

July 18, 2016, MB#54

Regular Session, July 18, 2016, 7:00 p.m.
Catawba County Board of Commissioners

Appointments

Town of Maiden Planning Board and Board of Adjustment	6	07/18/16
Social Services Board	6	07/18/16
Newton-Conover Auditorium Authority Board of Directors	6	07/18/16
Public Health Board	6	07/18/16

Closed Session

Attorney-Client privilege; location or expansion of industry and negotiation of Contract for acquisition of property	11	07/18/16
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Cooperative Extension

Acceptance and Appropriation of 4-H Grant	6	07/18/16
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Library

Acceptance and Appropriation of Three Library Grants	8	07/18/16
Resolution Establishing Library Endowment with NC Community Foundation	10	07/18/16

Ordinances

Rezoning of one Acre – River Bend Road	2	07/18/16
Amendment to Approved Conceptual Site Plan for Lake Norman RV Resort	3	07/18/16

Planning

Rezoning of one Acre – River Bend Road	2	07/18/16
Amendment to Approved Conceptual Site Plan for Lake Norman RV Resort	3	07/18/16
Modification Revision 2 of Comprehensive Relicensing Agreement for Catawba-Wateree Hydro Project	7	07/18/16

Public Hearing

Rezoning of one Acre – River Bend Road	2	07/18/16
Amendment to Approved Conceptual Site Plan for Lake Norman RV Resort	3	07/18/16

Register of Deeds

Resolution for Information Required on Maps and Instruments Affecting Real Property	6	07/18/16
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Resolutions

Resolution for Information Required on Maps and Instruments Affecting Real Property	6	07/18/16
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Social Services

Addition of one full time Deputy Sheriff position at Social Services	7	07/18/16
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The Catawba County Board of Commissioners met in regular session on Monday, July 18, 2016, at 7:00 p.m. in the Robert E. Hibbitts Meeting Room of the 1924 Courthouse, 30 North College Avenue, Newton, North Carolina.

Present were Chair Randy Isenhower, Vice-Chair Barbara G. Beatty and Commissioners Katherine W. Barnes, Sherry E. Butler and Dan A. Hunsucker.

Also present were County Manager Mick Berry, Assistant County Managers Dewey Harris and Mary Furtado, County Attorney Debra Bechtel, Assistant County Attorney Jodi Stewart and County Clerk Barbara Morris.

1. Chair Randy Isenhower called the meeting to order at 7:00 p.m., noting a quorum was present.

2. Commissioner Dan Hunsucker led the Pledge of Allegiance to the Flag.
3. Vice-Chair Barbara G. Beatty offered the invocation.
4. Commissioner Barnes made a motion to approve the minutes from the Board's Regular Meeting of June 20, 2016. The motion carried unanimously.
5. Recognition of Special Guests: Chair Isenhower welcomed everyone present and thanked them for their interest in the business of the County
6. Public Comments. None
7. Public Hearings:
 - a. Senior Planner Chris Timberlake presented a request for the Board to hold a public hearing to receive citizen comments and consider approval of an application to rezone approximately one acre from R-30 Residential to RC Rural Commercial district. The properties are located at 4796 and 4816 River Bend Road in the St. Stephens/Oxford Small Area Planning district and are owned by Sherry Kenworthy.

The R-30 Residential district requires a minimum lot size of 30,000 square feet (3/4 acre), and is considered a medium density "general use" district. Predominant uses in this district include single-family homes and agriculture. The Rural Commercial district requires a minimum lot size of 20,000 square feet (1/2 acre) and provides small areas for offices, services, and retail uses designed in scale with surrounding residential uses.

The subject properties are (1) occupied by a single-family residence, and (2) are undeveloped. Two properties to the north and west are zoned HC Highway Commercial and RC Rural Commercial. Other properties to the north, south and east are zoned R-30 Residential and contain single family homes. The subject properties are within the WS-IV Protected Water Supply Watershed Area. The built upon area of the properties will be limited to a maximum of 36 percent. Also, the size of any building or buildings will be subject to floor area ratio (ratio of building to land space) allowances. Further development of the properties will be subject to the general development regulations within the Unified Development Ordinance. Public water exists along North NC Highway 16; public sewer is not available. The property will be served by private septic.

