

# CATAWBA COUNTY 2009 PERSONAL PROPERTY LISTING

**IMPORTANT NOTICE: VEHICLES/CAMPERS/TRAILERS WITH CURRENT LICENSE TAGS ARE NOT TO BE LISTED ON THIS FORM**

**SIGN & RETURN BY JANUARY 31 TO AVOID 10% PENALTY, EVEN IF YOU DO NOT HAVE ANY CHANGES**

**Acct. No.**

**Abstract No.**

EMPLOYER \_\_\_\_\_

SPOUSE'S EMPLOYER \_\_\_\_\_

HOME PHONE \_\_\_\_\_

WORK PHONE \_\_\_\_\_

**INSTRUCTIONS: DRAW A LINE THROUGH ANY ITEM LISTED BELOW THIS LINE YOU DID NOT OWN AS OF JANUARY 1 AND LIST ANY ADDITIONAL ITEMS ACQUIRED AS OF JANUARY 1 IN THE BOXES BELOW.**

**PERSONAL PROPERTY TO BE LISTED:**

DOUBLEWIDE MANUFACTURED HOMES (SEE REVERSE SIDE)	MULTI YEAR TAGGED TRAILERS
SINGLEWIDE MANUFACTURED HOMES	UNTAGGED VEHICLES / TRAILERS / CAMPERS
BOATS / JETSKIS	AIRCRAFT

**DO NOT LIST ANY ITEMS WITH CURRENT LICENSE TAGS (EXCEPT MULTI YEAR TAGS)**

MODEL YEAR	MAKE/MODEL	VIN OR HULL NUMBER	YEAR PURCHASED	SIZE/LENGTH	BOAT MTR HP INB OR OUTB	TAX OFFICE USE
					/	
					/	
					/	
					/	
					/	

**MOBILE HOMES/DOUBLEWIDE MANUFACTURED HOMES - PHYSICAL ADDRESS OF HOME** \_\_\_\_\_

IF MOBILE HOME/DOUBLEWIDE MFG HOME SOLD BEFORE JANUARY 1 - GIVE NAME AND ADDRESS OF BUYER \_\_\_\_\_

**BOATS & JET SKIS - IF STORED AT A MARINA, GIVE NAME OF MARINA** \_\_\_\_\_

IF BOAT OR JET SKI SOLD BEFORE JANUARY 1 - GIVE NAME AND ADDRESS OF BUYER \_\_\_\_\_

**CAMPERS - IF AT A CAMPGROUND - GIVE NAME OF CAMPGROUND** \_\_\_\_\_

IF CAMPER SOLD BEFORE JANUARY 1 - GIVE NAME AND ADDRESS OF BUYER \_\_\_\_\_

UNDER THE PENALTIES PRESCRIBED BY LAW, I HEREBY AFFIRM THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THIS LISTING INCLUDING ANY ACCOMPANYING STATEMENTS IS TRUE AND COMPLETE

SIGNATURE OF OWNER \_\_\_\_\_ DATE \_\_\_\_\_

# INSTRUCTIONS

## PLEASE READ BEFORE COMPLETING THE OTHER SIDE

### 1. Why is Catawba County mailing these forms?

North Carolina General Statutes requires all property owners in North Carolina to list their taxable personal property for the purpose of taxation in January of each year. As a courtesy to the citizens of Catawba County, the Assessor's office is notifying our citizens of their responsibility to list property.

### 2. What if I do not return this form?

**A 10% penalty will result**, based on North Carolina law, if you fail to return this form completed and signed by January 31<sup>st</sup>.

### 3. What am I required to list on this form?

You are required to list any taxable personal property in the space provided on the other side of this form, **excluding** business personal property or farm equipment used for the production of income which is to be listed on a separate business form. Motor vehicles with current license tags are **not** to be listed on this form, **unless they carry a multi-year tag**. You will receive a separate bill for licensed vehicles approximately 3 months after purchasing or renewing your tag.

The following types of personal property should be listed: Singlewide mobile homes, **doublewide manufactured homes (see below)**, boats, jet skis, aircraft, **multi-year tagged trailers**, and any unregistered motorcycles, automobiles, trucks, trailers, campers, and motor homes.

If you have any questions or need any assistance in completing this form, please call our office at **828-465-8402** or visit our office any time, Monday through Friday, from 8:00 a.m. to 5:00 p.m.

#### **\*\*IMPORTANT INFORMATION FOR DOUBLEWIDE MANUFACTURED HOME OWNERS\*\***

In accordance with North Carolina state law effective January 1, 2002, doublewide manufactured homes are to be billed as personal property if the home is owned by someone other than the land owner. If you do not own the land your manufactured home is located on, you must list it during the month of January each year. The manufactured home you were billed for last year has been preprinted on the front of this form. Please verify that the information is correct, list any other personal property items you may have, sign and return to the tax office by January 31 to avoid a late list penalty.

### ADDITIONAL INFORMATION

If your address had changed, please mark through the incorrect address on the front of the tax listing form and write in your current address. Please provide your home and work phone numbers in the appropriate sections in case there is some question about your listing form.

Please be sure to sign the form and return to our office in the enclosed envelope prior to January 31, 2009 to avoid a 10% late list penalty, even if you do not have any changes from last year.

#### **PROPERTY TAX RELIEF FOR ELDERLY AND DISABLED PERSONS:**

North Carolina excludes from property taxes the greater of twenty-five thousand dollars (\$25,000) or fifty percent (50%) of the appraised value of a permanent residence owned and occupied by a qualifying owner. A qualifying owner is an owner who meets all of the following requirements as of January 1 preceding the taxable year for which the benefit is claimed:

- (1) Is at least 65 years of age or totally and permanently disabled.
- (2) Has an income for the preceding calendar year of not more than twenty-five thousand and six hundred dollars (\$25,600).
- (3) Is a North Carolina resident.

Income is defined as all moneys received from every source other than gifts or inheritances received from a spouse, lineal ancestor, or lineal descendant. For married applicants residing with their spouses, the income of both spouses must be included, whether or not the property is in both names.

IF YOU RECEIVED THIS EXCLUSION LAST YEAR AND ARE STILL ELIGIBLE YOU ARE NOT REQUIRED TO REAPPLY FOR IT THIS YEAR. **YOU ARE STILL REQUIRED TO COMPLETE AND RETURN THIS FORM.** IF YOU HAVE NEVER RECEIVED THIS EXCLUSION BUT FEEL YOU ARE ELIGIBLE THIS YEAR, YOU SHOULD CONTACT THE ASSESSOR'S OFFICE AT 828-465-8427 OR 465-8426 AND REQUEST AN APPLICATION BEFORE JUNE 1, WHICH IS THE DEADLINE.