

AGENDA

Catawba County Board of Commissioners Meeting
Monday, November 3, 2014, 9:30 a.m.
Robert E. Hibbits Meeting Room, 1924 Courthouse
30 North College Avenue, Newton, NC

1. Call to Order.
2. Pledge of Allegiance to the Flag.
3. Invocation.
4. Approval of the minutes from the Board's Regular Meeting of October 20, 2014.
5. Recognition of Special Guests.
6. Public Comment for Items Not on the Agenda.
7. Presentations:
 - a. Hunger and Homelessness Awareness Week Proclamation. *Presented to Director of Eastern Catawba Cooperative Christian Ministries Reverend Bob Silber, Director of Catawba County United Way Jennie Connor, and Housing Coordinator with Partners Behavioral Health Management Teena Willis.*
 - b. Recognition of Catawba County Mini-Course Graduates. *Presented by Human Resources Director Cynthia Eades to Shannon Bowers, Teresa Buff, Jack Chandler, Thomas Derrig, Tyler Garrison, April Green, Karen Harrington, Karen Herron, Dana Hicks, Amelia Kennedy, Kate Littlefield, Abigail Marquez-Padua, Cindy Meadows, Margaret Monday, Shelly Pritchard, Nathalia Queen, Bruce Roseman, Donna Smith and Tabitha Wheeler.*
8. Public Hearing:
Consideration of Submission of Section 5310 Grant – Enhanced Mobility of Seniors and Individuals with Disabilities (Rural). Presented by Social Services Director John Eller.
9. Appointments.
10. Other Items of Business.
Resolution Approving the 2015 Board of Commissioners Meeting Schedule.
11. Attorneys' Report.
12. Manager's Report.
13. Adjournment.

PERSONS WITH DISABILITIES: Individuals needing assistance should contact the County Clerk at 828-465-8990 within a reasonable time prior to the meeting. Access to the 1924 Courthouse for individuals with disabilities is at the south side ("A" Street). The elevator is located at the north end of the building. Participation in public meetings is without regard to race, creed, religion, national origin, sex, age, color, or disability.

INFOTALK/INTERNET: The Catawba County Telephone Information System will allow you to use your touch tone telephone to obtain current information on Catawba County 24 hours a day. Information is updated on a regular basis. Dial 465-8468 and INFOTALK will direct your questions with easy to understand instructions. Reach Catawba County on the Internet at <http://www.catawbacountync.gov>.

CALENDAR: The next Board of Commissioners Meeting will take place on Monday, November 17, 2014 at 7:00 p.m. in the Robert E. Hibbitts Meeting Room in the 1924 Courthouse in Newton.



**PREVIEW OF COUNTY COMMISSION AGENDA
MONDAY, NOVEMBER 3, 2014, 9:30 A.M.
ROBERT E. HIBBITTS MEETING ROOM
1924 COURTHOUSE, NEWTON, N.C.**



The Catawba County Board of Commissioners will hold a public hearing on a proposed application for a Fiscal Year 2015 Section 5310 Elderly Individuals and individuals with Disabilities Program grant, used to provide funding for transportation services that meet the special needs of elderly persons and persons with disabilities for whom mass transportation services are unavailable, insufficient or inappropriate, when the Board meets at 9:30 a.m. on Monday, November 3, 2014, at the 1924 Courthouse at 30 North College Avenue in Newton.

The Board will also consider setting its meeting schedule for 2015 and recognize nineteen County employees who took part in the County's Mini Course during lunch hours over ten months to learn about all of the County's departments. And the Board will issue a proclamation declaring November 15-23 as National Hunger and Homelessness Awareness Week to recognize that hunger and homelessness continues to be a serious problem for many individuals and families in Catawba County.

PRESENTATIONS

A. The Board will issue a proclamation declaring November 15-23 as National Hunger and Homelessness Awareness Week to recognize that hunger and homelessness continues to be a serious problem for many individuals and families in Catawba County and encourage support for homeless assistance service providers as well as community service opportunities for students and school service organizations.

B. The Board will recognize nineteen graduates of the County's Mini Course. Employees voluntarily attend sessions during lunch hours to learn more about the services each County department provides. This year's graduates include: Shannon Bowers, Teresa Buff, Jack Chandler, Thomas Derrig, Tyler Garrison, April Green, Karen Harrington, Karen Herron, Dana Hicks, Amelia Kennedy, Kate Littlefield, Abigail Marquez-Padua, Cindy Meadows, Margaret Monday, Shelly Pritchard, Nathalia Queen, Bruce Roseman, Donna Smith and Tabitha Wheeler.