River Bend Road is designated as a local residential road in the 2035 Greater Hickory Urban Area Long Range Transportation Plan. Traffic counts taken in 2013 east of the site measured 1,200 average trips per day. River Bend Road is designed to accommodate approximately 10,000 vehicles per day. North NC 16 Highway is designated as a major thoroughfare in the 2035 Greater Hickory Urban Area Long Range Transportation Plan. Traffic counts taken in 2013 north and south of the area measured 9,600 and 11,000 vehicles per day, respectively. North NC 16 Highway is designed to accommodate 12,000 – 15,000 vehicles per day. There are no recommended improvements for either roadway. The amendment will not overburden the existing roads.

The St. Stephens/Oxford Small Area Plan, adopted April 21, 2003, serves as the current land use plan for this area. Future Land Use Recommendations depict the property as being in an area recommended for rural commercial development. The rezoning of the properties is consistent with the plan. Staff recommended the two parcels be rezoned from R-30 Residential to Rural Commercial (RC) district based upon the property's proximity to other commercial properties and the request being consistent with the accepted St. Stephens/Oxford Small Area Plan recommendations.

The Planning Board held a public hearing on June 27, 2016 to consider the request. Justin Church spoke on behalf of the applicant. No one from the public spoke in favor or in opposition to the request. The Planning Board voted 9-0 to recommend to the Catawba County Board of Commissioners the two parcels rezoned from R-30 Residential to Rural Commercial (RC) district based upon the reasons stated above for staff's recommendation.

Chair Isenhower opened the public hearing and two individuals came forward to speak in favor of the application: Justin Church from Blue Ridge Engineering and Daniel Brewer from Venture Properties. Chair Isenhower then closed the public hearing. Commissioner Barnes made a motion to approve the application and adopt the applicable ordinance and consistency statement. The motion carried unanimously. The following applies:

Ordinance No. 2016-_____

AMENDMENT TO THE CATAWBA COUNTY ZONING MAP

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS, that the Catawba County Official Zoning Atlas is hereby amended by rezoning the following described properties from R-30 Residential to Rural Commercial (RC) district (RZ2016-03).

Two parcels totaling approximately .99 acres located 4796 and 4816 River Bend Road in the St. Stephens/Oxford Small Area Planning District, Clines Township, and further identified by Parcel Identification Numbers 3754-19-50-2943 and 3754-19-50-3942.

PLAN CONSISTENCY STATEMENT:

Pursuant to NCGS 153A-341, the Catawba County Board of Commissioners finds the request to be consistent with Map 6 titled "Future Land Use Recommendations" of the St. Stephens/Oxford Small Area Plan. The board therefore finds the request reasonable for rezoning based upon:

- 1) The property's proximity to other commercial properties; and
- 2) The request being consistent with the accepted St. Stephens/Oxford Small Area Plan.

This, the 18th day of July 2016.

ZONING MAP AMENDMENT CONSISTENCY STATEMENT

On July 18, 2016 the Catawba County Board of Commissioners conducted a public hearing for the purpose of considering a zoning map amendment to PINs 3754-19-50-2943 and 3754-19-50-3942 (Case #RZ2016-03). The owner is Sherry Kenworthy and applicant is Venture Properties VII, LLC.

Upon considering the matter, the Catawba County Board of Commissioners finds the request to be consistent with Map 6 titled "Future Land Use Recommendations" of the St. Stephens/Oxford Small Area Plan. The Board of Commissioners therefore finds the request reasonable for rezoning based upon:

- 3) The property's proximity to other commercial properties; and
- 4) The request being consistent with the accepted St. Stephens/Oxford Small Area Plan recommendations.

This decision was affirmed by a vote of ____ - ____ of the Catawba County Board of Commissioners.

b. Senior Planner Chris Timberlake presented a request for the Board to hold a public hearing to receive citizen comments and consider approval of an application to amend an approved conceptual site plan for the Lake Norman RV Resort to build an RV storage building, additional parking area, and a stormwater management structure for high-density development (over 24% built upon area). The RV resort consists of 6.73 acres and is zoned Planned Development (PD) district. The property is located at 6738 East NC 150 Highway in the Highway 150 Corridor Planning Area, Mountain Creek Township.

