

## AGENDA

Catawba County Board of Commissioners Meeting  
Monday, October 19, 2015, 7:00 p.m.  
Robert E. Hibbitts Meeting Room, 1924 Courthouse  
30 North College Avenue, Newton, NC

1. Call to Order.
2. Pledge of Allegiance to the Flag.
3. Invocation.
4. [Approval of the Minutes from the Board's Retreat, Regular Meeting and Closed Session of October 5, 2015.](#)
5. Recognition of Special Guests.
6. Public Comments.
7. Presentations:
  - a. [North Carolina Cooperative Extension Service County Partnership Award. Presented by NC Cooperative Extension Associate Director and Director of County Operations Sheri Schwab to the Board of Commissioners and Cooperative Extension Director George Place.](#)
  - b. [Local Government Federal Credit Union 2015 Excellence in Innovation Award for the Library Community Garden. Presented by North Carolina Association of County Commissioners Membership Services Coordinator Matthew Gullet to Librarian April Green.](#)
8. Public Hearings:  
[Section 5310 Rural Grant Application - Enhanced Mobility of Seniors and Individuals with Disabilities Program. Presented by Social Service Director John Eller.](#)
9. [Appointments.](#)
10. Consent Agenda:
  - a. [Transfer of Funds for Banoak Elementary School Elevator and CBSA Settlement.](#)
  - b. [State Criminal Alien Assistance Program Grant.](#)
  - c. [Donation of Surplus Vehicle to Catawba Rescue Squad.](#)
11. Other Items of Business.  
[Board of Commissioners Goals Attainment Report for FY2014-15.](#)
12. Attorneys' Report.
13. Manager's Report.
14. Adjournment.

**PERSONS WITH DISABILITIES:** Individuals needing assistance should contact the County Clerk at 828-465-8990 within a reasonable time prior to the meeting. Access to the 1924 Courthouse for individuals with

disabilities is at the south side ("A" Street). The elevator is located at the north end of the building. Participation in public meetings is without regard to race, creed, religion, national origin, sex, age, color, or disability.

**INFOTALK/INTERNET:** The Catawba County Telephone Information System will allow you to use your touch tone telephone to obtain current information on Catawba County 24 hours a day. Information is updated on a regular basis. Dial 465-8468 and INFOTALK will direct your questions with easy to understand instructions. Reach Catawba County on the Internet at <http://www.catawbacountync.gov>.

**CALENDAR:** The November Board of Commissioners Meetings will take place on Monday, November 2, 2015, at 9:30 a.m. and on Monday, November 16, 2015, at 7:00 p.m. at the 1924 Courthouse, 30 North College Avenue, Newton, NC.



**PREVIEW OF BOARD OF COMMISSIONERS AGENDA  
MONDAY, OCTOBER 19, 2015, 7 P.M.  
ROBERT E. HIBBITTS MEETING ROOM  
1924 COURTHOUSE, NEWTON, N.C.**



The Catawba County Board of Commissioners will hold a public hearing on a proposed Fiscal Year 2016/2017 Section 5310 Elderly Individuals with Disabilities Program grant, when the Board meets at 7 p.m. on Monday, October 19, 2015, at the 1924 Courthouse at 30 North College Avenue in Newton. The Board will also report on its attainment of its goals for Fiscal Year 2014/2015, which ended on June 30 of this year.

The Board will consider a request from the Catawba County Schools to transfer funds from an existing St. Stephens HVAC piping project to a new Banoak Elementary School Elevator Repair project and for multiple projects included in the school system's recent settlement with CBSA Inc. The Board will consider accepting a grant from the U.S. Department of Justice in the amount of \$16,904 that would be used to meet medical costs associated with incarcerating undocumented criminal aliens. And the Board will consider declaring a 2009 Dodge Charger with 123,991 miles of service as surplus and donating it to the Catawba Rescue Squad.

The Board will recognize the Catawba County Library, which recently won a Local Government Federal Credit Union 2015 Excellence in Innovation Award for its Community Garden Program, and a North Carolina Cooperative Extension Service County Partnership Award, recently presented by N.C. State University Cooperative Extension Service to recognize the collaboration of the County with Extension in innovative and inclusive ways; involvement of County elected officials in Extension-related educational programs; and notable resource contributions that support Extension programs.

### **PRESENTATIONS**

**A.** The Board will receive a County Government Partnership Award from the North Carolina Cooperative Extension Foundation. The award is one of five given regionally across North Carolina each year. The Catawba County Board won the award for the North Carolina Cooperative Extension's South Central District. Cooperative Extension Director George Place nominated the Board, saying that Catawba County has been incredibly supportive of the Cooperative Extension Service and helped tremendously to access needed resources and maintain departmental capacity in a time of State cutbacks and position losses in the organization.

**B.** The Catawba County Library and Librarian April Green will be recognized with a 2015 Local Government Federal Credit Union (LGFCU) Excellence in Innovation Award for the Community Garden Program, which converted a vacant parking lot into a community garden. A primary objective of the Program is to provide fresh produce for meal production and distribution to local food assistance programs. The harvested produce is donated to The Corner Table in Newton to provide nutritious meals. With feeding the hungry as a goal, the community garden has proved to be a project that encourages participation across generational and socio-economic barriers, providing opportunities for learning and educational activity for all ages. The LGFCU Excellence in Innovation Awards program provides a total of \$10,000 in rewards to county employees who develop successful programs that help counties improve services to citizens. Cash awards of \$1,000 each are given to two or more programs in each of four categories - general government, health and human services, public information/participation and intergovernmental collaboration.