PUBLIC HEARING

The Board will hold a public hearing to receive citizens' comments and consider approval of the submission of a grant application for the enhanced mobility of seniors and individuals with disabilities (Federal Section 5310) to the North Carolina Department of Transportation. The goal of the Section 5310 program is to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services. Catawba County received a 5310 transportation grant in the amount of \$500,000 (Federal, State and local funds) for a two year period ending June 30, 2015. The grant included transportation in both urban and rural areas.

The Section 5310 program now requires two grant applications, one for trips originating in urban areas, and one for trips originating in rural areas. The request for urban funds was submitted to the Greater Hickory Metropolitan Planning Organization in August 2014. The grant application for trips originating in rural areas must be submitted to the North Carolina Department of Transportation no later than November 21, 2014.

Catawba County will continue to contract with the Western Piedmont Regional Transit Authority to provide transportation funded by Section 5310. The funds will allow seniors and individuals with disabilities to attend the congregate nutrition program, and have access to essential shopping, medical appointments, pharmacy, banking, and other essential services. Additionally, transportation will be provided for individuals to access education and employment opportunities, volunteer activities, senior centers, and Adult Day Care/Day Health programs when no other transportation is available.

A total of \$125,000 is being requested for trips originating in rural areas in FY 2015/16. While there is a possibility of a 10% State match, the State match is not guaranteed at this time. If the State match is not available, the requirement for local match would be 20%, or \$25,000. If the State match is available the local match requirement will be 10%, or \$12,500. Social Services will provide the match using current local funding

allocated for senior transportation. There will be no increased cost to the County.

Approximately 70-120 individuals will receive transportation for the period of the grant (July 2015-June 30, 2016). Many of the seniors will utilize transportation for multiple purposes and a large percentage of the target population will utilize transportation daily. Providing transportation will allow older adults the opportunity and choice to remain active and involved in the community.

OTHER ITEMS OF BUSINESS

The Board will consider the following when setting its meeting schedule for 2015: historically, only one Board of Commissioners meeting is held in the month of January due to the holidays affecting subcommittee schedules. This proposed meeting will be an evening meeting on Tuesday, January 20, 2015. The meeting is proposed to be held on Tuesday due to the Martin Luther King, Jr. holiday which falls on Monday, January 19, 2015.

Cancellation of the February 23, 2015, Subcommittee meetings which precede the March 2, 2015 Board of Commissioners meeting is proposed due to a conflict with the National Association of Counties (NACo) Legislative Conference in Washington, DC which is attended by Board members and staff.

Budget Hearings with departments are proposed for Tuesday, May 26, 2015, with the public hearing and wrap-up on Thursday, May 28, 2015, and budget adoption on Monday, June 1, 2015.

July is a month which historically has only one meeting due to the 4th of July holiday. The July meeting is proposed to be an evening meeting on Monday, July 20, 2015. It is proposed that there be no Subcommittee meetings preceding the July 20, 2015 meeting as they would fall during the NACo Annual Conference scheduled for July 10-13, 2015.

The August 17, 2015 meeting falls during the Soldiers Reunion, making an alternate meeting location necessary. It is proposed that the Board of Commissioners Meeting on August 17, 2015 take place in the Second floor Meeting Room of the Government Center in Newton.

It is proposed that the Board schedule its annual breakfast meeting with the staff of the Cooperative Extension Service at the Agricultural Resource Center on Monday, December 7, 2015 from 8:00 to 9:00 a.m.

CONTACT: DAVE HARDIN, PUBLIC INFORMATION OFFICER 465-8464

Government of Catawba County, North Carolina

“Keeping the Spirit Alive Since 1842!”

PROCLAMATION

HUNGER AND HOMELESSNESS AWARENESS WEEK NOVEMBER 37/45. 2016

WHEREAS, for the past 25 years the National Coalition for the Homeless and National Student Campaign Against Hunger and Homelessness have sponsored National Hunger and Homelessness Awareness Week and the Housing Visions Continuum of Care has been actively working to end hunger and homelessness in Catawba County; and

WHEREAS, the purpose of this proclamation is to educate the public about the many reasons people are hungry and homeless and to encourage support for homeless assistance service providers as well as community service opportunities for students and school service organizations; and

WHEREAS, there are many organizations committed to sheltering and providing supportive services as well as meals and food supplies to the homeless including ALFA, Catawba County Dept. of Social Services, Catawba County United Way, Catawba Valley Behavioral Healthcare, Catawba Valley Community College, Eastern Catawba Cooperative Christian Ministries, Exodus Homes, Family Care Center, Family Guidance Center, Grace House, Greater Hickory Cooperative Christian Ministries, Hickory Fire Department, Hickory Police Department, Hickory Housing Authority, Life House Day Shelter, Our Father’s Pavilion, Partners Behavioral Health Management, Safe Harbor Rescue Mission, Salvation Army, Sipe’s Orchard Home, Unifour Veterans Helping Veterans, The Veteran’s Administration, and many more community partners; and

WHEREAS, the intent of National Hunger and Homelessness Awareness Week is consistent with the activities of the Housing Visions Catawba Continuum of Care and the Catawba County Board of Commissioners recognizes that hunger and homelessness continues to be a serious problem for many individuals and families in Catawba County.