The Planned Development (PD) district is established to encourage the master planning of larger scale, multiple and/or mixed use developments. Generally, applicants proposing a planned development have more flexibility and creativity in design than is possible under conventional regulations. Properties surround the subject property are zoned Highway Commercial and R-30 Residential, with one occupied by a restaurant, some undeveloped, and some containing single-family homes.

The existing RV resort was approved in 2007 to include up to 87 RV sites (upon sewer availability), a caretaker's cottage, bath house, playground and pet park, swimming pool, administrative office/gatehouse, and gazebo. The subject property is within the WS-IV Critical Water Supply Watershed Area overlay district which regulates the amount of imperviousness allowed for the property. The applicant plans to build an approximately 5,200 square foot RV storage building, additional parking area, and a stormwater management structure (Best Management Practice or BMP) such as a retention pond. The existing development is served by public water and sewer.

East NC Highway 150 is designated as a major thoroughfare in the 2035 Greater Hickory Urban Area Long Range Transportation Plan. Traffic counts taken in 2013 east and west of the site measured 9,400 and 12,000 average trips per day, respectively. NC Highway 150 is designed to accommodate approximately 14,200 vehicles per day. The transportation plan recommends widening Highway 150 to a 4-lane median divided facility. Right-of-way acquisition for the NC 150 widening project is expected to commence in 2022. The amendment will not overburden the existing roadway. The Highway 150 Corridor Plan, adopted September 8, 2014, serves as the current land use plan for this area. The Future Land Use & Economic Opportunity portion of the Plan recommends mixed use, commercial, and/or multi-family use for the property. The Planned Development district is consistent with the adopted land use plan.

Staff recommended the amendment to the approved Planned Development for Lake Norman RV Resort including the RV storage building, additional parking, and stormwater management structure based upon the property's proximity to other commercial properties and the request being consistent with the accepted Highway 150 Corridor Plan future land use recommendations.

The Planning Board held a public hearing on June 27, 2016 to consider the request. Three adjacent property owners having property on Emerald Isle Drive spoke concerning water run-off issues. They have concerns about additional development because their properties are lower in elevation than the RV resort and the natural drainage pattern of the area is in their general direction. One of the property owners is concerned that there is not a standard cul-de-sac at the end of Emerald Isle Drive.

The applicant, Jim Davidson, spoke in favor of the request. He indicated that he plans to install an engineered stormwater management structure as necessary. A business associate of Mr. Davidson spoke in favor of the amendment. The Planning Board noted, it appears that stormwater affecting some of the adjacent lots originates from Highway 150 and follows a drainage area along the west side of the RV resort property and is part of the natural drainage pattern for the area. One board member asked if a recommendation could be included in the motion to require Mr. Davidson to install temporary sedimentation and erosion control measures during construction. Staff Attorney, Jodi Stewart, stated the board could not impose conditions beyond what is required by state legislation. The Planning Board voted 9-0 to recommend to the Catawba County Board of Commissioners approval of the amendment to the Planned Development for Lake Norman RV Resort including the RV storage building, additional parking, stormwater management structure (high-density development), and sedimentation and erosion control measures based upon the reasons stated above for the staff recommendation.

Staff has confirmed that erosion and sedimentation control measures are required by the state due to the fact that the overall project exceeds one acre of disturbed area. Also, additional built upon area such as an impervious parking area or the RV storage building will necessitate the construction of an engineered stormwater Best Management Practice (BMP) (i.e. retention pond). The BMP will capture stormwater from the developed area and release it at reduced volumes and velocities approved by the state.

Four people spoke at the public hearing. The applicant (James Davidson) and an engineer (David Decaron) who is working for the applicant spoke in favor of the amendment, and two adjacent property owners (Dr. Chang and Richard Lohr) voiced their concerns about sedimentation and erosion control, and stormwater management.

Chair Isenhower asked if all of Emerald Isle Road was state maintained and Mr. Timberlake indicated this was true up to the point that the road abruptly ends. Commissioner Butler confirmed that the property owner would be required to go through the legal process of abandonment of the right-of-way prior to proceeding with the proposed additions. She further confirmed that the pipe for drainage of runoff runs under Hwy 150. Commissioner Barnes asked about the location of the current retention pond and was advised there was none at this point but one would be included in the additions and Chair Isenhower confirmed that these ponds are monitored once a year by County staff but the ordinance addressing this monitoring could change in the future. Commissioner Butler confirmed the steps that would be taken to go forward: applicant and attorney to legally abandon right-of-way; erosion control plan; civil and architectural drawings reviewed and approved by Planning and the building of a retention pond prior to any other building. Commissioner Hunsucker made a motion to approve the amendments to the approved conceptual site plan. The motion carried unanimously. The following applies:

Ordinance No. 2016-_____

AMENDMENT TO THE CATAWBA COUNTY ZONING MAP

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS, that the Conceptual Site Plan for Lake Norman RV Resort is hereby amended to include and RV storage facility, additional parking, and stormwater "Best Management Practice" area (RZ2016-02).