### **PUBLIC HEARING**

The Board will hold a public hearing to receive citizen comments and consider the submission of a grant for the enhanced mobility of seniors and individuals with disabilities (Federal Section 5310) to the North Carolina Department of Transportation. The goal of the Section 5310 program is to improve mobility for seniors and individuals with disabilities, by removing barriers to transportation services. Catawba County received a 5310 transportation grant in the amount of \$125,000 (federal, state and local funds) for a one-year grant ending June 30, 2016.

The request for urban funds was submitted to the Greater Hickory Metropolitan Planning Organization in September 2015. The grant application for trips originating in rural areas must be submitted to the NC Department of Transportation no later than November 6, 2015. Catawba County will continue to contract with the Western Piedmont Regional Transit Authority (WPRTA) to provide transportation funded by Section 5310. The funds will allow seniors, and individuals with disabilities, to primarily attend the congregate nutrition program, and have access to essential shopping, medical appointments, pharmacy, banking, and other essential services. Additionally, as funds allow, transportation will be

provided for individuals to access education and employment opportunities, volunteer activities, senior centers, and Adult Day Care/Day Health programs when no other transportation is available.

A total of \$125,000 is being requested for trips originating in rural areas in Fiscal Year 2016/17. While there is a possibility of a 10% State match, the State match is not guaranteed at this time. If the State match is not available, the requirement for local match would be 20% or \$25,000. If the State match is available the local match requirement will be 10% or \$12,500. Social Services will provide the match utilizing current local funding allocated for senior transportation. There will be no increased cost to the County. Approximately 70-120 individuals will receive transportation for the period of the grant (July 1, 2016-June 30, 2017). Many of the seniors will utilize transportation for multiple purposes and a large percentage of the target population will utilize transportation daily. Providing transportation will allow older adults the opportunity and choice to remain active and involved in the community.

### **CONSENT AGENDA**

**A.** The Board will consider a request from Catawba County Schools to transfer \$63,980 from an existing St. Stephens HVAC Piping project to a new Banoak Elementary School Elevator Repair project and multiple projects included in a recent CBSA Inc. settlement. The elevator at Banoak Elementary School is not working and needs repair to be compliant with ADA accessibility requirements. Additionally, a settlement has been reached in a dispute (spanning several years) with CBSA Inc. for work on multiple projects. Final payment due to the architect in the amount of \$51,413.60 was withheld due to the dispute, which was recently settled for \$31,480. With the exception of a Webb Murray Elementary School project, all of the projects impacted by the settlement were previously closed. The Board's Finance and Personnel Subcommittee recommends the transfer of these funds.

**B.** The Board will consider accepting grant funds in the amount of \$16,904 from the U.S. Department of Justice, State Criminal Alien Assistance Program (SCAPP). There are no matching funds required for this award; it is 100% Federal funding. SCAAP is a formula-based grant program that provides agencies with reimbursement for some of the costs associated with incarcerating undocumented criminal aliens who have committed serious crimes in the U.S. The goal of this program is to enhance public safety in communities throughout the nation. These grant funds are based on individuals held in the Newton Detention Center and those held for Catawba County at the Burke Catawba District Confinement Facility during fiscal year 2013/2014. Funds under this program can be used for correctional purposes only. Staff has determined the best application would be for medical services in the jail. This expense is unpredictable during the year as it is dependent on the inmates' presented medical conditions. The need fluctuates as the population changes. The Board's Finance and Personnel Subcommittee recommends acceptance of these grant funds.

**C.** The Board will consider the donation of a 2009 Dodge Charger, as requested by the Catawba Rescue Squad. This vehicle will be used primarily to run medical first response calls and may at times be utilized to transport Rescue members to squad meetings and training classes. This vehicle will replace a current vehicle the department is using and will not be an expansion to their fleet. The approximate value of the vehicle is \$5,500. The vehicle to be donated is a 2009 Dodge Charger with 123,991 miles.

North Carolina General Statute 160A-279 authorizes the County to convey personal property to a nonprofit organization without monetary consideration as long as the property will be used for a public purpose. The process begins with the governing board adopting a resolution authorizing the conveyance of the property and a ten-day public notice. The Board's Finance and Personnel Subcommittee recommends the donation of this vehicle to Catawba Rescue Squad.

### **OTHER ITEMS OF BUSINESS**

Board Chair Randy Isenhower is expected to report on the attainment of the Board's Fiscal Year 2014/15 Goals.

Under the Board's first goal, "In partnership with the private sector, support a coordinated effort to create jobs and property tax base by investing in infrastructure, the development of the County's quality of place and educational opportunities", the Board adopted the 2015 Unifour Regional Hazard Mitigation Plan to manage risks from hazards.

