

Position: **Wellness Coordinator/RN - 40 hours per week**
Salary: \$21.60 per hour (Negotiable Dependent Upon Qualifications)
Closing Date: Open Until Filled

Are you passionate about living a healthy lifestyle? Do you want to encourage that passion in others? Catawba Valley Medical Center (CVMC) is recruiting an energetic and experienced Registered Nurse to serve as the Wellness Coordinator for Catawba County Government to cultivate a passion for healthy living.

RESPONSIBILITIES:

- Serve as the educator and coordinator for County wellness programs and as the liaison between CVMC/CVMG and Catawba County Government to manage and implement programs which will help achieve designated wellness goals for the County
- Work with additional Employee Health Clinic staff in developing and monitoring health care/improvement plans for employees, assisting with clinic lab draws, evaluating biometrics and various tasks related to providing medical care
- Coordinate, promote, and manage various County wellness programs
- Provide and update wellness information to County employees through County newsletters, intranet, Facebook, email, etc.
- Coordinate scheduling of special health screenings (i.e.: mammograms, skin cancer screenings, flu vaccinations, etc.)
- Coordinate and manage the employee/spouse/retiree Health Screening Program
- Quarterly tracking and reporting of all data related to County wellness programs
- Serve on the Wellness Advisory Committee
- Additional duties as assigned

REQUIREMENTS:

- Bachelor's degree in Nursing and five years health education nursing experience.
- BLS certification must be completed within 90-days of employment.
- A valid Driver's license required

ADDITIONAL REQUIREMENTS:

- Excellent verbal and written communication skills, including ability to market wellness opportunities and build working relationships with employees and outside agencies
- Ability to work independently with a high level of responsibility in order to effectively multi-task, prioritize, and manage time successfully
- Knowledge of available county, medical, and community resources
- Proficiency in Excel, Word, PowerPoint, and Publisher
- Ability to work with social media tools such as Facebook, YouTube and Twitter.

For more information or to apply online visit:

<https://catawbavalleymedical.org/for-professionals/employment-opportunities/>