One parcel totaling approximately 6.73 acres located at 6738 East NC 150 Highway in the Highway 150 Corridor Planning Area, Mountain Creek Township, and further identified by Parcel Identification Number 3696-08-79-8176.

PLAN CONSISTENCY STATEMENT:

Pursuant to NCGS 153A-341, the Catawba County Board of Commissioners finds the request to be consistent with Map 6 titled "Future Land Use & Economic Opportunity" of the Highway 150 Corridor Plan. The board therefore finds the request reasonable based upon:

- 1) The property's proximity to other commercial properties; and
- 2) The request being consistent with the accepted Highway 150 Corridor Plan future land use recommendations.

This, the 18th day of July 2016.

ZONING MAP CONSISTENCY STATEMENT

On July 28, 2016 the Catawba County Board of Commissioners conducted a public hearing for the purpose of considering an amendment to the Planned Development approved for PIN 3696-08-79-8176 (Case #RZ2016-02). The applicant/owner is James Davidson.

Upon considering the matter, the Catawba County Board of Commissioners finds the request to be consistent with Map 6 titled "Future Land & Economic Opportunities" of the Highway 150 Corridor Plan and reasonable based upon:

- 5) The property's proximity to other commercial properties; and
- 6) The request being consistent with the accepted Highway 150 Corridor Plan future land use recommendations.

This recommendation was affirmed by a vote of ____ - ____ of the Catawba County Board of Commissioners.

8. Appointments.

Chair Isenhower recommended the appointment of Susan Parker for a first, three year term, Bruce Ikard for a first, one year term and Roger Isenhour for a first, one year term as an alternate on the Town of Maiden Planning Board and Board of Adjustment. Ms. Parker’s term will expire June 30, 2019, and Mr. Ikard and Mr. Isenhour’s terms will expire June 30, 2017. Commissioner Butler recommended the appointment of Lance Seller for a first term on the Social Services Board to succeed Michael Blackburn who was not eligible for reappointment. Mr. Seller’s term will expire June 30, 2019. Commissioner Hunsucker recommended the appointment Janie Sigmon for a first term on the Newton-Conover Auditorium Authority Board of Directors to succeed Jerome Bolick who was not eligible for reappointment. This term will expire June 30, 2019. Commissioner Hunsucker also recommended the appointment of Gloria Costin and William Pitts for first terms on the Public Health Board. These terms will expire June 30, 2019. These recommendations came in the form of a motion, which carried unanimously.

9. Consent Agenda: Chair Isenhower asked if any Commissioner wished for an item to be removed from the consent agenda for individual consideration. None was requested.

County Manager Berry presented the following three items on the Consent Agenda:

a. A request for the Board to approve a budget revision allocating \$360 received from a State Youth Council grant for 4-H programming. The 4-H Club applied for a State Youth Council mini-grant and they were awarded \$360 to do science programs at Brown Penn Recreation Ctr in Hickory The following appropriations apply:

Revenue:

110-310050-680100 \$360

Expenditures:

110-310050-849007 \$360

b. A request for the Board to adopt a resolution requiring the name and address of the person to whom a document is to be returned be included on documents before they are accepted for registration by the Register of Deeds. In 1975, the BOC adopted a resolution, pursuant to North Carolina General Statute §161-30, which requires the grantee’s name and permanent address be on the face of an instrument before it is accepted for registration. The statute also allows the BOC to require the name and address of the person to whom the document is to be returned be on the face of the document. The resolution adopted in 1975 did not contain this provision. The number of electronic transactions in the Register of Deeds’ office has increased significantly, and the recording process will be more efficient if the documents being recorded include the name of the person or entity to whom the document is to be returned. The following resolution applies:

