

Regular Session, July 15, 2013, 7:00 p.m.  
Catawba County Board of Commissioners

**Appointments**

Public Health	838	07/15/13
Catawba County Council for the Arts	838	07/15/13

**Awards**

Excellence in financial Reporting and Popular Annual Financial Reporting Award	837	07/15/13
Awarding of "Practitioner" Level Status/Local Elected Leaders Academy Recognition Program to Chair Barnes	840	07/15/13

**Finance**

Excellence in financial Reporting and Popular Annual Financial Reporting Award	838	07/15/13
Update on Progress of Justice Center Expansion	838	07/15/13

**Library**

Awarding bid for Construction of Sherrills Ford-Terrell Branch Library	838	07/15/13
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The Catawba County Board of Commissioners met in regular session on Monday, July 15, 2013 at 7:00 p.m. in the Robert E. Hibbits Meeting Room of the 1924 Courthouse, 30 North College Avenue, Newton, North Carolina.

Present were Chair Katherine W. Barnes, Vice-Chair Barbara G. Beatty and Commissioners Dan A. Hunsucker and Randy Isenhower. Commissioner Lynn M. Lail participated by teleconferencing.

Also present were County Manager J. Thomas Lundy, Assistant County Manager Dewey Harris, Assistant County Manager Mary Furtado, County Attorney Debra Bechtel and County Clerk Barbara Morris.

1. Chair Katherine W. Barnes called the meeting to order at 7:00 p.m. and noted that Commissioner Lynn M. Lail would be participating by teleconferencing.
2. Commissioner Randy Isenhower led the Pledge of Allegiance to the Flag.
3. Chair Barnes offered the invocation.
4. Vice-Chair Barbara G. Beatty made a motion to approve the minutes from the Board's Regular Session of June 17, 2013. The motion carried unanimously.
5. Recognition of Special Guests: Chair Barnes welcomed everyone present, and specifically welcomed Jerry McCombs, President of the Catawba County NAACP.
6. Public Comments for Items Not on the Agenda: None.
7. Presentations:  
The entire Board joined Finance Director Rodney Miller, Assistant Finance Director Jeanne Jarrett and Internal Auditor Kenneth Maynor at the podium and the Board presented a Certificate of Achievement for Excellence in Financial Reporting and the Popular Annual Financial Reporting Award, presented by the Government Finance Officers Association (GFOA). The Certificate of Achievement for Excellence in Financial Reporting is the highest form of recognition in the area of governmental accounting and financial reporting, and has been awarded to the County for 31 consecutive years. The award is presented to governmental units that the GFOA says "prepare and publish an easily readable, understandable comprehensive annual financial report covering all funds and financial transactions during the fiscal year." The Popular Annual Financial Reporting Award is presented to local governments that create a report which gives highlights of the County's fiscal year

in a summary format in a manner judged by peers as outstanding across several criteria and has been awarded to Catawba County for six consecutive years.

The Board then requested Finance Director Miller to provide an update on the progress of the Justice Center Expansion Project. This 144,000 square foot expansion will commence with the construction of a 330 space parking deck. Mr. Miller indicated that the heavy equipment for the construction of this deck will be moved on site this week and the removal of trees and grading will commence. It is anticipated that the deck will be completed in approximately 150 days. Thereafter, the current onsite parking will be used for a staging area for the construction equipment for the Justice Center expansion and existing traffic patterns will shift. He did not anticipate disruption of employee or public parking or travel.

8. Appointments:

Commissioner Dan Hunsucker recommended the appointment of Brian Potocki and David Hamilton for first terms, and the reappointment of John Dollar for a first full term and Bill Mixon for a second term on the Public Health Board. These terms will expire June 30, 2016. Chair Barnes recommended the reappointment of Joannie Gardner for a second term on the Catawba County Council for the Arts. This term will expire June 30, 2016. These recommendations came in the form of a motion which carried unanimously.

9. Departmental Report.

Library

Library Director Suzanne White and Purchasing Manage Debbie Anderson presented a request to award a bid for the construction of the Sherrills Ford – Terrell Branch Library to David E. Looper & Company of Hickory, NC, in the amount of \$2,358,100, and authorize a budget transfer in the amount of \$190,800 from another project to meet the estimated costs. The library is planned to be a Silver Certified Leadership in Energy and Environmental Design (LEED) building.

The current branch library in the Sherrills Ford community was built in 1980 and expanded in 1990 to a 2,675 square foot facility. The current library was planned to hold 8,500 items and does not include any space for library programs or public gatherings. It does not have sufficient space to add materials to meet the needs of the growing community. On October 17, 2011, the Board authorized staff to move forward with the design of a 10,000 square foot library (including a 1,000 square foot meeting room) at 9154 Sherrills Ford Road. Jenkins Peer Architects of Charlotte was selected as the design firm. Several meetings were conducted with staff and the public to review the conceptual design. During a Special Session held on January 14, 2013, the Board expressed desire for an all-brick exterior and enhanced canopy over the front entrance at an additional cost of \$127,100. On January 30, 2013, Jenkins Peer Architects was authorized to move forward with this design.

