



**MAIN LIBRARY
CATAWBA COUNTY LIBRARY SYSTEM
115 West C Street
Newton, NC 28658**

FOR IMMEDIATE RELEASE
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Hone your computer skills at the library

NEWTON—Catawba County Library System will offer free classes in September for adults who wish to hone their computing skills.

Pre-registration is required for these free 90-minute sessions, which include:

On-Line Job Searching—See how internet resources can help in your quest for employment. The class is scheduled at 10 a.m. Friday, Sept. 11 at Sherrills Ford; 6 p.m. Monday, Sept. 21 at Conover, and 6 p.m. Tuesday, Sept. 22 at St. Stephens.

Blackberry 101—Take this introduction to the basics of using Blackberry communications devices. Class held 4:30 p.m. Tuesday, Sept. 22 at Newton.

Beginning Internet—Find out how easy it is to navigate the World Wide Web. Class begins at 6 p.m. Tuesday, Sept. 15 at St. Stephens.

Intro to Word—Get acquainted with this essential program to create, edit and store documents. Available at 9 a.m. Friday, Sept. 11 at Maiden.

Microsoft Excel— Learn this basic spreadsheet program to create interactive charts for bookkeeping and other purposes. Class starts at 10 a.m. Friday, Sept. 18 at Southwest.

Intro to Computers—Take the first steps toward computing with the Windows operating system. Offered 10 a.m. Friday, Sept. 25, at Southwest.

In addition to the above 90-minute classes, an extended computer class will be offered on Tuesdays from 9-11 a.m. at Newton starting on Sept. 1. ***Intermediate Introduction to Computers*** will be offered for adults who wish to strengthen their computing skills at their own pace. Classes will be scheduled for two hours each week until students complete the course which should take about 15 weeks.

An orientation session is scheduled at 5:30 p.m. Tuesday, Aug. 25, in the Main Library auditorium for prospective students to ask questions and sign up.

Modules covered will cover such topics as word processing, spreadsheets, information searching and more. Students who complete the class will be eligible to take an assessment test to earn a certificate from Microsoft.

Lynne Bolick Reed, library services coordinator, will lead the sessions.

The class is a non-credit course. Requirements are agility with a computer mouse and familiarity with web site navigation. Students must commit to one 90-minute session weekly and have reading skills adequate to read a newspaper.

To register for any of the computer classes, call the Main library at 465-8665; Maiden, 428-2712, Conover, 466-5108; St. Stephens, 256-3030, Sherrills Ford, 478-2729 or Southwest, 294-2343. The Main Library is located at 115 West C Street in Newton. Catawba County Library System has 65 Internet work stations available to the public.



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