

THE CATAWBA COUNTY LIBRARY BOARD OF TRUSTEES MEETING
Minutes of May 6, 2014

The Catawba County Library Board of Trustees met on Tuesday, May 6, 2014, 12:00 Noon, in the Conference Room of the Main Library in Newton.

MEMBERS PRESENT

Patricia Gibson, Brenda Sigmon, Mary Bess Lawing, Kevin Moretz, Susan Hunsucker, Amy Smith

MEMBERS NOT PRESENT

Amanda Edwards

Mary Bess Lawing, Chairman, called the meeting to order.

PUBLIC COMMENT

No members of the public attended.

INTRODUCTIONS

Suzanne White, Library Director, introduced Mary Furtado, Assistant County Manager, and welcomed her to the Library Board meeting.

MINUTES: The minutes of February 11, 2014 were approved as written. Brenda Sigmon made the motion to approve the minutes as submitted; Susan Hunsucker seconded the motion; motion carried.

IV. DIRECTOR'S REPORT

A. Sherrills Ford Project Update

- Sherrills Ford project is progressing well. It was reported that the roofing, brick, and curbing is completed. Network drops are in the process of being installed. LED signage should be installed in two weeks. Furnishings review/purchases should occur over the next several weeks. Opening date of the facility looks like late September.

B. Staffing Update

- Assistant Library Director is retiring May 30. The position will be advertised mid-June.
- Hiring process for the additional staff needed for the new Sherrills Ford Branch will begin July.
- Kevin Karrs, Hourly Library Assistant, resigned. This position is not being filled at this time.

C. COMMUNITY GARDEN PROJECT

The Catawba County Library's community garden project, located behind Main Library in Newton, is underway with help from groups such as Master Gardeners, local Boy Scouts and other volunteers. April Green, Youth Services Librarian, is coordinating the project. Library staff is collaborating with Agriculture Extension to support Catawba County local food banks. It was reported that the library has received donations/grants from Friends of Catawba County Library, Wal-mart and Scots Miracle-Gro. Grants are pending from Home Depot, Lowe's and Target. The first work day is scheduled for Monday, May 12, to help prepare the site. The second work day is scheduled for Monday, May 19. Volunteers are welcome to drop in to work the soil, compost and planting. It was noted that the garden project will enhance the library's Summer Reading program

for children and youth. The garden space will be used for as a reading area and hands-on program site for the library's Summer Reading program for young people.

D. **AVOCACY/LEGISLATIVE DAY**

- In reference to library advocacy, it was recommended that the library check in to the Foundations in Catawba County for possible funding and grants available.
- Legislative Day is scheduled for Tuesday, May 20, 2013, starting at 9 a.m. Suzanne recommended that Library Board members send letters and/or emails to legislatures to support and maintain State Aid to Public Libraries.
- **Upcoming Commissioners Meetings**
Meetings will be held in the Robert E. Hibbitts Meeting Room of the 1924 Courthouse unless otherwise noted.

Thursday, May 29, 7 pm (*Budget Public Hearing & Wrap-Up*)

Monday, June 2, 9:30 am (*Budget Adoption*)

Monday June 16, 7 pm

Monday, July 21, 7 pm

Monday, August 4, 9:30 am

Monday August 18, 7 pm (2nd floor meeting room of the Gov Center)

Monday, September 8, 7 pm

Monday, October 6, 9:30 am

Monday, October 20, 7 pm

Monday, November 3, 9:30 am

Monday, November 17, 7 pm

Monday, December 1, 9:30 am

Monday, December 15, 7 pm

VI. **OTHER BUSINESS**

- **Maiden Branch Library**
Survey of community ideas regarding additional space needs is in progress. A consultant is looking at the project with ideas of design and space needs.
- **Expansion of library service to the Vale community**
There was a discussion on library service being expanded to the Vale community.
- **Newton Library Refresh**
There is a space needs consultant, who is working on a recommendation for floor plan drawings, and furnishings plan, with cost estimates.
- **LSTA Grants**
The library received three grants. One to provide robotics programming for area students; one to

implement RFID Technology at Main and St. Stephens; and one for strategic planning

- **New Updated Brochures**

Suzanne shared several updated library brochures with the Board, noting that staff is in the process of reviewing and updating all brochures.

VII. ADJOURNMENT

There being no further business, the meeting was adjourned at 12:55 p.m.

Next Meeting: Tuesday, August 12, 2014, 12:00 noon, Newton Library

Respectfully submitted,
Linda Shull