Under a strategy for this goal, "continuously monitor County regulations to ensure they supported orderly growth and business development", the County's Utilities and Engineering Department received a National Association of Counties (NACo) Award for the development of the Remote Access Permitting Terminal (RAPT) which provides real-time interaction between citizens in Hickory City Hall and the Permit Center in Newton. Also under this strategy, the Board

approved Park 1764 rezoning in a partnership with the City of Hickory to create jobs through a high-end, high-tech industrial park, approved amendments to the Conceptual Site Plan and a development agreement for the Village at Sherrills Ford, and accepted a private offer to purchase 39 acres from the County to further enhance proposed development.

Under another strategy for the Board's first goal, "Partner with the private sector and municipalities to focus on framework to increase small and/or entrepreneurial businesses", the Board approved economic incentives for Blue Bloodhound, LP to bring 191 new jobs and investment in the Moretz Mill redevelopment.

Under a final strategy for this goal, "partner with private and public sectors to implement Innovate Catawba", the Board allocated \$10,000 in the Fiscal Year 2014/15 County budget for Innovate Catawba and committed \$20,000 per year, for five years, to facilitate Lenoir Rhyne University's development of a Health Services Center, which will develop medical programming and centralize and support current and future healthcare opportunities.

Under the Board's second goal, "increasing citizens' awareness of County programs and services and promoting healthy activities throughout the County by strengthening communications and outreach to citizens", the Board accepted Services and Technology Act Grant funds to develop a long-range strategic plan to prioritize library services, install and implement Radio Frequency Identification technology at the St. Stephens and Main branches of the Library and host a robotics camp for young adults to promote STEM careers. Also under this goal, the Public Health Farmers Market program received a NACo award for improving individual and community health by increasing access to fresh fruits and vegetables and the "Catawba Communities" TV program was recognized by the National Association of County Information Officers for being one of nation's best examples of a cost-effective information program. In line with this goal promoting healthy activities throughout the County, the Board approved an updated Parks Master Plan which provides quality passive recreation and wellness opportunities and included funding in the Fiscal Year 2015/16 County budget to increase park hours and adopt a six day per week park operating schedule.

Under the Board's third goal, "ensure transportation connectivity of Catawba County to the rest of the region, continue to advocate for completion of widening of HWY16", right-of-way and utility relocation was included by the North Carolina Department of Transportation for both sections of HWY 16 and the Board adopted 2015 Long Session legislative goals which included support of the widening of both HWY 16 and HWY 150.

Under the Board's fourth goal, "support the three school systems and Catawba Valley Community College as they work to increase educational attainment level in Catawba County", the Board approved the transfer of \$480,000 from capital projects to current expense to mitigate State funding reversions for CVCC, which avoided the eliminations of seven positions and provided a letter of commitment to the college to fund \$890,000 to replace 1.5 miles of severely deteriorated underground piping on the campus. The Board approved the transfer of funds from a completed school project so that Hickory Public Schools could provide \$35,000 in local match for \$300,000 in federal E-rate funds to upgrade technology infrastructure. The Board also adopted the Fiscal Year 2015/16 budget and increased investment in public education to maintain the County's statewide rank of 15<sup>th</sup> in total public schools current expense funding and advance from 18<sup>th</sup> to 15<sup>th</sup> in statewide community funding for CVCC.

CONTACT: DAVE HARDIN, PUBLIC INFORMATION OFFICER 465-8464

## **CATAWBA COUNTY BOARD OF COMMISSIONERS WINS COUNTY GOVERNMENT PARTNERSHIP AWARD FROM N.C. COOPERATIVE EXTENSION**

The Catawba County Board of Commissioners will receive a County Government Partnership Award from the North Carolina Cooperative Extension Foundation later this week. The award is one of five given regionally across North Carolina each year. The Catawba County Board won the award for the North Carolina Cooperative Extension's South Central District.

"I nominated the Catawba County Board of Commissioners for this award because Catawba County has been incredibly supportive of the Cooperative Extension Service and helped us tremendously to access needed resources and maintain departmental capacity in a time of state cutbacks and position losses in our organization," said George Place, Executive Director of the North Carolina Cooperative Extension-Catawba Center. "Working with Catawba County has been an incredible experience for me in my professional development as well as the development of Cooperative Extension. Although Cooperative Extension is a small department, we are included in all County government activities."

As department head, I regularly attend county department head meetings and participate in leadership meetings and management decision making," Place continued. "My relationship with Assistant County Manager, Mary Furtado, is incredibly strong with open communication, outstanding professional support, and complete inclusiveness in the government processes. Tom Lundy, our County Manager has been incredibly supportive of our activities and is very focused on bolstering a local food system. The Board of Commissioners are equally enthusiastic about the importance of Cooperative Extension and have been extremely enthusiastic, encouraging, and supportive of our activities."

"The County Partnership Award from NC State University Cooperative Extension Service started in 2008 as a way of recognizing the vast contributions of our county partners," said Sheri Schwab, Associate Director of North Carolina State Extension, and Director of County Operations. "County Extension Directors submit nominations in this competitive process detailing evidence of their County's collaboration with Extension in innovative and inclusive ways; involvement of the County elected officials in Extension-related educational programs; and, notable resource contributions that support Extension programs. Selection is based on the review of any or all of those factors. It is NC State Extension's way of giving meaningful recognition to an individual county for its support of this strong, long-lasting, and locally-driven outreach program. We know that through this partnership, we all strive to improve every aspect of the citizens' lives through trusted experiential learning that helps them help themselves."