Bid specifications included several alternates:

- An additional 14 parking spaces, including paving (49 spaces are included in the base bid.) With 14 additional parking spaces, the library will be able to better accommodate anticipated growth in the Sherrills Ford and Terrell communities, as well as periodic community events the library is expected to hold.
- Additional acoustical control. Provide acoustical wall panels and ceiling sound panels. The library reading room will accommodate a wide variety of users, from community members reading newspapers, to students doing research, to children listening to stories being read to them. Acoustical panels on the ceiling and walls will allow those uses to comfortably occur in the same space. The panels are designed to absorb sound and prevent it from reverberating throughout the space, keeping it quieter and more pleasant for all.
- Lobby display case and associated lighting. A lobby display case will provide secure gallery-like shelving and lighting for artwork and artifacts provided by community members and through partnerships with local art institutions.

- **Energy Monitoring System.** An energy monitoring system would allow building users to access real-time energy consumption data for mechanical systems, lighting and plug loads. With this information, the building’s performance may be monitored and compared to expectations. This system will also achieve three points towards the LEED green building rating system for “Measurement and Verification.”
- **Condensate Drywells.** Provide four drywells to enable drainage of mechanical condensate underground, which will help prevent water from collecting on the ground or sidewalks. Drywells will also protect pipes from being stopped up and are aesthetically preferable. They also help discourage mosquito reproduction, reduce maintenance on pipes and eliminate visible pipes that would otherwise come out of the wall above the grade.
- **Site Pole Lighting on parking lot lighting fixtures.** By providing site pole lighting, the library would retain control over the layout, fixture models and lighting efficiency of the parking lot lights. Without this, parking lot lights must be leased from Duke Energy, which will have limited options and would entail higher ongoing costs for the lease. Seven light poles will be required for the parking lot. The lease cost from Duke Energy would be approximately \$178 per month plus installation.
- **Exterior window finish.** Provide thermo set polyester finish in lieu of Kynar 500 finish. The Kynar finish carries a twenty-year warranty against peeling, cracking, excessive chalking, fading or color change. The standard polyester finish carries a ten-year warranty against the same items. The Kynar finish would increase the life of the windows and reduce maintenance over time. (Note: staff does not recommend the use of the thermo set polyester window finish.)

Bid specifications also included four preferred alternates approved by the Board: Corbin Russwin H2 Locksets which are used throughout most County buildings; decorative Window Film by Solar Graphic to be used outside the youth area; Mohawk carpet products, used as the basis for interior design to help achieve LEED points, and high volume, low speed ceiling fans made by Delta T. Corporation.

Nine general contractors were pre-qualified and, on June 18, 2013, six bids were received. Monteith Construction of Charlotte, NC, submitted the lowest bid, however, it did not provide a cost for Alternate #4 (Energy Monitoring System). Since Alternate #4 is desired and needed for the project, the bid cannot be awarded to Monteith Construction since it did not provide a bid for this alternate.

David E. Looper & Company, Hickory is the lowest, responsible, responsive bidder. Staff requested including all alternates in the award, except for the deduct Alternate #7 (thermo set polyester window finish, rather than Kynar 500 finish). David E. Looper & Company included all preferred alternates in its base bid at no additional cost, except for Preferred Alternate #4 (Large Diameter Fans), which will be an additional cost of \$3,800. Including all alternates, except for the deduct Alternate #7, the total bid award to David E. Looper & Company would be \$2,358,100. The construction should take approximately 300 days.

Looking at the total project cost estimates including technology and furniture, David E. Looper & Company construction contract, a three percent construction contingency and material testing, there is a shortfall of approximately \$210,661. Vice-Chair Beatty made a motion to award the bid to David E. Looper & Company and authorize a transfer of unspent funds originally planned for the Animal Shelter project to meet this shortfall. Any other funds needed for technology or furniture will come from Library Reinventing Funds. The motion carried unanimously. The following budget transfers apply:

From:		
Animal Shelter Debt Service	410-460100-971000-12034	\$187,500
Animal Shelter HVAC Renovations	410-460100-856800-12027	300
Animal Shelter HVAC Renovations	410-460100-988000-12027	<u>3,000</u>

To:		\$190,800
Sherrills Ford Branch Library	410-460100-982000-18018	\$190,800

10. Other Items of Business: Vice-Chair Beatty congratulated Chair Barnes for achieving "Practitioner" level status through the Local Elected Leaders Academy (LELA) Recognition Program. A groundbreaking partnership between the NCACC, UNC School of Government and the North Carolina League of Municipalities, LELA recognizes elected local leaders who show a desire and commitment toward developing themselves as true leaders not only at the county level, but in the State of North Carolina.
11. Attorney's Report: None.
12. Manager's Report: None.
13. Adjournment. The meeting adjourned at 7:30 p.m.

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Katherine W. Barnes, Chair  
Catawba County Board of Commissioners

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Barbara E. Morris  
County Clerk