Resolution#
Information Required on Maps and Instruments Affecting Real Property

Whereas, in 1975 the Board of Commissioners adopted a resolution pursuant to NCGS §161-30 entitled “Information Required on Deeds and Wills”; and

Whereas, the resolution instructed that no deeds conveying real estate be accepted by the Register of Deeds for registration without the grantee’s name and permanent address on the face of the deed; and

Whereas, NCGS §161-30 also allows the Board of Commissioners to require that the Register of Deeds not accept for registration any map or instrument affecting real property unless the name and address of the person to whom the map or instrument is to be returned is affixed on the face of the instrument; and

Whereas, the recording process will be more efficient if the Register of Deeds' office has this information on the face of documents, including documents filed electronically.

Now, therefore, be it resolved that the Register of Deeds be, and hereby is, instructed to not accept for registration any map or instrument affecting real property unless the following requirements are satisfied:

(1) The name and address of the person to whom the map or instrument is to be returned is affixed on the face thereof.

(2) The grantee's or owner's permanent mailing address is affixed on the face thereof. In the case of multiple grantees, one grantee's address as agent may be accepted.

This the _____ day of July, 2016.

c. A request for the Board to approve the Modification Revision 2 of the Comprehensive Relicensing Agreement for the Catawba-Wateree Hydro Project on behalf of Catawba County, and appointed Jacky Eubanks, Planning and Parks Director, to continue to serve as Catawba County's Designated Representative on the Duke Energy FERC Final Agreement Committee (FAC). The Board of Commissioners authorized execution of the Duke Power Catawba-Wateree Relicensing Final Agreement on July 17, 2006. The CRA was revised on December 22, 2006, (Revision 1), for the limited purpose of accurately reflecting only the signatory Parties' benefits and obligations by deleting specific benefits and obligations of entities that were signatories to the Agreement in Principle but that declined to become Parties to the CRA. On February 29, 2016, CRA Parties reviewed five proposed CRA modifications. On March 31, 2016, these Draft CRA Modifications, incorporating background information, were distributed for CRA Party Designated Representatives and Alternates to review. Comments on the Draft CRA Modifications were returned to Duke Energy. The Duke Energy FERC Final Agreement Committee (FAC) met on May 24, 2016, to review comments and to finalize Revision 2 to be distributed to CRA Parties. In general, the only impact to Catawba County of significance is an additional 6 inches to Lake James, Norman and Wylie Summer Normal Target Elevations [Catawba-Wateree Water Management Group's (CWWMG) Water Supply Master Plan]. This will help to make these lakes more drought resistant and improve lake safety for recreational purposes.

Commissioner Barnes made a motion to approve the consent agenda as presented. The motion carried unanimously.

10. Departmental Reports.

A. Social Services.

Social Services Director John Eller presented a request for the Board to approve the addition of one Sheriff's Deputy full time position at Social Services. Social Services has experienced increased safety concerns, and has received several questions and concerns from staff and citizens alike regarding the need for stronger security measures. As a result, Mr. Eller has been in consultation with County Management, the Social Services Board, and Sheriff over the past several months.

Sheriff Reid conducted an onsite safety assessment and Mr. Eller presented a proposed safety action plan to the Social Services Board. This plan was unanimously approved leading to many enhancements which have already been made. One of the items approved was the need for an onsite Sheriff's Deputy. Staff feels that by taking this additional safety step, the ability to respond to safety risks will be enhanced. The goal is to take a proactive stance versus waiting to respond after a tragic incident occurs.

Discussions and planning were not finalized at the time of budget preparation. As a result, this request was not able to be part of that process. However, due to its reinventing budget and associated state/federal revenues, Social Services is able to fully pay for this additional expense. Mr. Eller and Sheriff Reid have agreed to the terms of how this partnership and associated funding will work, as the two offices have similar arrangements in place with Deputies who assist with Child Protective Services

and Child Support. Commissioners confirmed that hours for this deputy would be 8:00-5:00, Monday through Friday. Commissioner Butler made a motion to approve this position. The motion carried unanimously. The following appropriations apply:

Appropriations:

Revenue:

110-210050-6 **\$60,000**

Onsite Deputy – Social Services

Expense:

