeting: November 8, 2011, Main Library

Respectfully submitted,  
Linda Shull, Secretary