NOW THEREFORE BE IT RESOLVED that the Catawba County Board of Commissioners does hereby proclaims November 15-23, 2014 as National Hunger and Homelessness Awareness Week. Be it further resolved that the Catawba County Board of Commissioners encourages all citizens to recognize that many people do not have housing and need support from citizens, and private/public nonprofit service entities.

This the 3rd day of November, 2014.

Katherine W. Barnes, Chair
Catawba County Board of County Commissioners

Memo

To: Catawba County Board of Commissioners
From: Cynthia Eades, Human Resources Director
Date: November 3, 2014
Re: Recognition of Graduates, Catawba County Mini-Course on County Government

I am pleased to present this list of employees who have met the attendance requirement for Catawba County 21st Mini-Course Program.

This program has been in existence since 1985. The purpose of the course is to introduce employees to the services each County department provides. County employees volunteer to participate on their lunch hour at various locations throughout the County. This year's course included 17 sessions, ranging from department presentations to tours of county facilities such as the Detention Center and the Catawba County History Museum.

These graduates will be recognized at the November 3, 2014 Board of Commissioners meeting. They will also be honored at a luncheon on Thursday, November 13, 2014 at the Catawba Country Club; I hope you are able to join us as we honor these graduates.

2014 Mini-Course Graduates

Shannon Bowers – Public Health
Teresa Buff – Tax
Jack Chandler – Utilities & Engineering
Thomas Derrig – Sheriff
Tyler Garrison – Social Services
April Green – Library
Karen Harrington – Social Services
Karen Herron – Library
Dana Hicks – Library
Amelia Kennedy – Register of Deeds

Kate Littlefield – Cooperative Extension
Abigail Marquez-Padua – Tax
Cindy Meadows – Utilities & Engineering
Margaret Monday – Public Health
Shelly Pritchard – Social Services
Nathalia Queen – Utilities & Engineering
Bruce Roseman – Emergency Services
Donna Smith – Tax
Tabitha Wheeler – Social Services

MEMORANDUM

To: Catawba County Board of Commissioners

FROM: John Eller, Director, Catawba County Social Services

DATE: November 3, 2014

RE: Section 5310, Enhanced Mobility of Seniors and Individuals with Disabilities Program
(Rural)

REQUEST

It is requested the Board of Commissioners hold a public hearing in consideration of the submission of a grant for the enhanced mobility of seniors and individuals with disabilities (Federal Section 5310) to the NC Department of Transportation.

BACKGROUND

The goal of the Section 5310 program is to improve mobility for seniors and individuals with disabilities, by removing barriers to transportation services. Catawba County received a 5310 transportation grant in the amount of \$500,000 (federal, state and local funds) for a two year grant ending June 30, 2015. The grant included transportation in both urban and rural areas.

The Section 5310 program now requires two grant applications, one for trips originating in urban areas, and one for trips originating in rural areas. The request for urban funds was submitted to the Greater Hickory Metropolitan Planning Organization in August 2014. The grant application for trips originating in rural areas must be submitted to NC Department of Transportation no later than November 21, 2014.

Catawba County will continue to contract with Western Piedmont Regional Transit Authority (WPRTA) to provide transportation funded by Section 5310. The funds will allow seniors and individuals with disabilities, to attend the congregate nutrition program, have access to essential shopping, medical appointments, pharmacy, banking, and other essential services. Additionally, transportation will be provided for individuals to access education and employment opportunities, volunteer activities, senior centers, and Adult Day Care/Day Health programs when no other transportation is available.

A total of \$125,000 is being requested for trips originating in rural areas in FY 15/16. While there is a possibility of a 10% state match, the state match is not guaranteed at this time. If the state match is not available, the requirement for local match would be 20% or \$25,000. If the state match is available the local match requirement will be 10% or \$12,500. Social Services will provide the match utilizing current local funding allocated for senior transportation. There will be no increased cost to the County.

