

Commercial Plan Review Application

Effective July 1st 2004 all submittals/re-submittals of commercial plans must be accompanied by a \$10.00 plan processing fee

Name of Project: _____ Project Cost: _____

Address of Project: _____ PIN # _____

*The plan review section is charged with contacting the business owner, designer, contractor and contact person during the review process in order to keep everyone updated on progress. The contact information below is vital for this function. Please include current information.

*Plans may be submitted at the Newton or Hickory Permit Centers.

Owner of Business: _____ Ph. _____ Fax. _____

Address: _____ Email: _____

Designer Name: _____ Ph. _____ Fax. _____

Address: _____ Email: _____

General Contractor: _____ Ph. _____ Fax. _____

Address: _____ Email: _____

Contact Person: _____ Ph. _____ Fax/ Email _____

Please Check the Zoning and Planning Jurisdiction that your Project is in:

- | | | | |
|-------------------------------------|------------------------------|---|------------------------------|
| <input type="checkbox"/> ◊Claremont | ●4 Full Sets with Site Plans | <input type="checkbox"/> ◊Longview | ●4 Full Sets with Site Plans |
| <input type="checkbox"/> ◊Conover | ●3 Full Sets with Site Plans | <input type="checkbox"/> ◊Maiden | ●4 Full Sets with Site Plans |
| <input type="checkbox"/> ≈County | ●5 Full Sets with Site Plans | <input type="checkbox"/> ◊Newton | ●3 Full Sets with Site Plans |
| <input type="checkbox"/> ≈Hickory | ●7 Full Sets with Site Plans | <input type="checkbox"/> ◊Town of Catawba | ●4 Full Sets with Site Plans |

≈A Zoning Application and Grading application (if City of Hickory) must be submitted with plans.

●Number of sets of complete plans submitted to the Permit Center.

◊These Zoning Departments require plans be submitted to their offices in addition to listed above.

Please Check Fire Bureau that your Project is in:

Hickory Conover Newton County (includes Claremont, Maiden, Longview, and Town of Catawba)

Does the Project have a Fire Alarm System: Yes No

Does the Project have a Sprinkler / Standpipe System: Yes No

*Sprinkler Plan Submission to the County, Hickory, Conover or Newton Fire Bureaus' is the responsibility of the customer and must be forwarded to the Permit Center when completed and approved.

Will this Project require Environmental Health Review: Yes No

*If yes, submit one set of plans to Environmental Health with appropriate fee (reverse side of this form lists information).

Type of Sewage Disposal: Is Public Sewage available on or adjacent to this project? Yes No

*If No, a Septic permit must be applied for prior to project review approval, if not already approved.

Type of Water Service: Is Public Water available on or adjacent to this project? Yes No

*If No, a Well Permit must be applied for prior to project review approval, if not already approved.

Are you disturbing more than 1 acre of soil: Yes No *If yes, 5 sets of erosion control plans and one set of calculations will need to be submitted. A fee of \$200 for the first acre and \$150 for each additional acre of disturbed soil will be collected at the time of plan submittal. Additional applications will be required. Forms are at permit centers.

Is this Project being submitted for Phase Construction: Yes No

*If yes, please check which phase: Footing / Foundation Shell / Hull-in Up-Fit

Type of Work: Addition Alteration New Construction Other _____

Type of Use: Assembly Business Educational Factory Hazardous Institutional
 Mercantile Multi-family Modular Office Townhouse Storage Tower Utility

Will Industrial Machinery be operated in this facility: No Yes *If yes, list Owners name and number above*

Will electrical Medical Equipment be operated in this facility: No Yes *If yes, list Owners name and number above*

Please list the square footages of this project: Total _____ Heated _____ Unheated _____

Applicants Name _____ Sign _____ Date _____

Environmental Health Plan Review Notice

If you will be commencing construction or operation of any of the uses listed below, you must also apply to the Catawba County Environmental Health department for a permit and provide a set of plans for review. A Catawba County Plan Review application must be completed and submitted with the plan.

Facilities serving food to the public must also submit a "Food Service Plan Review" application and a \$200.00 plan review fee.

Public swimming pools and spas also submit the "Application for Public Swimming Pool Operation Permit" and a \$300.00 plan review fee.

Tattoo establishments must also submit the "Application for Tattooing Permit" and a \$200.00 application fee.

The forms are available at the Catawba County Building Services, or on the Environmental Health website at <http://www.catawbacountync.gov/phealth/ehmain.asp>.

The General Statutes of North Carolina, under Public Health Law, § GS 130A, prohibits commencing construction on these types of facilities without first submitting plans and receiving approval from the local Environmental Health Department.

Restaurant or any other facility selling food to the public

Meat Market

School Building or Lunchroom, public or private (includes colleges)

Commissaries

Elderly Nutrition Site

Sport concession stand

Hotel, Motel, or other Lodging establishment

Bed and Breakfast Home or Inn

Summer Camp

Rest or Nursing Home

Hospital

Child Day Care Facility

Migrant Housing

Residential Care

Jail

Orphanage, Children's Home or similar

Tattoo Parlor

Swimming pool, spa, water spray area or other public impoundment of water (*except single-family private residences*)

If you have questions regarding whether your facility must obtain a plan review and permit from the Environmental Health Department, please call (828) 465-8270, or visit our offices, located in the Catawba County Government Center at 100A Southwest Boulevard, in Newton, North Carolina.