

THE CATAWBA COUNTY LIBRARY BOARD OF TRUSTEES MEETING
Minutes of February, 14, 2012

The Catawba County Library Board of Trustees met at 12:00 noon on Tuesday, February 14, 2012, in the Conference Room of the Main Library in Newton.

MEMBERS PRESENT:

Mary Bess Lawing, Amanda Edwards, Amy Smith, Kevin Moretz, Susan Hunsucker, Brenda Sigmon and Karen Foss, Library Director.

MEMBERS NOT PRESENT:

Patricia Gabriel

Mary Bess Lawing, Chairman, called the meeting to order.

PUBLIC COMMENT

No members of the public attended.

MINUTES:

The minutes of November 8, 2011, were approved as submitted. Susan Hunsucker made the motion to approve the minutes as submitted; Brenda Sigmon seconded the motion; motion carried.

LIBRARY DIRECTOR'S REPORT:

Ms. Foss presented the Library Director's Report as information reporting on the following:

- **Budget - FY 2011/12 Mid-Year Achievement Reports.** A copy of the FY 2011/12 Mid-Year Achievement reports for each branch location were distributed to the Board for their review and discussion. Ms. Foss explained that the budget outcomes relate directly to the Library Strategic Plan that was developed last year with the help of the community. Ms. Foss commented that she feels the library is making great progress toward achieving the plan.
- **Budget – FY 2012/13.** Ms. Foss reported that the proposed library budget for next fiscal year is \$2,167,947; an increase of \$41,772 more than the current year. She reviewed the fact that although Sunday hours and staffing were cut during the last several budget years and have not been able to resume yet, the library continues to offer service to the seven library locations with 30.6 FTEs. Ms. Foss reported that the increase in budget will cover the increased costs for employee health care and reflects a library operating increase of 1%, which will help to cover increases in utility and material costs.
- **Sherrills Ford Project Update.** Ms. Foss thanked the Board for their participation in the kick-off meetings for the Sherrills Ford project. She reported that the pre-design phase of the project will continue with fact finding and analysis to develop the library branch plan of service. She noted that public input was gathered from a community survey in January and from two focus group meetings held in February in the Sherrills Ford community. It was noted that the next steps in the pre-design phrase process of the new facility will include a meeting with library staff in March to review recommendations.

OTHER BUSINESS

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:05 p.m.

Next regular meeting: May 8, 2012, 12 Noon, Main Library

Respectfully submitted,
Linda Shull, Secretary