Approximately 70-120 individuals will receive transportation for the period of the grant (July 2015-June 30, 2016). Many of the seniors will utilize transportation for multiple purposes and a large percentage

of the target population will utilize transportation daily. Providing transportation will allow older adults the opportunity and the choice to remain active and involved in the community.

RECOMMENDATION

Staff recommends the Board of Commissioners:

- a) Conduct a public hearing in consideration of submitting a Federal 5310 grant to the NC Department of Transportation. The grant will be used to provide transportation assistance for elderly individuals and individuals with disabilities residing in rural areas.
- b) Authorize the submission of the grant.
- c) Adopt the Public Transportation Program Resolution regarding the Federal 5310 grant.
- d) Authorize John Eller, Director of Catawba County Social Services, to submit the grant application as outlined in the Resolution.

PUBLIC TRANSPORTATION 5310 PROGRAM RESOLUTION

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Status and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for public transportation projects; and

WHEREAS, the purpose of the Section 5310 program is to enhance mobility for seniors and individuals with disabilities throughout the country, by removing barriers to transportation services and expanding the transportation mobility options available. Toward this goal, FTA provides financial assistance for transportation services planned, designed, and carried out to meet the special transportation needs of seniors and individuals with disabilities in all areas.

WHEREAS, NCDOT has been designated as the State agency with principle authority and responsibility for administering the Section 5310 Program for small urbanized and rural areas; and

WHEREAS, (Legal Name of Applicant) Catawba County hereby assures and certifies that it will comply with the federal and state statutes, regulations, executive orders, and all small administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U.S.C.

NOW, THEREFORE, be it resolved that the (Authorized Official's Title) John Eller, Director, Catawba County Department of Social Services of (Name of Applicant's Governing Body) Catawba County Board of Commissioners is hereby authorized to submit a grant for federal and state funding, provide the required local match, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide public transportation services.

I (Certifying Official's Name) *Barbara Morris (Certifying Official's Title) County Clerk do hereby certify that the above is true and correct copy of an excerpt from the minutes of a meeting of the (Name of Applicant's Governing Board) Catawba County Board of Commissioners duly held on the 3rd day of November, 2014.

Signature of Certifying Official

Date

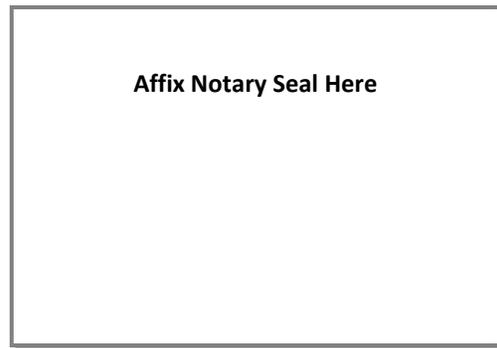
***Note that the authorized official, certifying official, and notary public should be three separate individuals.**

Seal Subscribed and sworn to me (date) _____

Notary Public Signature _____

Printed Name and Address

My commission expires (date) _____



PUBLIC HEARING RECORD

Public Hearing Notice was published on this date:

APPLICANT: Catawba County

DATE: November 3, 2014

PLACE: Robert E Hibbitts Meeting Room, 1924 Courthouse (30 North College Avenue, Newton, NC

TIME: 9:30 am

How many of the Board Members or Commissioners attended the public hearing? _____

How many members of the PUBLIC attended the public hearing? _____

I, the undersigned, representing (*Legal Name of Applicant*) Catawba County do hereby certify to the North Carolina Department of Transportation that a Public Hearing was held as indicated above and:

During the Public Hearing

Section 5310 Program

(NO public comments)

(Public Comments were made and meeting minutes will be submitted after board approval)

The estimated date for board approval of meeting minutes is: _____

Signature of Clerk/Secretary to the Board

Barbara Morris, County Clerk
Printed Name and Title

Date

Affix Seal

APPOINTMENTS

KITTY BARNES (Due) Parks Advisory Committee

Chair Barnes recommends the reappointment of Jerry McCombs, Karen McDougal, Phil Piaski and Wilton Scronce to the Park Advisory Committee. These terms will expire October 6, 2017.

MEMORANDUM

TO: Catawba County Board of Commissioners

FROM: J. Thomas Lundy, County Manager

DATE: November 3, 2014

IN RE: Resolution Approving the 2015 Board of Commissioners Meeting Schedule

REQUEST

Staff recommends the Board of Commissioners adopt a resolution approving the proposed 2015 Board of Commissioners Meeting Schedule.

BACKGROUND

Historically, only one Board of Commissioners meeting is held in the month of January due to the holidays affecting subcommittee schedules. This proposed meeting will be an evening meeting on Tuesday, January 20, 2015. The meeting will be held on Tuesday due to the Martin Luther King, Jr. holiday which falls on Monday, January 19, 2015.