110-210050-812100 **\$35,506**

Regular Wages

110-210050-821100 **\$2,790**

FICA

110-210050-822100 **\$4,742**

Retirement

110-210050-823100 **\$6,422**

Health Insurance

110-210050-823300 **\$338**

Dental Insurance

110-210050-823600 **\$64**

Long Term Disability

110-210050-825500 **\$73**

Short Term Disability

110-210050-831015 **\$2,350**

Uniforms

110-210050-870100 **\$4,190**

Small Tools & Equipment

110-210050-831020 **\$275**

Ammunition

110-210050-831005 **\$50**

Office Supplies

110-210050-849160 **\$3,000**

Personnel Indirect Costs

110-210050-841020 **\$200**

Training and Education

B. Library.

1. Library Director Suzanne White presented a request for the Board to accept and appropriate grant funds in the amount of \$ 56,513 to the Catawba County Library from three separate grants: Library Services Technology Act (LSTA) Literacy and Lifelong Learning Grant; LSTA Edge Initiative Grant; and Unifour Foundation Grant.

In June 2015, the Board of Commissioners adopted the Catawba County Library Strategic Plan that lays out priorities for 2016 through 2019. The three major goals embedded in the strategic plan, which were driven by the results of a comprehensive community needs assessment and intensive input process, include: as a Community Center of Excellence, fuel citizens' passion for reading, personal growth, and learning; innovate to provide 21st Century access that empowers citizens, and library anytime, anywhere: expand citizens' access to information and ideas.

With increased reliance on libraries during times of economic downturn, the plan focuses on enhancing County libraries' role in serving as community centers, increasing libraries' capacity to provide the technology, digital resources, and personnel to bridge the digital divide for citizens, and increasing outreach and collaboration in the community to engage and empower citizens with resources, services

and collections. To that end, the Library has already begun leveraging resources towards some of these strategies, pursuing and securing several grants in alignment with the overarching plan.

Conduct literacy outreach activities to ensure children start school ready to learn and positioned to excel; enhance and support active learning for children. While it is not possible to fully implement this initiative without additional staff resources, the Library is being creative in identifying one-time initiatives and securing grant funding to move in the desired direction. With a \$5,000 grant received from the Unifour Foundation, the library will initiate a “Born to Read” campaign in partnership with local hospitals to promote early literacy and parent engagement in literacy through prenatal workshops and newborn early literacy bags containing baby's first library card, book and resource guides.

Conduct Adult Outreach / Programming to bring library resources to where people are, including non-traditional locations and targeting underserved audiences. Provide and maintain state of the art technology and technology programming to ensure access across the entire community and bridge the digital divide. As full implementation of this initiative would also require additional staff resources, the Library continues to focus on making progress through one-time initiatives using grant funding. The Library secured a \$47,233 LSTA grant to facilitate positive and equitable access to broadband internet service and increase digital citizenship for residents of Catawba County. By lending WiFi hotspot devices and computer equipment, the Library will provide improved access to critical digital resources across the entire community to help bridge the digital divide, even when the library's doors are closed—expanding access to critical technologies and resources 24/7 to those in need. To compliment the improved access, the Library will provide digital literacy training to empower people to become effective internet users and digital citizens, partnering with community based organizations, including the local school systems, Catawba County Partnership for Children, NCWorks, Centro Latino, and other community service organization to reach citizens in need and curate resources relevant to their target audience. This grant requires a match of \$4,723, which is available within the Library's reinventing budget.

Establish a culture of excellence by empowering a well-trained, knowledgeable staff: To this end, the Library secured an LSTA Edge Initiative Grant in the amount of \$4,280 to ensure staff is technology-trained in latest devices, software, electronic resources, and reference services so they are equipped with the skills to assist the public and bridge the digital divide. With this grant the Library will purchase two high-powered computers and create a dedicated training area for staff training, building online learning modules to increase staff confidence and skill with current and emerging technologies. This grant has no match requirement.