Place also mentioned the close cooperation between County departments and examples of how other departments have supported the goals of Cooperative Extension.

"The Planning and Parks Department is integral in the Voluntary Agriculture District program designed to protect farms and slow the loss of farmland in the county," Place said. "Catawba County Public Health and Social Services are completely supportive of Public Health Farmer's Market and similar initiatives to connect low-income county residents to our local food system. The County Library system is working with Cooperative Extension to launch an Advanced Gardener series and develop a library community garden on-site at some of their library locations. The Board of Commissioners adopted a proclamation officially declaring the third week of June as Eat Drink Be Local Week and urged all county residents to participate and enjoy local agriculture."

The award will be presented at the annual North Carolina Association of County Commissioners Awards Luncheon in Greenville, North Carolina on Saturday, August 22.

CONTACT: GEORGE PLACE, COOPERATIVE EXTENSION DIRECTOR  
DAVE HARDIN, PUBLIC INFORMATION OFFICER

828-465-8247  
465-8464



## **CATAWBA COUNTY WINS 2015 INNOVATION AWARD**

The Catawba County Library was recognized with a 2015 Local Government Federal Credit Union (LGFCU) Excellence in Innovation Award for its Community Garden Program, which converted a vacant parking lot into a community garden.

A primary objective of the Community Garden Program is to provide fresh produce for meal production and distribution to local food assistance programs. The harvested produce is donated to The Corner Table in Newton to provide nutritious meals. With feeding the hungry as a goal, the community garden has proved to be a project that encourages participation across generational and socio-economic barriers, providing opportunities for learning and educational activity for all ages.

In collaboration with the Catawba County Cooperative Extension, the library has hosted gardening days and workshops that promote a healthy, knowledgeable and engaged community. Boy Scout Troop 303 from Maiden worked with the library by filling raised beds, spreading mulch, planting and watering vegetables. Girl Scouts planted vegetables and flowers and learned the difference between seedlings and seeds. All of these children learned about planting vegetables, increased their physical activity and felt pride in growing food to help feed people at the soup kitchen.

The library executed a successful Citizenvestor crowd-funding campaign funded by individuals and the Friends of the Library. The project has garnered several small grants and corporate donations of time and money, which further reinforces that the community garden is an amenity local citizens want to have and support.

The community garden was incorporated into several adult and children's library programs. During the 2014 summer reading program children learned which vegetables were needed to make pizza sauce, then harvested those items from the garden, washed and blended them into pizza sauce and each baked an individual pizza. Another program included kids learning about the importance of making healthy choices such as eating cucumber slices as a crunchy alternative to potato chips.

The LGFCU Excellence in Innovation Awards program provides a total of \$10,000 in rewards to county employees who develop successful programs that help counties improve services to citizens. Cash awards of \$1,000 each are given to two or more programs in each of four categories - general government, health and human services, public information/participation and intergovernmental collaboration.

**For more information on the program:** April Green, Youth Services Manager, (828) 465-8668 or [agreen@catawbacountync.gov](mailto:agreen@catawbacountync.gov).

*NCACC Mission Statement: Our Association supports and promotes the well-being of all North Carolina counties through advocacy, education, research and member services.*

## MEMORANDUM

To: Catawba County Board of Commissioners

FROM: John Eller, Director, Catawba County Social Services

DATE: October 19, 2015

RE: Section 5310, Enhanced Mobility of Seniors and Individuals with Disabilities Program  
(Rural)

### **REQUEST**

It is requested the Board of Commissioners hold a public hearing in consideration of the submission of a grant for the enhanced mobility of seniors and individuals with disabilities (Federal Section 5310) to the NC Department of Transportation.

### **BACKGROUND**

The goal of the Section 5310 program is to improve mobility for seniors and individuals with disabilities, by removing barriers to transportation services. Catawba County received a 5310 transportation grant in the amount of \$125,000 (federal, state and local funds) for a one-year grant ending June 30, 2016.

The request for urban funds was submitted to the Greater Hickory Metropolitan Planning Organization in September 2015. The grant application for trips originating in rural areas must be submitted to NC Department of Transportation no later than November 6, 2015.

Catawba County will continue to contract with Western Piedmont Regional Transit Authority (WPRTA) to provide transportation funded by Section 5310. The funds will allow seniors and individuals with disabilities, to primarily attend the congregate nutrition program, have access to essential shopping, medical appointments, pharmacy, banking, and other essential services. Additionally, as funds allow, transportation will be provided for individuals to access education and employment opportunities, volunteer activities, senior centers, and Adult Day Care/Day Health programs when no other transportation is available.

A total of \$125,000 is being requested for trips originating in rural areas in FY 16/17. While there is a possibility of a 10% state match, the state match is not guaranteed at this time. If the state match is not available, the requirement for local match would be 20% or \$25,000. If the state match is available the local match requirement will be 10% or \$12,500. Social Services will provide the match utilizing current local funding allocated for senior transportation. There will be no increased cost to the County.

