

Paralegals Frequently Asked Questions

1. How do I print Tax bill or screens?

There are two methods for printing tax bill screens.

- a. You should be able to print any page that has a Print Page Icon in the upper right corner.



- b. You can also select File/Print from your browser menu. Be aware that not all browsers process the File/Print in the same manner. Internet Explorer is the standard browser for use with Catawba County Programs.



2. How can I tell if the bill is paid?

Depending upon your current screen resolution setting and the browser you are using it may be necessary to Scroll Down in order to view the Current Due section of the tax bill. This section is located in the lower right.

3. Why can I not find the record I need using your search engine?

As is the case with most search programs, "Less is More". When beginning your search type only a few letters or numbers followed by the Asterisk *. This will bring up all records meeting your criteria. You can then refine your search. Do not use commas.

4. What is the difference in REID, LRK, Parcel and PIN numbers?

- a. Parcel Number, REID Number and LRK Number are all the same number.
- b. In a split, the piece of property most central to the original property will keep the original parcel number

5. What is the difference between Abstract Number and Bill Number

- c. Abstract number and Bill Number are the same.

6. Why do I see Suppressed due to privacy reasons?

Only Tagged vehicles show a location of "Suppressed due to privacy reasons". Even then, the only information suppressed is location and address.

7. Which tab should I use for my search?



Special Assessment – This is used for street assessments only. You can search by Bill Number, Business Name, Owner Name, Parcel Number and Street name. Search can be refined by Sewer & Water, Street Assessment or Street Lighting.

Personal Property – Used to search records for personal property only.

Bill Search – Used to search Tax bills for tagged motor vehicles and real property. You can search by Bill Number, Business Name, Owner Name, Parcel Number and Street Name. Search can be refined by Tax Year

Delinquent Bill Search – Used to search past due tax bills. You can search by Tax Year and Balance between. Additional sort of Billed Amount, Name and Tax Year are available.

8. I am looking for tax due on a Longview address and not getting the correct data? It is worth remembering that some Longview and Hickory addresses can in fact be physically located in Burke County. Do not hesitate to call our office for assistance in these issues.

Note: At the current time the County is running both the new GIS and the Legacy GIS sites. This could cause some confusion. To access only the new GIS website, delete all shortcuts and cached listings. Go to Catawba County home page and access the new GIS website. Once there, add new shortcut.

If you have any other questions, please contact the tax office.