

BOARD OF ELECTIONS

Key Function Organization Chart

BOARD OF ELECTIONS
4.0 FTEs
\$640,342

Department Services

The goal of the Board of Elections Office is to organize, conduct, and to provide well-planned and managed elections with immediate results. Board of Elections will ensure the citizens of Catawba County the right to vote in fair, honest, and impartial elections in accordance with State and Federal Elections law and County regulations, and provide easy access for all registered voters.

Budget Highlights

BOARD OF ELECTIONS					Organization: 140050
	2015/16 Actual	2016/17 Current	2017/18 Requested	2017/18 Adopted	Percent Change
Revenues					
Charges & Fees	67,651	100	46,806	134,634	100.0%
General Fund	520,557	518,145	723,614	505,708	-2.4%
Total	\$588,208	\$518,245	\$770,420	\$640,342	23.6%
Expenses					
Personal Services	\$396,472	\$355,020	\$497,490	\$432,542	21.8%
Supplies & Operations	191,736	163,225	272,930	207,800	27.3%
Capital	0	0	0	0	0%
Total	\$588,208	\$518,245	\$770,420	\$640,342	23.6%
Employees					
Permanent	4.00	4.00	4.00	4.00	0%
Hourly	0.00	0.50	0.50	0.50	0.0%
Total	4.00	4.50	4.50	4.50	0.0%

Board of Elections’ budget reflects a \$122,097 (23.6 percent) increase from the current year. Annually, the department’s budget varies as it is dependent upon the number of scheduled elections in a given year. Without municipal elections, the budget would have decreased 1.9 percent compared to Fiscal Year 2016/17. The upcoming year has three scheduled elections including the City of Hickory Primary election (if necessary), Municipal Elections for the eight municipalities, and the Federal, State, and County Primary Election in May 2018. Municipal contributions are estimated at \$131,687 to cover the City of Hickory Primary and Municipal General elections.

Performance Measurement

FISCAL YEAR 2017/18

In Fiscal Year 2017/18 the Board of Elections will refocus on outreach to ensure that every person who is legally eligible to vote in Catawba County is afforded the opportunity and to encourage greater diversity among poll workers.

MID-YEAR FISCAL YEAR 2016/17

At mid-year Board of Elections was on target to achieve or had already achieved its outcomes. The General Election was conducted as scheduled with a 69.1 percent turnout, the highest turnout ever for an election in Catawba County. The department is on target to complete 100 percent scanning of all voter registration forms from 2002-2005 into the State Election Information Management System (SEIMS) with approximately 23,000 voter registration forms left to scan.

FISCAL YEAR 2015/16

Elections achieved all four of its outcomes in Fiscal Year 2015/16.

Staff prepared for and conducted the November 2015 Municipal

Fiscal Year	Total Outcomes	Achieved	Not Achieved	Success Rate
2015/16	4	4	0	100%
2014/15	3	3	0	100%
2013/14	3	3	0	100%

Elections (8.95 percent turnout), March 2016 Primary (35.9 percent turnout), and the June 2016 Congressional Primary (5.84 percent turnout). Elections applied all new election laws that were effective during the elections, namely the Photo ID law, which required citizens to show identification prior to voting. To have a signature on file for each voter, Elections scanned 2,100 voter registration documents into the State Registration System, surpassing its goal of scanning 1,500 documents by 40 percent. The Board of Elections provided excellent customer service to election candidates, receiving a score of “Excellent” on 100 percent of all customer service surveys.

Outcomes

1. Seek opportunities to provide election and registration information before the November and May elections for populations with lower engagement or access, including high school students and home-bound seniors.
2. Generate a more diverse pool (race, gender, age, and language or technological skill) of applicants to serve as poll workers for County elections.