Approximately 70-120 individuals will receive transportation for the period of the grant (July 1, 2016-June 30, 2017). Many of the seniors will utilize transportation for multiple purposes and a large

percentage of the target population will utilize transportation daily. Providing transportation will allow older adults the opportunity and the choice to remain active and involved in the community.

### **RECOMMENDATION**

Staff recommends the Board of Commissioners:

- a) Conduct a public hearing in consideration of submitting a Federal 5310 grant to the NC Department of Transportation. The grant will be used to provide transportation assistance for elderly individuals and individuals with disabilities residing in rural areas.
- b) Authorize the submission of the grant.
- c) Adopt the Public Transportation Program Resolution regarding the Federal 5310 grant.
- d) Authorize John Eller, Director of Catawba County Social Services, to submit the grant application as outlined in the Resolution.

**Important – A public hearing MUST be conducted whether or not requested by the Public.**

**PUBLIC HEARING RECORD**

Public Hearing Notice was published on this date:

**APPLICANT:** Catawba County

**DATE:** October 19, 2015

**PLACE:** Robert E Hibbitts Meeting Room, 1924 Courthouse (30 North College Avenue, Newton, NC)

**TIME:** 7:00 pm

**How many of the Board Members or Commissioners attended the public hearing?** \_\_\_\_\_

**How many members of the PUBLIC attended the public hearing?** \_\_\_\_\_

I, the undersigned, representing (*Legal Name of Applicant*) \_\_\_\_\_ do hereby certify to the North Carolina Department of Transportation that a Public Hearing was held as indicated above and:

**During the Public Hearing**

**Section 5310 Program**

(NO public comments)

(Public Comments were made and meeting minutes will be submitted after board approval)

The estimated date for board approval of meeting minutes is: \_\_\_\_\_

\_\_\_\_\_  
Signature of Clerk/Secretary to the Board

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date

*Affix Seal*

## **PUBLIC TRANSPORTATION 5310 PROGRAM RESOLUTION**

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Status and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for public transportation projects; and

WHEREAS, the purpose of the Section 5310 program is to enhance mobility for seniors and individuals with disabilities throughout the country, by removing barriers to transportation services and expanding the transportation mobility options available. Toward this goal, FTA provides financial assistance for transportation services planned, designed, and carried out to meet the special transportation needs of seniors and individuals with disabilities in all area.

WHEREAS, NCDOT has been designated as the State agency with principle authority and responsibility for administering the Section 5310 Program for small urbanized and rural areas; and

WHEREAS, (Legal Name of Applicant) Catawba County hereby assures and certifies that it will comply with the federal and state statutes, regulations, executive orders, and all small administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U.S.C.

NOW, THEREFORE, be it resolved that the (Authorized Official's Title)\* John Eller, Director, Catawba County Department of Social Services of (Name of Applicant's Governing Body) Catawba County Board of Commissioners is hereby authorized to submit a grant for federal and state funding, provide the required local match, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide public transportation services.

I ( Certifying Official's Name)\*Barbara Morris (Certifying Official's Title) County Clerk do hereby certify that the above is true and correct copy of an excerpt from the minutes of a meeting of the (Name of Applicant's Governing Board) Catawba County Board of Commissioners duly held on the 19th day of October, 2015.

\_\_\_\_\_  
Signature of Certifying Official

\_\_\_\_\_  
Date

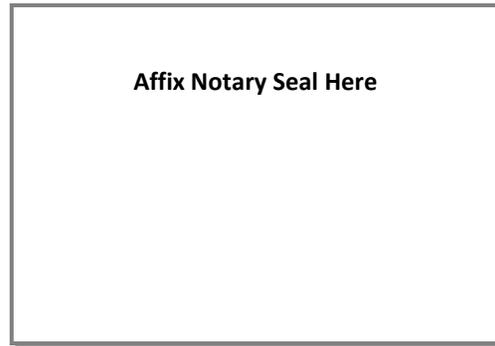
**\*Note that the authorized official, certifying official, and notary should be three separate individuals.**

Seal Subscribed and sworn to me (date) \_\_\_\_\_

Notary Public Signature \_\_\_\_\_

\_\_\_\_\_  
Printed Name and Address

My commission expires (date) \_\_\_\_\_



**public**

## APPOINTMENTS

### **BARBARA BEATTY (Upcoming) Catawba County Board of Adjustment**

<b>11/30/15</b>	<b>Rita Beaver</b>	<b>Eligible for a 2<sup>nd</sup> term</b>
	<b>Larry Johnson</b>	<b>Eligible for a 6<sup>th</sup> term</b>
	<b>Richard Thompson</b>	<b>Eligible for a 7<sup>th</sup> term</b>

#### **3-year terms**

**Vice-Chair Beatty recommends the reappointment of Rita Beaver for a second term, Larry Johnson for a sixth term and Richard Thompson for a seventh term on the Catawba County Board of Adjustment. These terms will expire November 30, 2018. Vice-Chair Beatty also recommends the reassignment of Tommy Luckadoo from alternate position to full position and the reassignment of Troy Sigman from a full position to an alternate position on this Board.**

### **KITTY BARNES (Due) Hickory Regional Planning Commission**

<b>06/30/15</b>	<b>Oscar Vasquez</b>	<b>Not Eligible for Reappt</b>
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#### **3-year terms**

**Commissioner Barnes recommends the appointment of Jeff Kerley for a first term on the Hickory Regional Planning Commission. This term will expire June 30, 2018.**

**MEMORANDUM**

**TO:** Catawba County Board of Commissioners  
**FROM:** Finance and Personnel Subcommittee  
**DATE:** October 19, 2015  
**SUBJECT:** Transfer of funds for Banoak Elementary School Elevator and CBSA Settlement

**Requested:**

The Finance and Personnel Subcommittee requests the Board of Commissioners approve Catawba County Schools' request to transfer funds from an existing St. Stephens HVAC Piping project to a new Banoak Elementary School Elevator Repair project and multiple projects included in the recent CBSA Inc. settlement.