Budget hearings with departments are proposed for Tuesday, May 26, 2015, with the public hearing and wrap-up on Thursday, May 28, 2015, and budget adoption on Monday, June 1, 2015.

July is a month which historically only has one meeting due to the 4th of July holiday. This proposed meeting will be an evening meeting on July 20, 2015.

The August 17, 2015 meeting falls during the Soldiers Reunion, making an alternate meeting location necessary. It is proposed that the Board of Commissioners Meeting on August 17, 2015, take place in the 2nd Floor Meeting Room of the Government Center in Newton.

It is recommended that the following changes be made to the 2015 Board of Commissioners Meeting Schedule:

1. Cancellation of the January 5, 2015 Board of Commissioners meeting and accompanying Subcommittee meetings.
2. Cancellation of the February 23, 2015 Subcommittee meetings which precede the March 2, 2015 Board of Commissioners meeting due to the conflict with the National Association of Counties (NACo) Legislative Conference in Washington, DC, which is attended by Board members and staff.
3. Schedule budget hearings with departments for Tuesday, May 26, 2015, from 8:00 a.m. to 5:00 p.m., with the public hearing and wrap-up on Thursday, May 28, 2015, at 7:00 p.m., and budget adoption at the regularly scheduled June 1, 2015 meeting. Subcommittee meetings for the June 1, 2015 Board of

Commissioners Meeting will be held at a designated time during the Tuesday, May 26, 2015 budget hearings with departments.

4. Cancellation of the Monday, July 13, 2015 Subcommittee meetings which precede the July 20, 2015 Board of Commissioners Meeting due to the NACo Annual Conference scheduled for July 10-13 in Charlotte, North Carolina.

5. The Board of Commissioners Meeting on August 17, 2015, be moved to the 2nd Floor Meeting Room of the Government Center in Newton due to the Soldiers Reunion celebration at the Board's regular meeting location at the 1924 Courthouse in Newton.

6. Schedule the annual breakfast meeting with the staff of the Cooperative Extension Service at the Agricultural Resource Center for Monday, December 7, 2015, from 8:00 to 9:00 a.m.

RECOMMENDATION

Staff recommends the Board of Commissioners approve the proposed 2015 Board of Commissioners Meeting Schedule.

RESOLUTION NO. 2014-
ADOPTING 2015 BOARD OF COMMISSIONERS MEETING SCHEDULE

WHEREAS, pursuant to Section 2-47 of the Catawba County Code, the regular meetings of the Catawba County Board of Commissioners shall be held as provided in a resolution adopted by the Board in a regularly scheduled meeting held not less than ten days prior to the first meeting to which the resolution is to apply. The Board will observe the holiday honoring Dr. Martin Luther King, Jr. by meeting on the Tuesday following such holiday.

NOW, THEREFORE, BE IT RESOLVED that the Catawba County Board of Commissioners adopts the following Meeting Schedule for 2015:

January 20 – Tuesday, 7:00 p.m.
February 2 – Monday, 9:30 a.m.
February 16 – Monday, 7:00 p.m.
March 2 – Monday, 9:30 a.m.
March 16 – Monday, 7:00 p.m.
April 6 – Monday, 9:30 a.m.
April 20 – Monday, 7:00 p.m.
May 4 – Monday, 9:30 a.m.
May 18 – Monday, 7:00 p.m.
May 26 – Tuesday, 8:00 a.m. – 5:00 p.m. Budget Hearings with Departments
May 28 – Thursday, 7:00 p.m. Budget Public Hearing and Wrap-Up
June 1 – Monday, 9:30 a.m. – Budget Adoption
June 15 – Monday, 7:00 p.m.
July 20 – Monday, 7:00 p.m.
August 3 – Monday, 9:30 a.m.
August 17 – Monday, 7:00 p.m. (in 2nd Floor Meeting Room of the Government Ctr (Soldiers Reunion)
September 8, Tuesday, 9:30 a.m. (Monday, September 7, 2015 is the Labor Day Holiday)
September 14 – Monday, 7:00 p.m.
October 5 – Monday, 9:30 a.m.
October 19 – Monday, 7:00 p.m.
November 2 – Monday, 9:30 a.m.
November 16 – Monday, 7:00 p.m.
December 7 – Monday, 8:00-9:00 annual breakfast w/CES – Regular meeting 9:30 a.m.
December 21 – Monday, 7:00 p.m.

This the _____ day of November, 2014.

Katherine W. Barnes, Chair
Catawba County Board of Commissioners