Commissioner Barnes made a motion to accept and appropriate these grant funds. The motion carried unanimously. The following appropriations apply:

Revenue

110-810050-631912	\$47,233
LSTA Literacy and Lifelong Learning	
110-810050-631913	\$4,280
LSTA Edge Initiative	
110-810050-650285	\$5,000
Born to Read Project	

Expenditure

110-810050-841059	\$47,233
LSTA Literacy and Lifelong Learning	
110-810050-841054	\$4,280
LSTA Edge Initiative	

110-810050-841085
Born to Read Project

\$5,000

2. Library Director Suzanne White presented a request for the Board to adopt a resolution to establish a Library Endowment with the North Carolina Community Foundation to provide for ongoing long-term financial support and to ensure a strong foundation for the future of excellence in library services for Catawba County. Catawba County Libraries provides essential services that empower lives and build community. A library endowment provides a structure for people to show their appreciation for and support of extended library services. By creating a Library Endowment through the North Carolina Community Foundation (NCCF), the library can take another proactive step in strengthening community partnerships and encouraging advocacy for the library and financial sustainability into the future. An endowment offers donors a familiar and reliable vehicle for tax-deductible contributions in support of the library and more clearly highlights the possibility of planned giving options.

Intended to supplement the existing financial support received from Catawba County and state and federal sources, a library endowment through NCCF requires a minimum of \$10,000 in initial funding. As with other endowments, the corpus of the investment would be maintained and only investment income would be available for annual spending. While investment options available to public agencies are usually more restrictive, NCCF has a large pool of investments to maximize the benefit for their endowments, and they handle all investment management and oversight, accounting and financial reporting, including an annual audit. Over the past ten years, endowment funds invested through NCCF have achieved growth in the range of 4.7% to 5%, and annual grant amounts to the library could be up to 5% of the Endowment Fund's average balance. The NCCF reports how much the fund has available to distribute, and the library receives an annual allocation, or can choose to leave in the fund for continued investment. There is a 1% administrative fee.

As the library works towards an increased focus on the advocacy role for the Library Advisory Board of Trustees and Friends of the Library groups, these strongest advocates will partner in the community to garner and mobilize support for the Library Endowment. An annual endowment campaign is a great way to involve non library users as well as library customers to increase awareness of library services, and a successful endowment conveys the significance of the library to the community.

The Library Advisory Board of Trustees made the recommendation to establish the Library Endowment with the North Carolina Community Foundation. Both the individual members of the Library Advisory Board and each of the three Friends groups have contributed towards raising the initial \$10,000 to establish the Endowment.

Chair Isenhower confirmed the administration cost of 1% was an annual fee. Commissioner Butler made a motion to adopt the applicable resolution. The motion carried unanimously. The following resolution applies:

**RESOLUTION # 2016-
DONOR RESOLUTION**

BE IT RESOLVED that Catawba County, a North Carolina governmental entity, does hereby request and authorize establishment of an Agency Endowment Fund in its name, on its behalf and for the benefit of Catawba County Library, a division of Catawba County government, by the North Carolina Community Foundation, Inc. (NCCF), pursuant to the Agreement signed by Donor and NCCF. Catawba County agrees to receive the distributions from the Agency Endowment and restrict said distributions to the support of the Catawba County Library, a division of Catawba County government. The Agency Endowment is to be owned and managed by the NCCF as provided by said Agreement and held by the NCCF as a component fund thereof; and

BE IT FURTHER RESOLVED that the Catawba County Board of Commissioners hereby authorizes NCCF and its officers and agents to accept contributions to the said Agency Endowment Fund on its behalf, authorizes its own officers and directors to execute and deliver to NCCF any instruments or documents necessary or useful to effect the authorization, establishment, use and continued maintenance of such Agency Endowment Fund and further authorizes the Library Director of Catawba County Library to serve as the Catawba County contact for this Agency Fund.

ADOPTED on _____, 2016, by such organization's governing body at a meeting duly called and held, at which a quorum was present and acting throughout.

Signed this _____ day of _____, 2016.

11. Other Items of Business: None

13. (out of order on agenda) Manager's Report: None

12. Attorney's Report:

County Attorney Debra Bechtel requested the Board consider a closed session pursuant to General Statute 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body; 318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body; and 318-11(a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange or lease. She did not anticipate any action to be taken by the Board upon returned to open session. Vice-Chair Beatty made to go into closed session pursuant to General Statutes as stated above. The motion carried unanimously. The Board moved into closed session at 8:00 p.m.

14. Adjournment. The Board returned to open session; no action was taken. Commissioner Hunsucker made a motion to adjourn at 8:29 p.m. The motion carried unanimously.

Randy Isenhower, Chair
Catawba County Board of Commissioners

Barbara E. Morris
County Clerk