**Background:**

Per the attached letter from Dr. Brigman, the elevator at Banoak Elementary School is not working and needs repair to be compliant with ADA accessibility requirements. Additionally, a settlement has been reached in a dispute (spanning several years) with CBSA Inc. for work on multiple projects. Final payment due to the architect in the amount of \$51,413.60 was withheld due to the dispute, which was recently settled for \$31,480. With the exception of the Webb Murray Elementary School project, all of the projects impacted by the settlement were previously closed.

**Recommendation:**

The Finance and Personnel Subcommittee recommends the Board of Commissioners approve the requested transfer of \$63,980 from the St. Stephens High School HVAC project to the Banoak Elementary School Elevator Repair and the projects affected by the CBSA Inc. settlement as detailed below.

Transfer of Appropriations

From:	
420-750100-863200-31121-4-03	\$63,980
St. Stephens HS-HVAC Piping	
To:	
420-750100-863200-31104-4-01	\$32,500
Banoak Elementary Elevator Repair	
420-750100-863200-31101-3-02	\$5,125
Arndt Middle School Roof	
420-750100-863200-31103-3-02	\$5,855
Bandys High School Roof	

420-750050-995423-30050-9-02 Transfer to Schools Construction Fund	\$20,500
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Supplemental Appropriation

423-740100-863200-31101-2-01 Arndt Middle School Gym	\$1,624
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423-740100-863200-31124-3-02 Webb Murray Elementary School	\$14,239
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423-740100-863200-31121-3-05 St. Stephens High School Cafeteria	\$4,637
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423-740050-695420 From Schools Capital Fund	\$20,500
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Dr. Daniel V. Brigman  
Superintendent

L. Chris Gibbs  
Asst. Superintendent Human Resources  
Dan K. Moore  
Asst. Superintendent Operations  
Beth G. Isenhour  
Asst. Superintendent Curriculum & Inst.  
Karla Miller  
Chief Financial Officer



2285 N. Anderson Ave.  
PO Box 1010  
Newton, NC 28658  
828-464-8333

Memorandum

To: Mr. Tom Lundy  
From: Dr. Dan Brigman  
Date: October 2, 2015  
Re: Capital Outlay Projects Transfer of Funds Request

Please consider this memorandum a request to transfer capital outlay funds from one of our existing capital projects to six different projects.

<u>Project #</u>	<u>Project Name</u>	<u>Amount</u>	<u>Project #</u>	<u>Project Name</u>	<u>Amount</u>
31121-4-03	SSHS HVAC Piping	\$32,500 to	31104-4-01	Banoak Elevator	\$32,500
31121-4-03	SSHS HVAC Piping	\$ 5,125 to	31101-3-02	Arndt MS Roof	\$ 5,125*
31121-4-03	SSHS HVAC Piping	\$ 1,624 to	31101-2-01	Arndt MS Gym	\$ 1,624*
31121-4-03	SSHS HVAC Piping	\$14,239 to	31124-03-02	Webb Murray Elem	\$14,239*
31121-4-03	SSHS HVAC Piping	\$ 5,855 to	311-03-02	Bandys HS Roof	\$ 5,855*
31121-4-03	SSHS HVAC Piping	\$ 4,637 to	31121-3-05	SSHS Cafeteria	\$ 4,637*

Banoak Elementary School has an elevator that was put into service in 1995. The elevator is located on the north-facing wall of the main building; it is adjacent to the stairwell, which is also located on the north-facing wall of the main building; the main office and the computer lab are in close proximity to the elevator. The elevator, which is required for ADA accessibility to the second floor, is not working and must be repaired. Otis Elevator's estimate to repair the elevator is \$32,500.

A dispute occurred between the Catawba County School system and CBSA Inc., the architect for multiple projects. Final payment was withheld until CCS's attorney worked with the firm and reached a settlement agreement in the amount of \$31,480. Each project denoted above with an asterisk (\*) is part of this settlement. The amount owed prior to the settlement was \$51,413.60.

The SSHS HVAC Piping project is well under way and it appears that this project may be completed under the estimated budget; therefore, we would like to transfer funds totaling \$63,980 from SSHS HVAC Piping to the Banoak Elevator project (\$32,500) and the CBSA, Inc. settlement referenced above (\$31,480).

cc: Mr. Dan Moore  
Mr. Rick Sain  
Ms. Karla Miller

**MEMORANDUM**

TO: Catawba County Board of Commissioners  
FROM: Finance and Personnel Subcommittee  
DATE: October 19, 2015  
IN RE: State Criminal Alien Assistance Program Grant

**REQUEST**

The Finance and Personnel Subcommittee requests acceptance of a grant from the US Department of Justice, State Criminal Alien Assistance Program (SCAPP), in the amount of \$16,904, along with its required certifications and assurances. There are no matching funds required for this award; it is 100% Federal funding.

**BACKGROUND**

The SCAAP is a formula-based grant program that provides agencies with reimbursement for some of the costs associated with incarcerating undocumented criminal aliens who have committed serious crimes in the U.S. The goal of this program is to enhance public safety in communities throughout the nation.

These grant funds are based on individuals held in the Newton Detention Center and those held for Catawba County at Burke Catawba District Confinement Facility during fiscal year 2013/2014. Funds under this program can be used for correctional purposes only. Staff has determined the best application would be for medical services in the jail. This expense is unpredictable during the year as it is dependent on the inmates' presented medical conditions. The need fluctuates as the population changes.

**RECOMMENDATION**

The Finance and Personnel Subcommittee recommends acceptance of SCAPP grant funds and the allocation of these funds to supplement the medical services expense in the jail.

**SUPPLEMENTAL APPROPRIATION**

**Revenue**

110-220050-620385	\$16,904
State Criminal Alien Assistance Program (SCAAP)	

**Appropriation:**

110-220050-856300	\$16,904
Medical Services	

## MEMORANDUM

TO: Catawba County Board of Commissioners

FROM: Finance and Personnel Subcommittee

DATE: October 19, 2015

SUBJECT: Donation of Surplus Vehicle to Catawba Rescue Squad

Request:

The Finance and Personnel Subcommittee recommends to the Board of Commissioners approval of the appropriation of the donation of a 2009 Dodge Charger to Catawba Rescue Squad.

Background:

Catawba Rescue Squad requests a surplus 2009 Dodge Charger. This vehicle will be used primarily to run medical first response calls and may at times be utilized to transport Rescue members to squad meetings and training classes. This vehicle will replace a current vehicle the department is using and will not be an expansion to their fleet. The approximate value of the vehicle is \$5,500.

The vehicle to be donated is a 2009 Dodge Charger with 123,991 miles.

North Carolina General Statute 160A-279 authorizes the County to convey personal property to a nonprofit organization without monetary consideration as long as the property will be used for a public purpose. The process begins with the governing board adopting a resolution authorizing the conveyance of the property and a ten-day public notice.

Recommendation:

The Finance and Personnel Subcommittee recommends the Board of Commissioners adopt the following resolution donating personal property to the Catawba County Rescue Squad.

**RESOLUTION No.**  
**DECLARATION OF SURPLUS PROPERTY AND DONATION TO THE**  
**CATAWBA RESCUE SQUAD**

WHEREAS, Catawba County owns a 2009 Dodge Charger that is no longer needed for any governmental use; and

WHEREAS, North Carolina General Statute 160A-279 authorizes a county to convey personal property by private sale to a nonprofit organization; and

WHEREAS, North Carolina General Statute 160A-279 authorizes the conveyance without monetary consideration if the recipient ensures the property will be used for a public purpose; and

WHEREAS, the Catawba Rescue Squad is a nonprofit organization that provides a public service.

THEREFORE, the Catawba County Board of Commissioners resolves that:

1. A 2009 Dodge Charger is declared surplus property.
2. The property will be donated to the Catawba Rescue Squad without monetary consideration.
3. The Purchasing Manager shall be authorized to conduct the transfer of property and shall publish a notice summarizing the contents of this resolution and the property shall be conveyed anytime after ten days after the notice publication.

This the 19<sup>th</sup> day of October 2015.

C. Randall Isenhower, Chair  
Catawba County Board of Commissioners



## GOAL #1

In partnership with the private sector, support a coordinated effort to create jobs and property tax base by investing in infrastructure, the development of the County's quality of place and educational opportunities.



### How did we do?

Adopted the 2015 Unifour Regional Hazard Mitigation Plan to manage risks from hazards.

Continuously monitor County regulations to ensure they supported orderly growth and business development.



Utilities and Engineering received NACo Award for development of Remote Access Permitting Terminal (RAPT), providing real-time interaction between citizens and Permit Center Specialists.



In July 2014, Board approved Park 1764 rezoning request in partnership with City of Hickory to create jobs through a high-end, high-tech, Class A industrial park.



Board approved amendment to Conceptual Site Plan for Village at Sherrills Ford and new development agreement for 200 acres. Board accepted private offer to purchase 39 acres from County to further enhance proposed development.

Partner with private sector and municipalities to focus on framework to increase small and/or entrepreneurial businesses.



Board approved economic incentives for Blue Bloodhound, LP to bring 191 new jobs and investment in Moretz Mill redevelopment.



## Partner with private and public sectors to implement Innovate Catawba.



Board adopted FY2014/15 budget with \$10,000 allocation for Innovate Catawba, supporting initiative to retain young people.



Board approved funding commitment of \$20,000 per year for five years to facilitate Lenoir Rhyne University development of Health Sciences Center. In partnership with Catawba Valley Medical Center, Frye Regional Medical Center, City of Hickory, and Catawba County Committee of 100, this will develop medical programming and centralize and support current and future healthcare opportunities.



## GOAL #2

Increase citizens' awareness of County programs and services and promote healthy activities throughout the County by strengthening communications and outreach to citizens.

### How did we do?



Board accepted Services and Technology Act Grant funds to: develop long-range strategic plan to prioritize library service; install and implement Radio Frequency Identification technology at Main and St. Stephens branches, host robotics camp for young adults to promote STEM careers.



The Public Health Farmers Market Program received NACo award for improving individual and community health by increasing access to fresh fruits and vegetables.



"Catawba Communities" TV program was recognized by National Association of County Information Officers for being one of nation's best examples of a cost-effective information program.



Board approved updated Parks Master Plan which continues mission to preserve County's unique and diverse natural heritage through education and conservation while providing quality passive recreation and wellness opportunities. Board included funding in FY2015/16 budget to increase park hours and adopt six-day schedule.

## GOAL #3

To ensure transportation connectivity of Catawba County to rest of region, continue to advocate for completion of widening of HWY 16.

## How did we do?



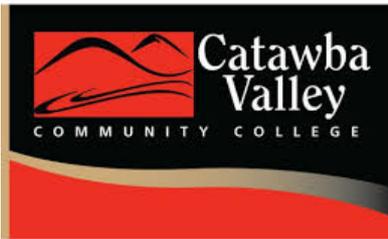
Right-of-way funds and utility relocation were included by Department of Transportation for both sections of HWY 16.

Board adopted 2015 Long Session Legislative Goals which included support of widening of HWY 16 and HWY 150, with beneficial economic impact measured in \$100s of millions, potentially creating hundreds of full-time and temporary construction jobs.

## GOAL #4

Support three school systems and Catawba Valley Community College as they work to increase educational attainment level in Catawba County.

### How did we do?



In March 2015, Board approved transfer of \$480,000 from capital project to current expense to mitigate State funding reversions for CVCC, which avoided elimination of 7 positions.

Board provided letter of commitment to College to fund \$890,000 to replace approx. 1.5 miles of severely deteriorated underground piping on campus.



Board approved transfer of funds from completed school project so Hickory Public Schools could provide \$35,000 local match for \$300,000 in federal E-rate funds to upgrade technology infrastructure.



In June 2015, Board adopted FY2015/16 budget and increased investment in public education to maintain statewide rank of 15<sup>th</sup> in total public schools current expense funding and advance from 18<sup>th</sup> to 15<sup>th</sup> in statewide community funding for CVCC.



© Can Stock Photo - csp16744674

In partnership with the private sector, support a coordinated effort to create jobs and property tax base by investing in infrastructure, the development of the County's quality of place and educational opportunities.

**Over \$267 Million in private investments**

**518 Jobs added or announced**

**Rezoning approved for Park 1764**  
A partnership between Catawba County and the City of Hickory to create a high-end, high-tech, Class A industrial park

**LENOIR-RHYNE UNIVERSITY** Committed \$20,000/year for 5 years to facilitate the development of Lenoir Rhyne University of Health Science Center

Approved an amendment to the Conceptual Site Plan for the Village at Sherrills Ford and a new development agreement for approximately 200 acres in the southeast part of the county. Also approved the purchase of an additional 39 acres to enhance development in the area.

Adopted the 2015 Unifour Regional Hazard Mitigation Plan

Removal of the Maiden and Allen Creek WS-II Critical and Balance Area Watershed designation

Construction of a shell manufacturing building in partnership with City of Claremont and the EDC Committee of 100

**inno CATAWBA** \$10,000 award to Innovate Catawba for support in keeping young people in the area and ensuring jobs for them

Increase citizens' awareness of County programs and services and promote healthy activities throughout the County by strengthening communications and outreach to citizens.



Public Health's Farmers Market has the highest WIC voucher redemption rate in North Carolina

64.37%

55%



55% of foster children are adopted in two years or less compared to statewide rate of 33%

To ensure transportation connectivity of Catawba County to the rest of the region.



BOC advocated for DOT funding for widening of Hwy 16 to begin immediately

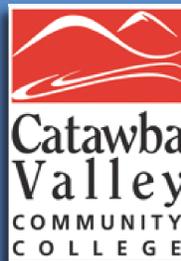


Highway 150 Corridor Plan modified to achieve appropriate regulation

Support the three school systems and Catawba Valley Community College as they work to increase the educational attainment level in Catawba County.

15<sup>th</sup>

Maintained County's statewide ranking of 15<sup>th</sup> in total public schools expense funding



15<sup>th</sup>  
18<sup>th</sup>

Moved from 18<sup>th</sup> to 15<sup>th</sup> in statewide community college funding at CVCC

National Recognition for Innovating to Provide High-Quality Programs and Services



2014 Achievement Award NACo winner for implementing Remote Access Permitting Terminal (RAPT)

2014 Achievement Award NACo winner for county's commercial recycling program

2014 Achievement Award NACo and J. Robert Havlick Award for Innovation in Local Government winner for its Farmers Market Program in partnership with Women, Infants and Children (WIC) program



2014 Meritorious Award from the National Association of County Information Offices for being one of the nation's best examples of cost-effective information program